

TOM GREEN COUNTY VOLUNTEER FIRE DEPARTMENT REPORTING POLICY

Effective June 2004

The County Commissioners' Court will approve budgeted payments to individual TGC Volunteer Fire Department by January 31 each year after receipt of the "Annual Volunteer Fire Department Report," by the TGC County Judge. Acknowledgment of the receipt of the Annual Report by the Tom Green County Commissioners' Court in regular session shall constitute acceptance of report.

A copy of your Volunteer Fire Department's Annual Report must be received by the by the Tom Green County Administrative Services Director not later than December 15th each year.

Income and expenses, through November 31st of the reporting year shall be included on or with your VFD's Annual Report form. Detailed use of funds shall also be included for the reporting year. If the funds have not been expended in full, the VFD should prepare a brief description stating the expected date & use of the funds.

If both reports are not received by December 15 the annual allotment will NOT be paid. If the report is received by December 15, the allotment shall be processed for payment by January 31st.

- A. Individual VFD's shall be responsible for all paperwork.
- B. Policy should aid in VFD budget process.
- C. Policy guarantees that each VFD will receive all money budgeted for that department.
 1. Required Annual Report.
 - A. Report shall include period December 1st – November 31st.
 - B. Reports shall be due annually not later than December 15th.
 - C. The dispersal of funds will depend upon submission of a complete report.
 2. Report Format.
 - A. The required report form supplied by county. *(attached)*
 - B. Additional copies of report form available upon request from the County Judge office, 113 W. Beauregard, San Angelo, Texas 76903
 3. Agreement to comply with policy.

The Tom Green County Volunteer Fire Department Reporting Policy is understood and accepted by the Water Valley VFD Inc Volunteer Fire Department. It is further understood that the above policy must be followed to receive county funding.

JC Schovajsa
Type or Print Name of President or Chief

12-15-18
Date

JC Schovajsa
Signature of President or Chief

List any injuries occurring on VFD runs during this reporting period *(Attach page if additional space is needed)*

Injury	Date

Mail Completed Annual Report Form to:

Sandi Kenney,
 County Judge Chief Deputy
 113 W. Beauregard
 San Angelo, TX 76903-5835
 (325-653-7329)



Completed forms must be received by the above no later than **December 15**

Please type or print entire form except Required Signature:

VFD Name: Water Valley VFD, Inc. Date: 12-15-18

VFD Address: Box 311 Water Valley TX 76959
Address City, Zip

Prepared by: JC Schovajsa Title: Chief

President: Lee Fowler Signature: Lee Fowler
President

VFD Executive Board/Officers:

	Name	Cell Phone	Email Address <u>PLEASE PROVIDE</u>
President:	<u>Lee Fowler</u>		
Vice-President:	<u>Pam Dupree</u>		
Secretary:	<u>Lori Fowler</u>		
Treasurer:	<u>Janie Schovajsa</u>		
Fire Chief/Captain:	<u>JC Schovajsa</u>		
Asst. Chief:	<u>Lee Fowler</u>		
Fire Marshall:			
Training Officer:	<u>Pamela Hartness</u>		

Please contact JC Schovajsa for any Burn Ban notifications.

Number of Current Members, including officers: 15

Number of Associate Members: 194

Number of EMT's, or members with EMT or Medical certification: 0

Emergency Events:

Type:	Number	Type:	Number
Automatic Alarm (no fire)	<u>0</u>	EMS/Medical only	
Good Intent		Haz-Mat (spills, etc)	
Public Service (control burn, etc)	<u>(4)</u>	Smoke in Building	<u>2</u>
Structure Fire	<u>(6)</u>	Traffic Accident	<u>7</u>
Vehicle Fire	<u>3</u>	Wild Fire	<u>14</u>
Other (please list) <u>(15)</u>	<u>TANK BATTERY</u>	TOTAL # RUNS	<u>39</u>
Number Mutual Aid	<u>5</u>		

Runs on Government Property: (Lakes, State Park, County Parks, etc.) Attach additional page if needed.

Date	Location	Reason

Income and Expenses December 1, last year, thru November 30, this year.

INCOME:

Building Use	\$	_____
Community Center Rental	\$	_____
Donations	\$	1800 ⁰⁰
Dues & Subscriptions	\$	11500 ⁰⁰
Emergency Service District	\$	_____
FD Burns	\$	_____
Fund Raiser(s)	\$	18535 ⁰⁰
Grant(s)	\$	_____
Homeowner Association(s)	\$	_____
Interest	\$	142.67
TFS FD Reimbursement	\$	_____
Tom Green County	\$	9500 ⁰⁰
Other	\$	_____

Type(s) Picnic + Fire Ball

TOTAL INCOME \$ 41477.67

EXPENSES:

Administrative	\$	48 ⁰⁰
Compensation	\$	_____
Debt Service	\$	_____
Deposit Refund	\$	_____
Dues	\$	_____
Education	\$	_____
Equipment (CC, EMS, FD)	\$	2589.65
Fuel	\$	1208.67
Fundraising	\$	_____
Insurance	\$	6548 ⁰⁰
Membership(s)	\$	_____
Miscellaneous	\$	_____
Mortgage	\$	_____
New Equipment	\$	-
Pagers / Radios	\$	1500 ⁰⁰
Tires	\$	3500.00
Travel & Training	\$	_____
Utilities		
Community Center	\$	937.27
Fire Department	\$	937.27
Repairs or Improvements		
FD Building	\$	_____
Community Center	\$	_____
EMS	\$	_____
Equipment	\$	798.77
FD	\$	_____
Other Supplies	\$	1072.48
Vehicles	\$	_____

(Stamps, P. O. Box Rent, Office Supplies, Copier Lease, Audit, Printing, etc)

List on next page

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Tender

TIRE REPAIR

TOTAL EXPENSES \$ 16566.02

Equipment or Building Purchase(s) (please list equipment make/model and/or building type)

Type Repairs or Improvements to Equipment or Building(s).

FIRE FIGHTING VEHICLES: *Attach additional page if needed.*

COMMAND/FIRE/EMS/SUPPORT:

Make / Model/ Year/Type _____
Make / Model/ Year/Type _____

FIRST RESPONSE:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

RESPONDER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type Support Truck NO water or pump
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type 95 Ford F350 Support Truck (Tires parts fuel gen. food water
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FAST ATTACK:

Pump 250 gpm; Tank 500 gallons
Make / Model/ Year 2003 F550 (406)
Pump 250 gpm; Tank 500 gallons
Make / Model/ Year 2003 F560 (405)
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FIRE ENGINE / FIRE TRUCK:

Pump 1250 gpm; Tank 510 gallons
 Make / Model/ Year/Type ~~1993~~ ~~F500~~ 1993 pumper ~~time~~ (400)
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TRUCK:

Pump 250 gpm; Tank 1250 gallons
 Make / Model/ Year/Type Kaiser 5Ton 1991 (404)
 Pump 250 gpm; Tank 1460 gallons
 Make / Model/ Year/Type Kaiser 5Ton 1993 (403)
 Pump ~~250~~ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TANKER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER - BRUSH COMBO

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER:

Pump VACUUM gpm; Tank 3400 gallons
 Make / Model/ Year/Type 1988 Mack (402)
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER (cont):

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FIRE ENGINE:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

GRASS TRUCK:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

GRASS / PUMPER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

PUMPER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

UTILITY TRUCK

Make / Model/ Year/Type _____
Make / Model/ Year/Type _____

OUT OF SERVICE VEHICLE(S)

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons

Thank you for legibly filling in the all the blanks on this and the preceding pages pertaining to your Volunteer Fire Department. This information is used by your Commissioners' Court to not only help when you need additional funding but will aid the court, the Texas Forestry Service, surrounding counties and others, per mutual aid agreements, when additional men and equipment are needed to fight wildfires and other disasters outside your emergency service area .