



LUNAR/METEORITE SAMPLE DISK CERTIFICATION FORM

Certification:

- Lunar
- Meteorite

Grade(s) Taught:

- K-4
- 5-8
- 9-12
- College/University
- Museum/Science Center
- Other (please specify): _____

Area(s) of Instruction:

- All Subjects
- Mathematics
- Science
- Technology
- Other (please specify): _____

Educator's Name: (Last)		(First)	(M.I)	
Green		Wanda	J	
School/Organization: Tom Green County Library				
School/Organization Address: 33 West Beaveregard				
City:	State:	Zip Code:	Telephone Number:	Fax:
San Angelo	TX	76903	(325) 655-7321	(325) 659-4027
Home Address: 1604 Austin Street				
City:	State:	Zip Code:	Telephone Number:	Alternate Number:
San Angelo	TX	76903	(325) 212-3967	(325) 939-4220
Email Address (school/ organization's domain): Wanda.green@co.tom-green.tx.us				

This certifies that the above educator has completed Lunar/ Meteorite sample Education Certification and is qualified to receive on loan a Lunar and/or Meteorite Sample Education Disk for use in schools as outlined in the Lunar/Meteorite Sample Display Agreement. To initiate an education sample disk loan email: jsc-curation-education-disks@mail.nasa.gov.

Certifier's Name (Print)/ Signature	NASA Center Affiliation:	Date:
Suzanne Foxworth / <i>Suzanne</i>	JSC	2/27/18

National Aeronautics and
Space Administration

Lyndon B. Johnson Space Center
2101 NASA Parkway
Houston, Texas 77058-3696



LUNAR AND METEORITE SAMPLE EDUCATION DISK LOAN AGREEMENT

I, Wanda J Green am an educator trained and certified to borrow lunar and meteorite sample education disks (hereafter called "Educator"). I hereby warrant to be 21 years of age or older, and agree to comply with the following NASA requirements for the safekeeping of lunar and meteorite sample education disk(s), should they be entrusted to me. I am an Educator at:

Institution Name and State: Tom Green County Library System, TX

1. The Lunar and Meteorite Sample Education Disks (hereafter referred to as the disks) made subject to this agreement will be designated by the Education Sample Curator after this agreement is signed and returned to Johnson Space Center.

The Educator requests: Lunar and Meteorite

For the following loan period. From: 05/27/2019 To: 06/10/2019

2. The disks should be handled carefully at all times. Every effort should be made to prevent the Lucite from being scratched or otherwise damaged. Detailed handling instructions will be provided.
3. The disks are the property of the United States Government, are considered irreplaceable, and, therefore, are available to users only under a carefully controlled and monitored program. It is essential that all persons who have access to the disks follow rigorous security and accountability procedures. As an integral part of this agreement, the Educator will be responsible for the receipt, use (including security during use), accountability, and return of the disks at the end of the designated time. The Educator will agree to strictly adhere to the following procedures for the security of the disks:
 - a) The disk(s) shall be either hand-carried by the Educator or shipped within the carrying case provided via registered restricted mail.
 - b) Only the Educator or authorized institution official (listed below) may receive and open the registered package and shall promptly notify NASA upon its receipt. Under no circumstances are the disk(s) to be shipped within any container other than the provided carrying case.
 - c) During use for instructional purposes, the disks must be under the constant control of the Educator. At no time may the disks be left unattended.
 - d) When not in use, the disks must be locked in a safe or steel storage cabinet equipped with a lock bar and a 3-position combination lock.
 - e) Combination to the storage safe or steel cabinet will be under the exclusive control of the Educator or the authorized institution official.
 - f) In no case may the disks be stored with money, precious stones or minerals, classified material, or any other item that is considered to be of high theft value.
 - g) The institution security organization must be informed of the presence and location of the disks. It is desirable that the institution's security control check the storage container during non-operating hours.
 - h) To insure that appropriate security arrangements are followed, the Educator holding the disks shall be subject to inspection by NASA representatives at all times.

- i) Contact the Office of the Curator, NASA Johnson Space Center, Houston, Texas, 281-483-3154 or 281-483-3870 to report any missing or damaged disks.
- 4. The Educator agrees that the disk(s) may be used only for the purposes set forth in this agreement. See also the Sample Education Disk Security Plan. The disk(s) may not be loaned to another party, removed, or transferred, nor shall responsibility for the sample(s) be re-delegated or reassigned from the Educator or the authorized institution official executing this agreement, for any reason, without prior written approval from NASA.
- 5. Notwithstanding any other provisions of this agreement, the Educator shall not be liable for loss or damage to the disk(s), or for expenses incidental to such loss or damage, except that the Educator shall be responsible for any such loss or damage (including expenses incidental thereto):
 - a) Which results from willful misconduct or lack of good faith on the part of the Educator's directors or officers, or on the part of any of the Educator's management, superintendents, or any other equivalent representatives, who have supervision or direction of all or substantially all of the Educator's business; or
 - b) Which results from a failure on the part of the Educator due to the willful misconduct or lack of good faith on the part of any directors, officers, or other representatives mentioned in "5a" above; to maintain and administer, in accordance with the provisions of this agreement, the program for the delivery, protection, and preservation of Government property, or to take all reasonable steps to comply with any written directions from NASA with respect to the delivery, protection, and preservation of Government property.

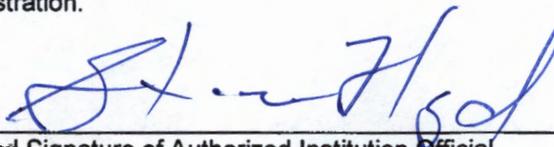
NOTE: However, loss or damage to the disk(s) caused by failure to follow proper safeguarding standards, as set forth in this agreement, will be considered in selecting participants in future agreements.

- 6. Notwithstanding any other provisions of this agreement, the Educator shall not be liable for loss

EDUCATOR: I agree to comply with the above NASA requirements. In the event that I am unable to fulfill my obligations due to unforeseen circumstances, I hereby designate the co-signed authorized institution official to be my alternate as recipient of the disks, to assume the responsibility for the security of same, and to ensure the ultimate return of the disks to the Johnson Space Center, National Aeronautics and Space Administration.

Wanda J. Ghee 2/12/2019
Required Signature of Certified Educator Date

AUTHORIZED INSTITUTION OFFICIAL: I, the authorized institution official, will act as the alternate to the above Educator as the recipient of the disks, to assume the responsibility for the security of same, and the ultimate return to the Johnson Space Center, National Aeronautics and Space Administration.

 2-19-19

Required Signature of Authorized Institution Official

Date

Printed Name and Title:



(Principal, Vice Principal, Institution Director, Institution Assistant Director)

NATIONAL AERONAUTICS AND SPACE ADMINISTRATION AUTHORIZING OFFICIAL:

I, the Education Sample Curator, authorize the loan of the following disks to the above signed Educator for the designated loan period and number of disks designated above.

NASA JSC Education Sample Curator

Date