

Outdoor - Roof Area

The third floor roof area has xxx square feet of space for guests and includes seating for up to xx and xx tables. The maximum capacity for the roof area is 308. The policy for the use of the Sugg Community Room applies to this space as well as to purpose and who may use the room; however, all users must pay a fee to use the outdoor area and there are additional rules for its use.

- Renter assumes full responsibility for the safety of themselves and their guests
- Upholstered chairs from the community room may not be used on the roof.
- Children (under eighteen years) are not to be on the roof unless they are attended by a responsible adult.
- No items of any kind are to be thrown from the roof. All trash must be put into receptacles to prevent being blown off the roof.
- Attendees must stay on the bricked areas and not venture onto rocked or grassy areas.

Fees for use of Roof Area

	For use of roof only	For use in addition to Sugg Community Room
Up to 2 hours during normal library hours	\$100	\$50
Up to 4 Hours during normal library hours	\$200	\$100
After hours use	Additional \$25 per hour eg: 6-10 on Saturday eve would be \$200 + 100	Additional \$25 per hour



Roof Space - Additional Information & Agreement

Responsible Person (User) _____ of
Organization _____ or Private event

Using the Roof Space (Premises) on Date: _____

The Roof Space is an area that requires additional precautions and responsibilities in its use.

- USERS are strongly cautioned against having children and teens on the roof. If they are allowed by the Responsible Person, they are to be closely supervised at all times.
- All guests are to remain on the bricked areas. IT IS NOT SAFE TO BE ON ROCKED OR GRASSY AREAS. Venturing onto the rock or grass areas will cause the event to be shut down and forfeiture of future use privileges.
- Nothing is to be thrown over the side of or off of the roof.
- Trash or small items should be secured so that they do not become litter blown off the roof.
- Roof Space users should move in doors in the case of inclement weather or lightening.
- The Roof Space is a Smoke/Tobacco free area and open flames are not allowed including candles and Sterno.

USER SHALL OCCUPY THE PREMISES AT USER'S OWN RISK AND TOM GREEN COUNTY SHALL NOT BE LIABLE TO ANYONE FOR THE ACTION OR OMISSIONS OF USER, USER'S AGENTS, SERVANTS, EMPLOYEES, CONTRACTORS, VISITORS, GUESTS OR ASSIGNS. USER AGREES TO AND SHALL INDEMNIFY, DEFEND AND HOLD HARMLESS TOM GREEN COUNTY (IT'S ELECTED OFFICIALS, OFFICERS, EMPLOYEES, AGENTS, ASSIGNS AND REPRESENTATIVES) FROM AND AGAINST ALL CLAIMS, SUITS, DEMANDS, LOSSES, COSTS, DAMAGES, EXPENSES AND LIABILITIES OF EVERY KIND (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES, ACCOUNTANTS' FEES, LITIGATION COSTS, COURT COSTS AND INTEREST) IN CONNECTION WITH, RESULTING FROM, ARISING FROM OR INCIDENTAL TO ANY AND ALL BODILY INJURY, DEATH OR DAMAGE TO PROPERTY CAUSED BY THE OCCUPANCY OF THE PREMISES BY USER AND/OR THE ACTS OR OMISSIONS OF THE USER (IT'S AGENTS, SERVANTS, EMPLOYEES, CONTRACTORS, VISITORS, GUESTS OR ASSIGNS). TOM GREEN COUNTY SHALL NOT BE LIABLE TO USER FOR ANY INCONVENIENCE OR LOSS TO USER IN CONNECTION WITH ANY REPAIR, MAINTENANCE, DAMAGE, DESTRUCTION, RESTORATION, OR REPLACEMENT OF THE PREMISES. TOM GREEN COUNTY SHALL NOT BE OBLIGATED OR CONSTRUED TO INSURE ANY OF THE USER'S GOODS, SUPPLIES, INVENTORY, STRUCTURES, PROPERTY OR EQUIPMENT, OR OTHERWISE BE LIABLE FOR ANY DAMAGE TO OR DESTRUCTION OF ANY OF THE FOREGOING.

I have read and understand the above and the TGC Library Community and Roof Space Policy and agree to abide by all Library rules and regulations.

Signature of Responsible Person:

_____ Date _____

Library Employee Witness: _____ Date: _____