

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPO

Name:	Courtney Redman	Title:	CEA 4-H & YD
County:	Tom Green	Month:	October, 2013

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LOD
4	One Day 4-H with Mohair Council	59		
6	Christoval 4-H Meeting; Food Challenge	60		
8	National Youth Science Day Program	69		
9	4-H Archery Meeting & Practice	184		
6,13,20	Food Fun Day & Food Challenge	134		
14	Commissioner Court; CB5; Reports	60		
16	Lync Conference 2015 Plans	68		
17	Sheep & Goat Validation set-up	84		
18	Sheep & Goat Validation	76		
20	Lync Training; Late validation	74		
21	4-H Wool Judging Meeting	83		
12,23	4-H Archery Meeting, Lonestar 4-H Meeting & Twin Mountain 4-H Meeting	102		
25	County Food Show	68		
27	Gold Star Banquet & County Food Challenge Contest	81		
28	Pre-Major show meeting	72		
29	Youth Board Meeting; IT meeting	68		
30-31	Validation paperwork			
1,2,3,7, 10,15,2 4	General	382		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,724	0.00	

Current Months Contacts

Telephone	Office	Total Contacts	News/Articles	Newsletters
85	35	960	1	1

Major Plans for Next Month

Activity
District Nutrition Quiz Bowl
Livestock Judging Practice
Major Show Entries
4-H Horse Club Meeting and Parade
Lonestar Club meeting
Food Show Practice
Wool, Range, Wildlife, Livestock Judging Practices
4-H summit @ Brownwood
District Food Show at Abilene
SALE Conference at Louisiana
Leaders 4 Life Practice; TAME Meeting
Swine Validation
District Food Challenge

Date: NOVEMBER		Name: Courtney Redman			
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
3	95	50	950		1

Major Plans for Next Month	
Date	Activity
12	Youth Board Meeting/County Council Meeting /Adult Leaders Meeting
1	Texas AgriLife Extension Old Timers Luncheon
2	Scholarship Training / Range Judging / TG Livestock Board Meeting
4	Christmas at Fort Concho Judge for Gingerbread houses; L4L; Wool; Archery
10	District Livestock Judging & District Commissioner Conference
6	Christmas Light Parade 4-H Float; D7 Livestock Clinic and Show
9	Extension Interpretation Luncheon/Interpretative LAB event
20	TG Horse Club Playday
9,16	L4L; Consumer; Range; Wildlife Practices
22	Robotics Practice

D-360

D-843

Comment [COMMENT1]:

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Courtney Redman	Title: CEA 4-H & YD
County: Tom Green	Month: December 2014

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	4-H Robotics Practice and Meeting	73		
2	Scholarship training, Livestock Board Meeting, Leaders 4 Life Practice, Wool Judging Practice	78		
3	4-H Consumer Judging Meeting & TEXES reporting	69		
4	Judge at Old Ft. Concho, Robotics meeting, Archery Practice, Wool Practice, Leaders 4 Life Practice & Consumer Judging Practice	74		
5	Horse Club fundraiser at Christmas at Old Ft. Concho	76		
9	LAB Meeting, L4L Practice, Consumer Judging Practice, Range Judging Practice	81		
10	D7 Livestock Judging Contest	64		
11	Archery Meeting, Robotics Practice, Wool Judging	64		
12	Adult Leaders Meeting, County Council Meeting, and Youth Board Meeting	134		
20	4-H Horse Club Playday Benifit	82		
23	Commissioner's Court, KSAN at Blaine's for 4-H	65		
6,8,15,16,17,18,19,22	General (Twin Mountain Christmas Parade float, Outcome Summaries, Commissioner Reports, Consumer Judging, Range Judging, Volunteer Report, Performance App. Report, Robotics)	583		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1443	0.00	0.00

Date:	December	Name:	Courtney Redman		
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	95	25	750		1

Major Plans for Next Month	
Date	Activity
3,14,21,28	Consumer Practice
9	Livestock and Sale Board Meetilngs
17-18	TGC County Stock Show
21	Performance Appraisal
6	Rabbit Validation
22	Goodfellow AFB Program Meeting
11	Tom Green Horse Show, Veribest Stock Show
7-9	Centennial State Conference at College Station

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

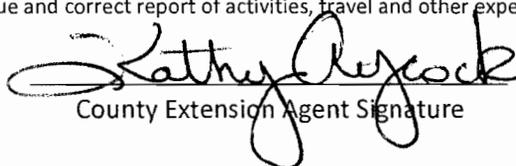
Name: Kathy Aycock
County: Tom Green

Month: October, 2014
Title: CEA- FCS

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/01/14	Prepared monthly narrative reports and D-360/D843 for County, District and State offices; prepared BLT on-line reports, P.O. and Travel reports for District and State offices	10		
10/01&24/14	Met as a member of the Tom Green Extension Education Association and accompanied EE officers to District 7 TEEA Training Meeting; Burnet (65-1B,2H)	324	\$15.00	
10/02&28/14	Presented "MyPlate" program and accompanied BLT/EA to present "Back to Basics" Lesson 3 for Christian Women's Job Corp (14-4H)	Travel Pd. By BLT		
10/06&13/14	Hosted the annual 4-H Food Fun Days to teach six lessons of Nutritional Information and Food Preparation Techniques to interested members (75-10M,7H)	Travel Pd. By BLT		
10/08/14	Assisted where needed at the Tom Green County 4-H National Science Day; "Rockets to the Rescue" (84-39M,16H,2B)	16		
10/14/14	Worked with new BLT/EA to market local BLT program and make initial contact with participating groups and organizations (13-2M,4H)	Travel Pd. By BLT	\$21.44	
10/15/14	Distributed "Dinner Tonight" e-mail blast featuring inexpensive, easy to prepare main dish recipes (256-16H) Prepared and distributed news article for San Angelo Standard Times	12		
10/16/14	Participated in the District 7 Program Planning conference with District Extension Agent and Regional Program Leaders (9-5M)	13		
10/17/14	Met as a member of the Concho Valley Council of Governments Regional Advisory Board to review and update 2014 By Laws for the organization (6-1M2H)	12		
10/22/14	Met as member of the West and Central Region Peer Review committee to make recommendations on Dossier promotions to the State Review committee; Stephenville (10-3M)	Travel Pd. By State	\$10.01	
10/23/14	Participated in West Region BLT Update with Regional BLT Manager and Regional Program Leader via LYNC (10-1H)	11		
10/25/14	Organized Tom Green County 4-H Food Show, solicited judges from surrounding counties, and provided leadership opportunities for local Senior 4-H members (44-11M,9H)	32		
10/27/14	Accompanied Tom Green County 4-H Gold Star recipients, parents and special guests to the District 7 4-H Gold Star Banquet; Coleman (130-66M,7H)	136		
10/27/14	Provided leadership for the Do Well, Be Well With Diabetes class hosted by Rust Street Ministries (6-1M,2H) Worked to complete 2015 Plan of Work for District and State offices	15		
10/29/14	Accompanied BLT/EA to Brown County (Brownwood) to observe BLT/PA programming efforts and work with her to complete October monthly reports and travel forms (11-2H)	Travel Pd. By BLT	\$31.16	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		581	\$77.61	

Other Expenses (list): Tom Green County 4-H Food Fun Days - \$21.04

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent Signature

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Kathy Aycock

Month: October, 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
38	60	71	761	1	2

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
11/03/14	Prepare and distribute "Dinner Tonight!" e-mail blast, Family and Consumer Sciences Newsletter and FCS News Article for San Angelo Standard Times
11/03&17/14	Assist where needed at Tom Green County 4-H Food Challenge practice with two Junior teams, two Intermediate teams and one Senior team
11/04/14	Serve as Judge at the District 7 4-H Nutrition Quiz Bowl contest; Coleman
11/05/14	Meet as a member of the Tom Green County Extension Education Association to plan upcoming monthly meetings and county-wide Christmas party
11/05/14	Conduct Tom Green County Food Handlers class for interested persons with Runnels County
11/10&15/14	Work with District 4-H Food Show participants to prepare for the upcoming event; Serve as Intermediate Dairy Superintendent for the District 7 4-H Food Show; Abilene
11/19/14	Meet as a member of the membership committee of the Concho Valley Council of Governments Regional Advisory Board
11/19-20/14	Participate in the State 4-H Virtual Summit addressing topics including club management, leadership, project trainings and youth/adult opportunities
11/25/14	Assist where needed at the District 7 4-H Food Challenge contest; Abilene
11/26/14	Prepare monthly narrative reports and D-360/D843 for County, District and State offices; prepare BLT on-line reports, P.O. and Travel reports for District and State offices

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

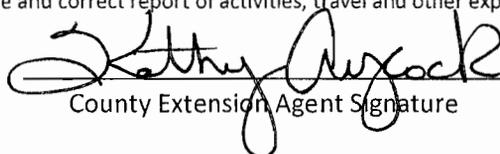
Name: Kathy Aycock
County: Tom Green

Month: November, 2014
Title: CEA- FCS

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
11/03/14	Prepared monthly narrative reports and D-360/D843 for County, District and State offices; prepared BLT on-line reports, P.O. and Travel reports for District and State offices	10		
11/04/14	Served as Junior/Intermediate judge at the District 7 4-H Nutrition Quiz Bowl contest, Coleman (48-13M,6H); prepared and distributed bi-monthly FCS newsletter (280-167M,26H)	144	\$10.00	
11/05 & 20/14	Met as a member of the Tom Green Extension Education Association and assisted where needed at the Liveoak Extension Education club meeting, Christoval (13)	43		
11/05/14	Presented "Food Safety is in Your Hands" curriculum to local and area Food Service providers at Tom Green County Food Handlers Class (10=4M,7H,1B)	18		
11/07/14	Reviewed the FPM TTVN recording on Cottage Food Laws and Farmers Markets presented by State Specialist Rebecca Dittmar	11		
11/10/14	Hosted the District 4-H Food Show Preparation Workshop to assist in preparing local 4-Hers for the upcoming event; interviewing techniques and nutritional information (17-4M,2H)	10		
11/14/14	Distributed "Dinner Tonight" e-mail blast featuring inexpensive, easy to prepare main dish recipes (255-16H) Prepared and distributed news article for San Angelo Standard Times	12		
11/15/14	Served as Superintendent of the Intermediate Dairy division at the District 7 4-H Food Show; Abilene (107-31M,12H)	187	\$15.23	
11/17/14	Accompanied BLT/EA to conduct "Three Easy Bites; Snacks" programming at Sara's House (12-1M,2H)	Travel Pd. By BLT		
11/17/14	Provided leadership for the Do Well, Be Well With Diabetes class hosted by Rust Street Ministries (6-1M,2H)	6		
11/3 & 17/14	Assisted where needed at the Tom Green County 4-H Food Challenge practice with 2 Junior teams, 2 Intermediate teams and one Senior team (30-3M,3H)	32		
11/18/14	Participated in District 7 TCFF Training via TTVN with State Director of County Programs, Jeff Ripley and District Administrator, Marty Gibbs (27-14M,1H)	13		
11/19/14	Met as a member of the Concho Valley Council of Governments Regional Advisory Board for bi-monthly meeting and to review and update 2015 By Laws for the organization (20-5M,2H)	Travel Pd. By BLT		
11/21/14	Assisted where needed at the monthly "Fuel Up to Play 60" education lesson at Wall Elementary School second grade classes (82-40M,19H)	34		
11/25/14	Served as Junior/Intermediate/Senior group leader at the District 7 4-H Food Challenge contest, Abilene (266-57M,19H)	187	\$16.04	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		707	\$41.27	

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent Signature

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Kathy Aycock

Month: November, 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
32	69	83	819	1	2

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
12/01/14	Prepare and distribute "Dinner Tonight!" e-mail blast and FCS News Article for San Angelo Standard Times; Prepare and submit District and State monthly reports, BLT match-time reports and P.O. and Travel reports
12/02/14	Host the District 7 4-H Scholarship workshop with District 4-H Specialist, Garry Branham
12/03/14	Host the Tom Green County Extension Education Association county-wide Christmas party with Veribest EE Club
12/04/14	Meet as a member of the West Region Health and Wellness Summit planning committee; Midland
12/08/14	Prepare and distribute annual 2014 Outcome Program Summaries to State Specialists, Regional Program Leaders and District Extension Administrator
12/09/14	Host the Texas AgriLife Extension Annual Christmas Open House to interpret programs to County Commissioners Court, local resource persons, media representatives and Leadership Advisory Board members
12/10/14	Participate in Do Well, Be Well With Diabetes Update via TTVN
12/12/14	Participate in the Tom Green County 4-H Council and Adult Leaders meeting to conduct Meals for the Elderly community service project and Christmas party
12/16/14	Meet as a member of the District 7 TEAFCS; Brady
12/23/14	Prepare monthly narrative reports and D-360/D843 for County, District and State offices; prepare BLT on-line reports, P.O. and Travel reports for District and State offices

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock
County: Tom Green

Month: December, 2014
Title: CEA- FCS

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
12/01/14	Prepared monthly narrative reports and D-360/D843 for County, District and State offices; prepared BLT on-line reports, P.O. and Travel reports for District and State offices	10		
12/02/14	Hosted the District 7 4-H Foundation Opportunity Scholarship workshop with Garry Branham (16-2H,2M)	16		
12/03/14	Met as a member of the Tom Green Extension Education Association and participated in County wide Christmas party (15)	16	\$9.47	
12/4/14	Met as a member of the District 6 & 7 Health and Wellness Summit committee to plan events and activities for 2015, Midland County Extension Office (6-1M)	Traveled w/ RPL	\$14.06	
12/08/14	Distributed "Dinner Tonight" e-mail blast featuring inexpensive, easy to prepare main dish recipes (255-16H) Prepared and distributed news article for San Angelo Standard Times	11		
12/09/14	Hosted the 2104 Christmas Open House, Interpretive Event for County Judge and Commissioners and Leadership Advisory Board Meeting (81-36H,29M)	10		
12/10/14	Assisted where needed at the District 7 County Judges and Commissioners conference; TAMU Center (26-2H,22M)	16		
12/11/14	Participated in "Do Well, Be Well with Diabetes" TTVN with State Specialist; Dannelle Hammond (13-1M)	10		
12/15/14	Prepared and submitted to State and District Offices; 2014 Outcome Program Summaries in Better Living for Texans and Food Protection Management	9		
12/16/14	Met as a member of the District 7 TEAFCS for Professional Improvement; McCulloch County Extension office, Brady (9)	146		
12/17/14	Prepared and submitted BLT reports for State and District office; BLT Match Time reports, TExAS reports and Travel reports	12		
12/19/14	Participated in State Wide "Bedbugs" training via LYNC by Mike Merchant (52-28M,3H)	13		
12/22/14	Accompanied BLT/EA to conduct "Three Easy Bites; Snacks" programming at Sara's House (12-1M,2H)	Travel Pd. By BLT		
12/23/14	Completed and submitted December monthly and end of the year reports for District and State offices	11		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		280	\$23.53	

Other Expenses (list): County Interpretive Event - \$24.55

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent Signature

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Kathy Aycock

Month: December, 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
12	61	90	516	1	2

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
01/05/15	Prepare and distribute "Dinner Tonight!" e-mail blast, FCS Newsletter and FCS News Article for San Angelo Standard Times; Prepare and submit District and State monthly reports, BLT match-time reports and P.O. and Travel reports
01/5&6/15	Assist where needed at the 4-H Consumer Decision Making and Leaders 4 Life practice sessions
01/07/15	Host the Tom Green County Extension Education Association meeting and assign judges for the upcoming Project Fair
01/14/15	Meet as a member of the West Region Health and Wellness Summit planning committee; San Angelo
01/15/15	Present "Fun and Fancy Folds and More" for Liveoak Extension Education club; County Extension Office
01/15-17/15	Organize and work at Tom Green County Youth Project Fair in conjunction with the Live Stock Show
01/20/15	Participate in the 2014 Performance Appraisal with District Extension Administrator, Marty Gibbs; Prepare and distribute Food Protection Management letters, brochures and fliers for upcoming classes
01/23/15	Participate in the Better Living for Texans quarterly update via TTVN
01/28/15	Meet as a member of the Concho Valley Council of Governments Regional Advisory Board
01/29/15	Work with 4-H members and parents to prepare and complete 4-H Foundation Opportunity Scholarships
01/30/15	Prepare monthly narrative reports and D-360/D843 for County, District and State offices; prepare BLT on-line reports, P.O. and Travel reports for District and State offices

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TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Joshua W. Blanek
County: Tom Green

Month: October 2014
Title: CEA - Ag/Nr

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1 2	State Fair of Texas, Dallas Tom Green County Cotton Tour	268 104		
3 4	Cotton Harvest Aid Trial; Site Visits; Office Site Visits	82 46		
5 6	HOT Livestock Judging Contest, Waco Office; Site Visits; Farm and Ranch Survey; ASU Seminar Class;	410 50		
7-12 13	Office; Site Visits Trinity Valley Expo	184		
14 15-17	Livestock Judging Practice Office; Site Visits; Program Planning Conference	25 159		
18 19	Sheep and Goat Validation; Fly Bait work Brazos Valley Expo	73 565		
20 21	Site Visits; Office; Late Sheep and Goat Validation; Help with Runnels County Validation Office	114 27		
22 23	Office; Sheep and Goat Specialist Seminar Office; Site Visits; Monsanto Cotton Tour	94 70		
24 25	Office; Site Visits TQI work; Fly Bait work	153 115		
26 27-31	TQI work; Livestock Judging TQI work; Site Visits; Office; Major Show Pre-Entry Meeting	65 510		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		2880		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

Joshua W. Blanek

County Extension Agent Signature

Signature required for Annual Rpt. Review
If you indicate the Annual Report is for Extension Services, not Tom Green County
your signature is required for the Rpt. Review
Date: 10/15/14 10:15:14 AM

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Joshua W. Blanek
County: Tom Green

Month: November 2014
Title: CEA - Ag/Nr

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1 2	Sheep and Goat Feeding and Showmanship Clinic Judging Practice	27 42		
3 4	Site Visits; Office; TGCJLA Board Meeting Office; Site Visits; Livestock Project Conference Teleconference	38 68		
5-6 7	Major Show Entry Days; Office Site Visits;	61 23		
8-9 10	San Angelo Stock Show Fall Spectacular Office; D-7 Livestock Judging Committee Meeting; Site Visits	55 69		
11 12	Office; Site Visits Office; Site Visits; Dr. Reed Redon Interview	134 87		
13 14	Office; Rate Aerial Prickly Pear Plots; Office; Site Visits	28 108		
15 17-21	Brady Livestock Judging Contest Office; Site Visits	197 272		
22 23	Site Visits Site Visits; Swine Validation Program	44 80		
24-26 29	Office; Site Visits; Process Major Show Entries Site Visits	91 199		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1621		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

Joshua W. Blanek

County Extension Agent Signature

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Date: 2014/11/12 10:00:00 AM

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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

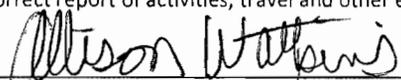
Name: Allison Watkins
County: Tom Green

Month: October '14
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2 4	Correctional Facility Horticulture Therapy program 'One Day 4-H' event	12 4		
7	Record radio show; collect data from rose research plots	6		
8	Correctional Facility Horticulture Therapy program; write newspaper article	12		
9	Correctional Facility Horticulture Therapy program	12		
10	San Angelo Garden Club meeting; site visit	15		
14	Master Gardener Executive Committee meeting			
15	Correctional Facility Horticulture Therapy program	12		
16	Program planning conference; People/Plant Connection board meeting	5		
17 18	Site visit - Knickerbocker community Giant Pumpkin & Sunflower contest weigh-in	20 5		
20	Record radio show			
22	Correctional Facility Horticulture Therapy program; write newspaper article	12		
23	Program for Kiwanis club	8		
28	Prepare pecan display for library	20		
29	Correctional Facility Horticulture Therapy program	12		
30	Correctional Facility Horticulture Therapy program	12		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		167		

Other Expenses (list):

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County Extension Agent Signature

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: _____

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	55	9	649	2 (40,000)	2 (460)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
3 5	Record radio show, write horticulture newsletter Correctional Facility Horticulture Therapy program
6 10	Correctional Facility Horticulture Therapy program Collect data at rose research trials
11	Master Gardener business meeting
12	Correctional Facility Horticulture Therapy program
13	Correctional Facility Horticulture Therapy program; work on pecan display for library
14	San Angelo Garden Club
15	Work day with ASU volunteers at Kirby park to pull weeds and spread mulch
17	Record radio show
19	Correctional Facility Horticulture Therapy program; newspaper article
20	Correctional Facility Horticulture Therapy program; People/Plant connection board meeting
21	Lunch N Learn - Winterizing the Landscape

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D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

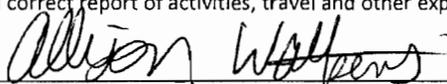
Name: Allison Watkins
County: Tom Green

Month: November
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3	Record radio show; horticulture newsletter			
5	Correctional facility horticulture class; newspaper article	12		
6	Correctional facility horticulture class	12		
12	Collect data at rose research plots	8		
13	Correctional facility horticulture class	12		
14	San Angelo Garden Club			
15	Mulch work day at rose research plots with Master Gardeners and ASU students	8		
18	Record radio show; Tree Care program; site visit	18		
19	Correctional facility horticulture class; newspaper article	12		
20	Correctional facility horticulture class; People/Plant connection board meeting	20		
21	Lunch N Learn class			
26	Correctional facility horticulture class	12		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		114		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent Signature

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: November

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	54	8	558	2 (20k ea)	1 (275)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
1	Record radio show; put up pecan info display in library; Extension Retirees luncheon
3	Correctional facility horticulture class; newspaper article
4	Concho Valley Pecan Show
5	Display pecan show at library
8	Collect data at rose research plots
9	Leadership Advisory Board meeting and interpretive event; Master Gardener Christmas Party
10	Correctional facility horticulture class
11	Correctional facility horticulture class
12	San Angelo Garden Club; newspaper article
15	Record radio show
16	San Angelo Garden Club; set up regional pecan show
17	West Regional Pecan Show
18	Correctional facility horticulture class; People/Plant Connection board meeting; newspaper article
19	Lunch N Learn class

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TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

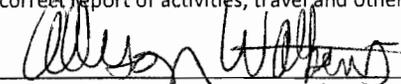
Name: Allison Watkins
County: Tom Green

Month: December 2014
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Record radio show; set up pecan info display at downtown library; get supplies for retiree luncheon; retiree luncheon at Rio Concho Manor	20		
3	Correctional facility horticulture therapy ; newspaper article; set up pecan show	12		
4	Concho Valley pecan show; judge gingerbread house contest at Fort Concho			
5	Display pecan show and provide handouts at downtown library			
9	Christmas party/interpretive event; Master Gardener Christmas party	12		
10	Correctional facility horticulture therapy	12		
11	Correctional facility horticulture therapy; Horticulture Update newsletter	12		
12	Collect data at rose research plots	10		
15	Record radio show; newspaper article; prepare for regional pecan show			
16	Set up tables and chairs for regional pecan show; San Angelo Garden Club; Site visit, Eldorado Pecans	146		
17	Regional Pecan Show	36		
18	Correctional facility horticulture therapy; newspaper article; People/Plant Connection board meeting	14		
19	Lunch N Learn - rainwater harvesting and drip irrigation			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		274		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent Signature

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TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: December 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	41	6	428	3 (20,000 ea)	1 (275)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
5-6	Meeting in College Station
7	Record radio show; Correctional facility horticulture therapy; meeting at A&M Center
8	Correctional facility horticulture therapy; meeting at A&M center
9 13	San Angelo Garden Club; Lunch N Learn class Master Gardener regular business meeting
14 15	Correctional facility horticulture therapy; newspaper article Correctional facility horticulture therapy; People/Plant Connection board meeting
16	Stock show project fair
20	Performance appraisal
21	Correctional facility horticulture therapy
22	Correctional facility horticulture therapy
26	Record radio show
28	Correctional facility horticulture therapy
29	Correctional facility horticulture therapy