

TOM GREEN COUNTY CLERK

RECORDS PRESERVATION AND RECORDS ARCHIVE
PROJECT FOR FY 2016

RECORDS PRESERVATION:

Continuation of land book preservation project. This project is currently being conducted by KOFILE and is concentrating on our Deed Indexes. In FY 2016, we will continue this project, focusing on the Probate and Civil Index books (at a cost of approximately \$40,000.00) and then onto the actual deed books themselves, depending on availability of funds. We plan to include the Marriage records at a later date.

We will also be continuing a project begun by Peeler Book Restoration. They will be working to preserve our birth and death records indexes as well as the books. How much gets done in FY 2016 will depend on availability of funds

We will be purchasing a wide format color plat scanner for use in our office to digitize plats as they are submitted with the goal of placing these all on line. The cost of the printer will be between \$8,000.00 and \$10,000.00

RECORDS DIGITIZATION:

Thomson-Reuters will continue the digitization project begun this year, with the goal of digitizing all available land and vital records. The goal is to index these images and make them available on line to the public. A good portion of the project is expected to be completed in FY 2015 but the remainder will be a multi-year project and will be done as funds are available.

E-FILING

We will begin e-filing in our Criminal section in the latter part of this year. This will entail Judges Editions of Odyssey being installed but this is already being done for the Civil section so there should be no additional software costs. There will be costs for additional monitors plus e-signature hardware