

#7

COMMISSIONERS' COURT TOM GREEN COUNTY



Budget Amendment

Steve Floyd
County Judge

October 15, 2015

Fund: 0699 Grants

<u>Dept. #</u>	<u>Dept. Name</u>	<u>Account #</u> <i>Last 5 Digits</i>	<u>Account Description</u>	<u>Budget Increase</u>	<u>Budget Decrease</u>
330	Homeland Security	43343-16019	Revenue	57,067.00	
054	Sheriff's Office	80571-16019	Vehicle	27,000.00	
054	Sheriff's Office	70475-16019	Equipment	25,000.00	
054	Sheriff's Office	70428-16019	Travel and Training	5,067.00	

ROUND TO THE NEAREST WHOLE DOLLAR. DO NOT INCLUDE CENTS.

Reason

Budget amendment for Special Response Team Homeland Security Grant Award

Tommy Matthews

Department Head

OCT 20 2015

Date Approved by Commissioners' Court

St. H. Lee

County Judge

Elizabeth McCall

Attest - County Clerk



TOM GREEN COUNTY COMMISSIONERS COURT AGENDA ITEM REQUEST FORM

DATE OF SUBMISSION: 10-14-15

SUBMITTED BY: Captain Tommy Matthews

SUPPORTING INFORMATION:

____ Already Submitted to Individual Commissioners' Court Members
X Original Submitted to Judge. Judge's Office to make copies for Commissioners.

REQUEST PLACING THIS ITEM ON 10 /20 /15 AGENDA

ITEM REQUESTED IS: <input checked="" type="checkbox"/>	FOR ACTION/CONSIDERATION	<input type="checkbox"/>	DISCUSSION/REPORT ONLY
<input type="checkbox"/>	FOR CONSENT AGENDA	<input type="checkbox"/>	PUBLIC WORKSHOP
<input type="checkbox"/>	FOR EXECUTIVE SESSION	<input type="checkbox"/>	ANNOUNCEMENT

ITEM: (Please state how the item should appear on the agenda.)

Request approval to accept grant monies that have been awarded to the Tom Green County Sheriff's from Concho Valley Council of Government.

The grant program is funded through the Federal Homeland Security Department.

CFDA # 97.067

Grant # 2952701

Grant Amount \$57,067.00

BACKGROUND INFORMATION: (Details of request)

The Federal Homeland Security Department provides funds that are administered and distributed by the local Council Of Governments. A proposal was made, by the Sheriff's Office to the Council Of Government, asking that the Department of Homeland Security provide funds to replace an old SRT vehicle and purchase other equipment.

OPTIONS/ACTION PROPOSED:

Approval to receive grant monies and establish budget line item for tracking expenditures of the grant.

WILL A BUDGET AMENDMENT [funds from another department or county reserve fund] or **LINE ITEM TRANSFER** [funds from another line item within your department] **BE NECESSARY? NO**

If so, please specify which transaction will be necessary and state the amount needed.

Please attach completed Budget Amendment or Line Item Transfer to the back of this document.

WAS THERE ANY PREVIOUS COURT ACTION REGARDING THIS ITEM? Yes

If yes, Date of Action: 2-24-15

ANY ATTACHMENTS THEN? No

ITEM RECEIVED BY: _____

TITLE _____

DATE: _____ TIME: _____

Note: This form is required for agenda requests. Forms should be returned to the Office of the County Judge (122 W. Harris, San Angelo, TX 76903-5877) accompanied by any backup materials or attachments concerning the item for inclusion on the agenda. Agenda Items MUST be submitted no later than 4 PM, on the 1ST and 3RD MONDAYS for inclusion on the next meetings agenda. Commissioners' Court meets in regular Session on the 2nd and 4th Tuesday of each month at 8:30 a. m. in Commissioners' Court Room, (2nd Floor, 113 W. Bearegard, San Angelo, TX 76903-5887).

**TOM GREEN COUNTY
GRANT APPLICATION COVERSHEET**

Grant Name: Special Response Teams Project

Grant Amount/ \$ 57,067.00

Grant Agency: Tom Green County Sheriff's Office

Purpose: Purchase of Special Response Team Vehicle and Equipment

Grant Period: 09-1-2015 through 8-31-2016

Auditor Date

Information Technology (if applicable) Date

2-24-15
Date Grant Application Approved by Commissioners Court

GRANT AWARD COVERSHEET

Applicable Grant Documentation Provided:

Budget Amendment Provided:

Nathan Cuddick 10/15/15
Auditor Date

10-22-15
Date Grant Award Accepted by Commissioners Court

***** Use this coversheet for all grant documents submitted to Commissioners Court *****

TOM GREEN COUNTY GRANT APPLICATION CHECKLIST

Commissioners Court Date: 10-20-15

IF computer equipment, software, or peripherals will be purchased with grant funds:
Two (2) weeks prior to Commissioners Court Date submit grant information to IT (deadline Monday at 5 p.m.).

One (1) week prior to Commissioners' Court Date submit grant information to the Auditors Office (deadline Monday at 5 p.m.).

Submit a Commissioners Court Agenda item for grant application approval -- include:

- The duty of the County that the grant fulfills or supports.
- The negative impacts of not fulfilling this obligation.
- The positive effects of receiving the grant.
- The additional costs incurred by accepting the grant
- New personnel requirements, if any
- Any matching funds the County may be required to contribute.
- How any matching funds will be funded.

GRANT AWARD CHECKLIST

Commissioners Court Date: 10-20-15

One (1) week prior to Commissioners' Court Date submit grant information to the Auditors Office (deadline Monday at 5 p.m.) to include:

- A copy of the grant award with any back-up documentation available.
- The starting and ending dates of the grant period.
- The individual responsible for submitting grant reports.
- A list of grant expenses and budget amounts.
- The department's point of contact.
- The granting agency's point of contact, to include name, phone number, email and physical address (for external audit confirmation letters).

♦ ♦ ♦ ♦ Use this checklist for all grant documents submitted to Commissioners Court ♦ ♦ ♦ ♦

Tommy Matthews

From: Christina Lopez
Sent: Wednesday, October 14, 2015 3:01 PM
To: Tommy Matthews
Subject: FW: Contact Information

Here is the information you needed.

Christina Lopez
Administrative Lieutenant
Tom Green County Sheriff's Office
222 W Harris
San Angelo, Texas 76903
325-655-8111 ext 128
[*christina.lopez@co.tom-green.tx.us*](mailto:christina.lopez@co.tom-green.tx.us)

CONFIDENTIALITY NOTICE: This email, including attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized view, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender immediately and destroy all copies of the original message.

From: Ding, Jiewei [<mailto:Jiewei.Ding@dps.texas.gov>]
Sent: Wednesday, October 14, 2015 3:01 PM
To: Christina Lopez
Cc: Tommy Matthews
Subject: RE: Contact Information

Hello,

My email is jiewei.ding@dps.texas.gov

Office phone: 512-377-0038

FAX (512) 206-3137

Physical Address:
State Administrative Agency
1033 La Posada Dr., Suite 100
Austin, TX 78752-6832

From: Christina Lopez [<mailto:Christina.Lopez@co.tom-green.tx.us>]
Sent: Wednesday, October 14, 2015 2:38 PM
To: Ding, Jiewei
Cc: Tommy Matthews
Subject: Contact Information

Jerry,

Print This Page

Agency Name: Tom Green County
Grant/App: 2952701 **Start Date:** 9/1/2015 **End Date:** 8/31/2016

Project Title: Tom Green County Sustaining Special Response Teams Project
Status: Pending Final Approval

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17560011847039

Application Eligibility Certify:
Created on:7/13/2015 9:08:26 AM By:Heather Arrington

Profile Information

Applicant Agency Name: Tom Green County
Project Title: Tom Green County Sustaining Special Response Teams Project
Division or Unit to Administer the Project: Tom Green County Sheriff's Office
Address Line 1: 222 W. Harris
Address Line 2:
City/State/Zip: San Angelo Texas 76903-5841
Start Date: 9/1/2015
End Date: 8/31/2016

Regional Council of Governments(COG) within the Project's Impact Area: Concho Valley Council of Governments
Headquarter County: Tom Green
Counties within Project's Impact Area: Tom Green

Grant Officials:

Authorized Official

User Name: Stephen Floyd
Email: Steve.Floyd@co.tom-green.tx.us
Address 1: 122 W. Harris
Address 1:
City: San Angelo, Texas 76903
Phone: 325-653-3318 Other Phone: 325-659-3259
Fax: 325-659-3258
Title: Mr.
Salutation: Judge
Position: County Judge

Project Director

User Name: Christina Lopez
Email: christina.lopez@co.tom-green.tx.us
Address 1: 222 W Harris
Address 1:
City: San Angelo, Texas 76903
Phone: 325-655-8111 Other Phone:
Fax: 325-655-5393
Title: Ms.
Salutation: Lieutenant
Position: Project Director

Financial Official

User Name: Nathan Cradduck
Email: nathan.cradduck@co.tom-green.tx.us
Address 1: 112 W. Beauregard
Address 1:
City: San Angelo, Texas 76903
Phone: 325-659-6521 Other Phone:
Fax: 325-658-6703
Title: Mr.
Salutation: Mr.
Position: County Auditor

COPY

Grant Writer

User Name: Nicole Nixon
Email: nicole.nixon@cvcog.org
Address 1: 2801 W. Loop 306
Address 1: Ste A
City: San Angelo, Texas 76905
Phone: 325-944-9666 Other Phone: 325-234-2439
Fax: 325-944-9925
Title: Ms.
Salutation: Ms.
Position: Planner

Grant Vendor Information

Organization Type: County
Organization Option: applying to provide homeland security services
Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID): 17560011847039
Data Universal Numbering System (DUNS): 047547104

Narrative Information

Overview

The purpose of the Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs.

Primary Mission and Purpose

State Homeland Security Program (SHSP): Supports state, Tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. All supported Investments are based on capability targets identified during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

Eligibility Requirements

National Incident Management System (NIMS) Implementation

Grantees are required to implement NIMS. The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

Emergency Management Plans (Intermediate Level) Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Department of Public Safety, Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at tdem.plans@dps.texas.gov.

Texas Regional Response Network The Texas Regional Response Network (TRRN) is a web-based application through the TDEM. The function of the TRRN web application is to provide a central, web-based system to organize and coordinate resources in response to natural or man-made disasters.

- Any grantee who receives Homeland Security Grant funding must be registered with TRRN.
- Any deployable equipment with a cost of \$5,000 or more, purchased with Homeland Security Grant funds, must be entered into the TRRN.

Criminal History Reporting

Entities receiving funds from HSGD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 60*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Program Requirements

Building and Sustaining Core Capabilities

Funding should be used to sustain core capabilities. New capabilities should not be built at the expense of maintaining current and critically needed core capabilities. New capabilities must be aligned with capability targets and gaps identified through the THIRA/SPR process.

Mission Areas

The National Preparedness Goal organizes the core capabilities into the five mission areas:

- **Prevention.** Prevent, avoid or stop an imminent, threatened or actual act of terrorism.
- **Protection.** Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- **Mitigation.** Reduce the loss of life and property by lessening the impact of future disasters.
- **Response.** Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- **Recovery.** Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and a sustainable economy, as well as the health, social, cultural, historic and environmental fabric of communities affected by a catastrophic incident.

LETPA**Law Enforcement Terrorism Prevention Activities (LETPA)**

The state is responsible for ensuring that at least 25 percent (25%) of the combined HSGP funds allocated under SHSP and UASI are dedicated towards law enforcement terrorism prevention activities, as defined in 6 U.S.C. 607. Activities eligible for use of LETPA focused funds are outlined in the National Prevention Framework (and where capabilities are shared with the Protection Mission Area, the National Protection Framework) and include but are not limited to:

- Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/hiring of intelligence analysts.
- Coordination between fusion centers and other analytical and investigative efforts.
- Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative.
- Implementation of the "If You See Something, Say Something" campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners.
- Training for countering violent extremism; development, implementation, and/or expansion of programs to engage communities that may be targeted by violent extremist radicalization; and the development and implementation of projects to partner with local communities to prevent radicalization to violence.
- Increase physical security, through law enforcement personnel and other protective measures by implementing preventive and protective measures at critical infrastructure sites or at-risk nonprofit organizations.

Program Requirements**Program Income**

Applicant agrees to comply with all federal and state rules and regulations for program income and agrees to report all program income that is generated as a result of the project's activities. Applicant agrees to report program income through a formal grant adjustment and to secure HSGD approval prior to use of the program income. Applicant agrees to use program income for allowable costs and agrees to expend program income immediately after HSGD's approval of a grant adjustment and prior to requesting reimbursement of funds.

Deduction Method - Program income shall be deducted from total allowable costs to determine the net allowable costs. Program income shall be used for current costs unless HSGD authorizes otherwise. Program income which the grantee did not anticipate at the time of the award shall be used to reduce the HSGD award and grantee match rather than to increase the funds committed to the project.

Asset Seizures and Forfeitures - Program income from asset seizures and forfeitures is considered earned when the property has been adjudicated to the benefit of the plaintiff (e.g., law enforcement entity).

State and Regional Impact

The responses in this section should be consistent with the following:

1. Threat and Hazard Identification and Risk Assessment (THIRA)
2. State Preparedness Report
3. Homeland Security Strategic Plan Implementation Plan (regional projects)
4. Homeland Security Strategic Plan for Texas (state projects)

Describe the threats and hazards that create the need for the project. Include reference to page(s) of regional or state THIRA, if applicable:

The Concho Valley Council of Governments Region prepares for all hazards, however, specific threats outlined within the Threat and Hazard Identification and Risk Assessment are Wildfire, Tornado, Active Shooter, and Hazmat Release. The Concho Valley Region currently does not have a "SWAT" team or Special Response Team which will deploy to any of the rural counties. If an incident does occur, Sheriff's deputies rely on mutual aid from neighboring counties until the state can send an advanced team. This request would avail the region with a Special Response Team earlier.

Describe the capability gap(s) which will be addressed by the project. Include reference to page(s) of regional or state SPR, if applicable:

Lack of Tactical Teams to deploy within Region. Lack of supplies for Tactical Team.

Explain how the project will reduce the capability gap(s):

Will provide funding for supplies for Tactical Team. Will provide funding for vehicle for Tactical Team.

Describe existing capability levels and what is or will be in place to support the Investment prior to the use of these grant funds if awarded:

Tom Green County has not had a vehicle large enough to carry all their Special Response Team members. We would like to build upon this capability and offer it to the region and to the state.

Explain the long-term approach to sustaining the capabilities developed by this project to include the need for future grant funding, if applicable:

The Sheriff's office in Tom Green County will pay for maintenance and upkeep of the SRT vehicle and equipment as well as keep an inventory list of all equipment.

Provide an explanation of the regional and/or statewide impact of this project:

The Special Response Team will be deployable throughout the Concho Valley Region. This is the only "SWAT" type team available throughout the Concho Valley region. There is a team in the city of San Angelo, however, they do not travel throughout the entire region.

Certification

Each applicant agency will certify to the specific criteria detailed above under the **Narrative Tab** to be eligible for funding under the Homeland Security Grant Program (HSGP) Solicitations.

I certify to all of the above requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

Tom Green County has not had a vehicle large enough to carry all their Special Response Team members. We would like to build upon this capability and offer it to the region and to the state. The current Search and Rescue Team (SRT) Vehicle is a 1984 GM box van. It is old and not dependable. It cannot travel out of town. It has no storage. It has no emergency lights. It is cumbersome to get in and out of.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

The Concho Valley Council of Governments Region prepares for all hazards, however, specific threats outlined within the Threat and Hazard Identification and Risk Assessment are Wildfire, Tornado, Active Shooter, and Hazmat Release. The Concho Valley Region currently does not have a "SWAT" team or Special Response Team which will deploy to any of the rural counties. If an incident does occur, Sheriff's deputies rely on mutual aid from neighboring counties until the state can send an advanced team. This request would avail the region with a Special Response Team earlier.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

N/A

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

The Special Response Team will be deployable throughout the Concho Valley Region. This is the only "SWAT" type team available throughout the Concho Valley region. There is a team in the city of San Angelo, however, they do not travel throughout the entire region. The vehicle is needed to transport Special Response Team/SWAT team members to incidents throughout the region. This vehicle will be used not only in Tom Green County but also to incidents throughout the Concho Valley region. The goal is to have a reliable vehicle to respond not only in Tom Green County, but also in the whole CVCOG region. This vehicle will allow the team to respond in the entire CVCOG region with the equipment needed.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each **CWA**. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the **CWA(s)**. You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.
 Enter your cooperating working agreement(s):
 N/A

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)
 Enter your current grant's progress:
 N/A

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.
 Enter your summary statement for this project:

The current Search and Rescue Team (SRT) Vehicle is a 1984 GM box van .It is old and not dependable .It cannot travel out of town. It has no storage. It has no emergency lights. It is cumbersome to get in and out of. This project will fund an SRT vehicle in Tom Green County and surrounding counties within the CVCOG area. Tom Green county proposes to purchase a used ambulance. It will have storage enabling the team to store and carry all of our equipment with us when we need to travel. It will have emergency lighting. It will also serve as a mobile command post for most events requiring a law enforcement response.

Project Activities Information

HSGP Instructions for Project Activity Selection

Homeland Security Grant Program (HSGP) applicants should only select one project activity. The eGrants system will allow multiple selections, but each HSGP subrecipient project must fit into one and only one of the Investment Categories that are listed as project activities under the "Activity List".

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Sustaining Special Response Teams and First Responder Capabilities	100.00	The current Search and Rescue Team (SRT) Vehicle is a 1984 GM box van .It is old and not dependable .It cannot travel out of town. It has no storage. It has no emergency lights. It is cumbersome to get in and out of. This project will fund an SRT vehicle in Tom Green County and surrounding counties within the CVCOG area. Tom Green county proposes to purchase a used ambulance. It will have storage enabling the team to store and carry all of our equipment with us when we need to travel. It will have emergency lighting. It will also serve as a mobile command post for most events requiring a law enforcement response.

Geographic Area:

The 1,521 sq miles of Tom Green County

Target Audience:

The SWAT officers of Tom Green County

Gender:

Male and Female

Ages:

Adult

Special Characteristics:

SWAT team

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute ([PPRI](#)).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
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Custom Objective Output Measures

CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
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Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
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Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
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Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Contract Compliance

Will HSGD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

- Yes
- No

Contract Compliance

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (Including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response:

- Yes
- No
- N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2014

Enter the End Date [mm/dd/yyyy]:

9/30/2015

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

0

Enter the amount (\$) of State Grant Funds:

0

Single Audit

Select the appropriate response below based on the Fiscal Year Begin Date as entered above:

For Fiscal Years Beginning Before December 26, 2014

Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in OMB Circular A-133.

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

OR

For Fiscal Years Beginning On or After December 26, 2014

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a HSGD grant. However, HSGD may require a limited scope audit as defined in CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Yes

No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

I Certify

Unable to Certify

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (HSGD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and In-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:

Position 3 - Total Compensation (\$):

0

Position 4 - Name:

Position 4 - Total Compensation (\$):

0

Position 5 - Name:

Position 5 - Total Compensation (\$):

0

Fiscal Capability Information

Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	12VE-00-SPEC Vehicle, Specialized Emergency Management	This project will fund an SRT vehicle in Tom Green County and surrounding counties within the CVCOG area. The proposed new (used) vehicle is a used ambulance. It will have storage enabling the team to store and carry all of our equipment with us when we need to travel. It will have emergency lighting. It will also serve as a mobile command post for most events requiring a law enforcement response.	\$27,000.00	\$0.00	\$0.00	\$0.00	\$27,000.00	1
Equipment	20TE-00-NTRY Equipment, Tactical Entry	Various Tactical entry equipment Equipment for SRT Team includes the following: Wireless Roof mount spotlight Protech Ballistic Blanket Blackhawk Mobile Home Breacher Blackhawk Break-n-Rake Blackhawk Super Beak-n-Rake Blackhawk Entry Deployment Kit (mini) Rigig Industries Lighting (for SRT Vehicle) PVS 14 Nightvision Goggles Mass Casualty intervention Kit PTA Ballistic Shiel with window NFDD Bangpole Delivery	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	12
Travel and Training	In-State Incidentals and/or Mileage (Training)	Travel costs for mileage, lodging and per diem for three officers to go to SWAT training/school. Training is accredited SWAT Basic training course provided by Texas Tactical Police Officers Association (TTPOA) which adheres to the National Standard	\$4,067.00	\$0.00	\$0.00	\$0.00	\$4,067.00	0
Travel and Training	In-State Registration Fees (Training)	Registration fees to send three officers to SWAT school/training Training is accredited SWAT Basic training course provided by Texas Tactical Police Officers Association	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0

(TTPOA) which adheres to the National Standard

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Equipment	\$52,000.00	\$0.00	\$0.00	\$0.00	\$52,000.00
Travel and Training	\$5,067.00	\$0.00	\$0.00	\$0.00	\$5,067.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$57,067.00	\$0.00	\$0.00	\$0.00	\$57,067.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
Other Condition of Funding. Upon award, please submit a grant adjustment request to update the current Equipment budget line item containing Tactical Entry equipment at \$25,000. Items in the Equipment Budget Category must be separated into individual line items by equipment type. Please separate this line item into multiple line items by equipment type and	9/10/2015 8:03:27 PM		No	Yes

be sure to include the anticipated number of units to be purchased for each line item.

Training Approval Review: Training must be approved by OOG and the Texas Training Point of Contact employed by the Texas Department of Public Safety, Texas Division of Emergency Management to ensure it falls within the FEMA mission to prepare state, local, tribal, and territorial personnel to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and catastrophic events and the jurisdiction's Emergency Operations Plan. Please complete the [Training Review Form](#) to begin the process.

9/10/2015
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No

Yes

Please be advised that OOG has added a Condition of Funding (CoF) that will hold funds on a specific budget line item(s) that must be met. You can review the CoF by going to the Summary tab and Clicking on the View Condition of Funding link. Assuming all other Conditions of Funding noted on the Statement of Grant award have been met, you will be able to request reimbursement for any line item except for the one(s) with the fund hold until that fund hold is cleared.

9/10/2015
8:03:27 PM

No

No

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