

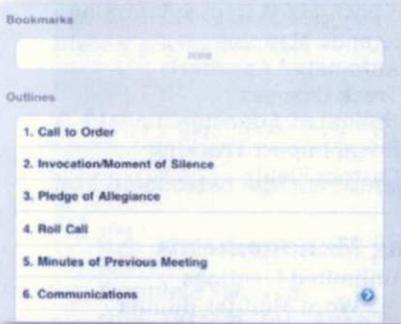
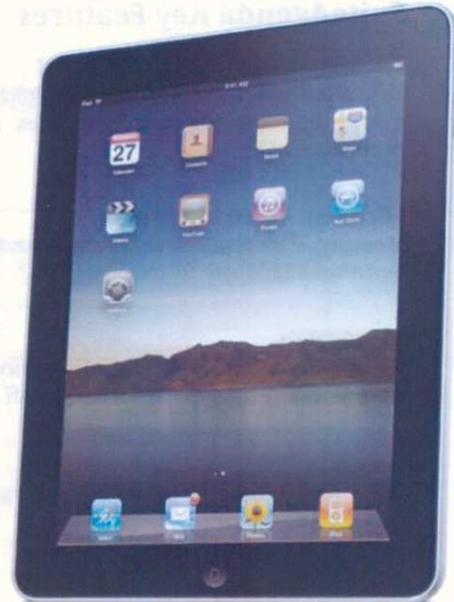
SuiteAgenda Paperless Agendas and Mobile Devices

SuiteAgenda makes the entire agenda process more efficient for staff, and saves significant money; eliminating the printing and copying process.

The agenda documents generated by SuiteAgenda are compatible with iPads, most Android devices, laptops and desktop computers. Therefore, board and council members have a choice in how they review and view the materials.

With our mobile solution, users can view the packet and supporting documents before, during and after the meeting. Once the file is downloaded to the mobile device, no internet connection is required!

SuiteAgenda Features for Mobile Devices

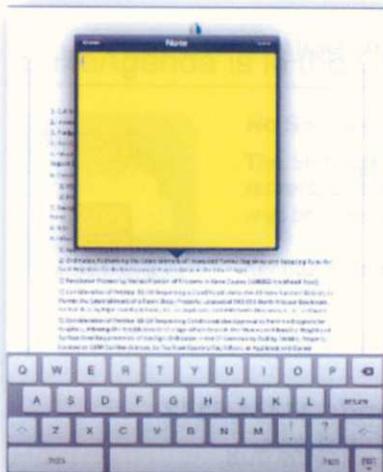
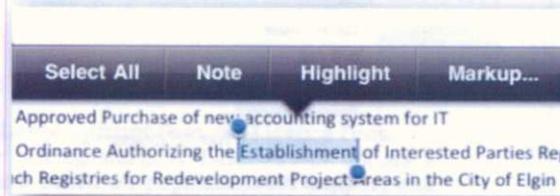


Bookmarks for Instant Access

When the packet is created by SuiteAgenda, bookmarks are automatically generated. Bookmarks provide instant access to an item, report or any supporting document associated with the packet.

Complete Annotations

With tap of a finger - highlight text, copy a section, add a mark-up including crossing out or underlining, and draw shapes. Each user has a complete set of annotation tools.



Add Notes

When reviewing the packet or specific agenda items, users can add notes directly to the file. The notes are completely private and only viewable by the user.

Mobile Device Support Comes
with SuiteAgenda at no Additional Cost



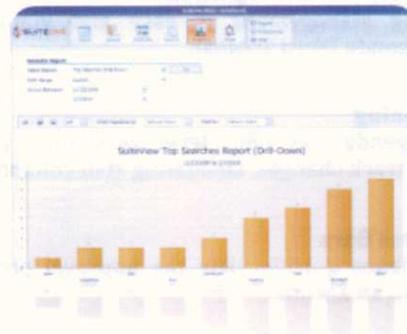
Simplifying Agenda Automation and Meeting Management

About SuiteAgenda

SuiteAgenda offers a new approach to Agenda and Meeting Management. No complicated software, no large up-front costs and endless training sessions. No more wondering whether the staff understands or can even use the system.

Agenda Automation is not just about paperless copies, but improving the entire meeting process by saving time, reducing costs and making everyone's job easier.

SuiteAgenda makes this happen with the most budget-friendly pricing available.



A New Approach to Agenda Management

No Complicated Agenda Management Software



All-in-One System

Complete Solution

One system for Agenda and Meeting Management. You can even add digital recording, live video streaming and video on-demand for a total meeting solution.



Integrated Process

Single, Easy Process

SuiteAgenda handles the entire meeting process from building the agenda to publishing all meeting content to your website.



Simple to Use

One Click Agendas

SuiteAgenda make it easy for staff to submit agenda items from a single page. Agendas and packets are generated with a single click.



Best Pricing

No Large Upfront Fees. No License Fees.

Our pricing starts at hundreds of dollars a month based on population. All support and all future upgrades are included.

SuiteAgenda is in the Cloud



No Servers. No Licenses. No Problems.

The SuiteAgenda Cloud puts everything in one place for immediate access. No servers, software licenses, or complicated setup for IT. All you need is a standard web browser and all information is available real time.

Agenda Automation is not only possible, it's easy and affordable.



Agenda Management Made Easy

SuiteAgenda Key Features

Unlimited, Unlimited, Unlimited

Unlimited meetings, unlimited agenda types, unlimited users, unlimited agenda templates and unlimited item reports.

Microsoft Word Integration

Meeting Management is easy and viable using the SuiteAgenda Word Toolbar.

Versioning

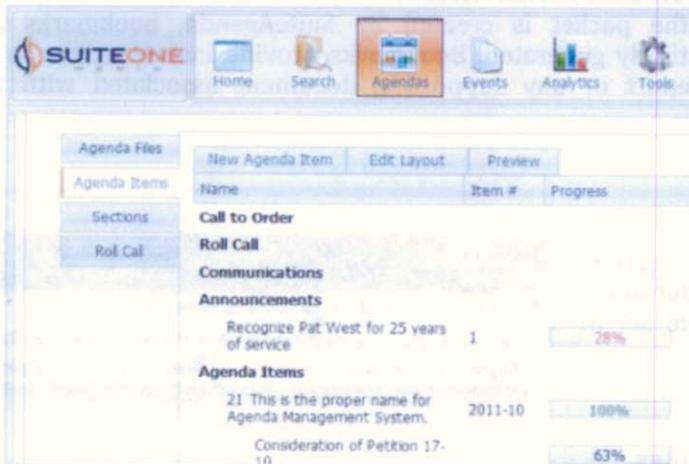
SuiteAgenda has field level versioning providing the ability track changes, facilitating staff collaboration.

Progress Bars

At a glance quickly view the approval progress for all items on an agenda.

Agenda Mapping

Easily drop and drag items from one agenda to another.



SuiteAgenda Includes

General

- ✓ Unlimited Users
- ✓ Role based Security
- ✓ All Support Included
- ✓ All Future Upgrades
- ✓ Hosted in the Cloud
- ✓ Analytics and Reporting

Agenda Management

- ✓ Unlimited Agenda Types
- ✓ Unlimited Agenda Templates
- ✓ Unlimited Item Reports
- ✓ One Click Agendas
- ✓ Easy Agenda Item Submission
- ✓ Agenda Mapping
- ✓ Automated Approvals
- ✓ Track Changes
- ✓ Unlimited Attachments
- ✓ Fiscal Impact Tracking
- ✓ Custom Fields

Meeting Management

- ✓ Unlimited Meetings
- ✓ MS Word Minutes Builder
- ✓ Roll Calls
- ✓ Motions
- ✓ Votes
- ✓ Speaker Management
- ✓ QuickNotes

Audio and Video

- * Live Streaming
- * Video and Audio On-Demand
- * Digital Recording

* Optional for an additional fee