

Scope and Cost of Services

SCOPE OF SERVICES: GrantWorks will assist with the development of the County's application to the Texas Parks and Wildlife Department – State Boating Access Program in accordance with State requirements and with expediency and local satisfaction in mind. The application shall be completed and submitted to the state by the October 1, 2015 deadline. The proposed fee for this service is \$4,500.00. Anticipated tasks for this service are shown below.

1. Assist the County to identify an eligible scope and prepare an application to the Texas Parks and Wildlife Department's (TPW) State Boating Access Program for boating support facilities within the guidelines and procedures established by TPW.
2. Assist the County in project scope determination to assure the highest probability of funding in relation to program guidelines and local needs.
3. Assist the County in organizing and completing application requirements including the areas of environmental assessment, documentation of matching funds and local contributions, and resolution.
4. Assist the County in responding to any requests by TPW review staff for clarification of or supplemental application information.

Upon submission of the application to TPW prior to the October 1, 2015, deadline, a \$4,500 fee will be charged to the County for the preparation of the application.

Small Business, MBE, Affirmative Action and Equal Employment Opportunity Information

GrantWorks is a small Texas-based corporation with 60 full-time employees. Based on the US Small Business Administration guidelines management consulting firms with less than \$6.0 million in annual revenue are considered "small." By this measure we are a small business. GrantWorks does not qualify as a historically underutilized business (HUB). All services performed by GrantWorks on behalf of local governments are provided without regard to race, national origin, religion, color, sex, age, familial status or disability. GrantWorks does not discriminate in employment opportunity in accordance with federal and local (City of Austin) laws.