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**ARCHIVE PROJECT**

**FY 2017**

Forecasted balances for Fund 30 and 32 End of Fiscal Year 16 are as follows:

Fund 30: \$370019.26

Fund 32: \$227274.82

For a total of: \$597,294.09. We still have our remaining digitization project being done by Thomson Reuters/US Imaging (TR) that will be due before the end of this fiscal year in the amount of \$215,000. That will leave us with a fiscal yearend total balance for Fund 30 and Fund 32 of \$382,294.09. This will be enough for us to do the following (I'm using the TR numbers since they are the higher of the 2 estimates. The second estimate is from DPS and is, on the indexing project, roughly \$15,000 cheaper)

For indexing we can't afford at this time to index all the deed books. We will have enough in our balance to do MOST of the following at the beginning of the new fiscal year, and be able to do the rest in the remaining months without impacting revenue too much. This should leave us with a healthy balance at the beginning of FY18 to finish the project.

At the beginning of FY17 we can:

Index half the Deed books	(\$165700 - TR)
Encapsulate all birth records through 1950 Peeler)	(\$48300 -
Encapsulate 22500 Probate documents Peeler)	(\$89900 -
Encapsulate 1200 plats Peeler)	(\$67080 -

This comes to a total of \$364,280 leaving us roughly \$18,000.

Again this is using the TR proposal. Using the proposal from Data Preservation LLC (DPS) the cost of indexing is \$15,000 less. I believe we should stick with Peeler for their projects since we know the quality of their work and that they do on-site exclusively as opposed to an add-on service. I think we should PLAN on going with TR for the rest of the project until we can see the quality of work from DPS

As for recovering revenue, fees from fund 30 and 32 equal around \$30,000 a month, roughly around \$15,000 per month per fund. From the Fund 32 \$15,000 monthly revenue, approximately \$7,000 a month goes to the Salary supplement, leaving a monthly revenue stream from Fund 30 and 32 of around \$23,000.00