

D-360  
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE  
The Texas A&M University System

**MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT**

<b>Name:</b> Courtney Redman	<b>Title:</b> CEA 4-H & YD
<b>County:</b> Tom Green	<b>Month:</b> July, 2014

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1-2	County Camp & Hoizons Camp	129		
3	Judge Recordbooks	68		
7	Chartering Clubs & Reports	79		
8	D7 4-H Planning Day & D7 Recordbook Judging	75		
9-11	Adult Leader Meeting & Amazing CEA Tech Race	793		
15	D7 Jr-Int. Fashion Show & LAB	80		
16	Chartering Clubs & Child Protection Training	56		
17	Duds to Dazzle Training	83		
18	Charters and TAE4-HA State Conference Work	70		
21	Christoval Club Meeting	68		
22	Set up Pens with Inmates at 4-H Building all day	72		
28	Meeting with Angelo Stockshow for TAE4-HA Conf.	71		
29	Commissioner Court with 4-Her's, Kid program at Mall	62		
30	Sheep & Goat Raisers Meeting	72		
23,24, 25,31	General, Program Preparation, etc.	290		

(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
<b>GRAND TOTAL OF MILEAGE, MEALS AND LODGING</b>	<b>2,068</b>	<b>0.00</b>	<b>0.00</b>

**Date:** July **Name:** Courtney Redman

**Current Months Contacts**

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	85	35	650		1

**Major Plans for Next Month**

Date	Activity
1-2	Wildlife Camp & Food Challenge to Louisiana Competition
4-8	Host TAE4-HA State Conference
12	Multi- County Leadership Advisory Board Meeting
13	Star Award Interviews
14	Silver Clover Banquet @ Zentner's & Shamrock Shuffle Meeting
15	County Council Meeting at Schlitterbahn
16	Adult Leader Fall Meeting & Council Fall Meeting
28	Administration Update and 4-H Program Conference

D-360  
D-843

**TEXAS AGRICULTURAL EXTENSION SERVICE**  
The Texas A&M University System

**MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT**

<b>Name:</b> Courtney Redman	<b>Title:</b> CEA 4-H & YD
<b>County:</b> Tom Green	<b>Month:</b> August 2014

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4-8	TAE4-HA State Conference	239		
12	Mult-County LAB, Reports	69		
13	Star Award Interviews	66		
14	Silver Clover Banquet, Sahnrock Shuffle Meeting	67		
15	County Council Training @ Schlitterbahn	70		
16	Adult Leader Meeting, Council Fall Meeting	73		
22	4-H Dance	71		
26	Gun Club Meeting @ outdoorsman & TAE4-HA meeting	59		
27	Food and Nutrition Meeting & Club Manager Training	82		
28	D7 Administration Updates & 4-H Program Conference	80		
1, 9, 11, 20,21, 25	General	314		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
<b>GRAND TOTAL OF MILEAGE, MEALS AND LODGING</b>		<b>1,190</b>	<b>0.00</b>	<b>0.00</b>

<b>Date:</b>	August	<b>Name:</b>	Courtney Redman		
<b>Current Months Contacts</b>					
<b>BLT</b>	<b>Telephone</b>	<b>Office</b>	<b>Total Contacts</b>	<b>News Articles</b>	<b>Newsletters</b>
	120	45	750		1

<b>Major Plans for Next Month</b>	
<b>Date</b>	<b>Activity</b>
1	County Holiday
2	Commissioner's Court & Livestock Board Meeting
6	4-H Rifle Project Meeting
7	4-H Horse Club Meeting
8	4-H CupCake Wars & Christoval 4-H Club Meeting
9	4-H Shotgun Club Meeting
10	SALE-LE Meeting
11	4-H Archery Club Meeting
14	Lonestar 4-H Club Meeting & Twim Mountain 4-H Club Meeting
15	Angelo Bluebonnet 4-H Club Meeting
16	District 7 Fall Meeting and Program Conference
17	Junior Master Gardener Meeting
21	4-H Banquet & County Council Meeting
22	District 7 Program Development Committee Meeting
24	ASU Career & Volunteer Fair
27-28	West Region Shooting Sports Coach Training

D-360  
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE  
The Texas A&M University System

**MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT**

<b>Name:</b> Courtney Redman	<b>Title:</b> CEA 4-H & YD
<b>County:</b> Tom Green	<b>Month:</b> September 2014

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	Commissioner's Court & Livestock Board Meeting	66		
8	4-H Cupcake Wars; 4-H Club Meetings	64		
9	Commissioner's Court & Shotgun Club Meeting	63		
10	SALE Meeting	66		
11	District 7 DEA interviews & Archery Club Meeting	83		
14	Lonestar Club Meeting, Twin Mountain Meeting	89		
15	Food Challenge Workshop; ABC Meeting	63		
16	District 7 Fall Meeting & Program conference	61		
21	4-H Annual Banquet; Horse Club, County Council Meeting	82		
22	District 7 PDC Meeting, AFB Meeting	100		
23	Club Manager Training	73		
24	ASU Volunteer Fair	93		
25	2015 Plan of Work	60		
29	County Council Meeting, Food Challenge Workshop, TAME Meeting/workshop	68		
3,4,5,20 26,30	General	343		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
<b>GRAND TOTAL OF MILEAGE, MEALS AND LODGING</b>		<b>1,374</b>	<b>0.00</b>	<b>0.00</b>

<b>Date:</b>	September	<b>Name:</b>	Courtney Redman		
<b>Current Months Contacts</b>					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	112	52	765		1

<b>Major Plans for Next Month</b>	
Date	Activity
6-9	National Food Challenge Contest
6,13,20	Food Fun Days
14	Shooting Sports Project Meeting
23	Archery Club Meeting
4	One Day 4-H
25	County Food Show
28	Pre-Major Show Meeting & TREAT at Stephenville
12	Lonestar and Twin Mountain 4-H Club Meetings
16	Program Planning Conference
18	Sheep & Goat Validation
27	Gold Star Banquet in Coleman
6,13,20, 27	Food Challenge Practices

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Joshua W. Blanek  
County: Tom Green

Month: July 2014  
Title: CEA - Ag/Nr

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1-3	Office; Site Visits; Fly Bait Work	225		
7	Office; Pond Program; Livestock Mentor Training Planning Meeting	51		
8 9	District 7 4-H Planning Day and District 7 Record Book judging; Farm Bill Training Office; Site Visits; TQI Work	22 119		
10-11 12-16	Office; Site Visits TCAA State Meeting and Professional Development	225 870		
17 18	Project Selection Office; Site Visits; Fly Bait Work	73 96		
19 21	Project Selection Office; Site Visits; State 4-H Horse Show	176 255		
22 23	4-H Building Maintance Office;	59 56		
24 25	State 4-H Horse Show; Project Selection Texas Tech Lamb camp	224 440		
28-30	Office; Site Visits; Commissioners Court Interpretive Event; Pesticide CEU Scanning Training	165		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		3056		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

Joshua W. Blanek  
County Extension Agent Signature

Digitally signed by Joshua W. Blanek  
DN: cn=Joshua W. Blanek, o=Texas A&M University System, ou=Tom Green County  
Date: 2014.07.28 10:58:00 -0500



D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Joshua W. Blanek  
County: Tom Green

Month: August 2014  
Title: CEA - Ag/Nr

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1 2	Office; Site Visits; Fly Bait Work Livestock Mentor Training - Brownwood	55 201		
4-5 6-7	Office; Site Visits; Turn Row Meeting Office; Site Visits; 4-H Agents Conference; Kiwanis Club; Livestock Project Conf. Planning	234 100		
8 9	Office; Site Visits; Fly Bait Work Project Selection	51 74		
11 12-13	Office; Crops Committee Sheep and Goat Youth Leadership Tour; LAB; Mid Year Review	59 208		
14-15	Shamrock Shuffle Planning Meeting; Office; Site Visits; Sheep and Goat Validation Committee Meeting; Fly Bait Work	107		
16 17	D-7 Fall 4-H Meeting TQI Work	42 82		
19-21 23	Site Visits Lubbock Jackpot Show	209 411		
25 26-27	Office Office; Site Visits; Animal Issues Planning Meetings; Harvest Grain Sorghum Plot	37 254		
28 29	District 7 Meeting Office; Site Visits; Fly Bait Work	43 95		
30 31	Texas Best Jackpot Show TQI Work	283 66		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		2621		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

Joshua W. Blanek  
County Extension Agent Signature

Official Report of Joshua W. Blanek  
On September 11, 2014, at Brownwood, Texas, and in Tom Green County  
and in the State of Texas.  
Date: 09/11/2014 10:30:11 AM







D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

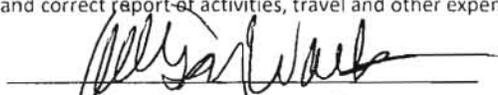
Name: Allison Watkins  
County: Tom Green

Month: July 2014  
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Landscape work day, A&M Center	16		
2	Correctional Facility horticulture class; newspaper article; site visits	26		
3	Prepare radio programming; newspaper article			
7	Record radio show; site visits; collect data at rose research plots	32		
8	4-H planning meeting and recordbook judging; Master Gardener business meeting; Oak Wilt program for public	24		
9	Correctional Facility horticulture class	12		
9-11	Professional Development training in College Station	580		
14	Purchase supplies for bee program, set up	22		
15	'All About Bees' program	16		
19 22	Fall Vegetable Gardening - Saturday Seminar Site visits	6 18		
23 24	Correctional Facility horticulture class Correctional Facility horticulture class; Tom Green Horticulture Committee Meeting	12 20		
25	Lunch N Learn class - Diagnosing plant problems			
28	Junior Master Gardener program			
30	Correctional Facility horticulture class; newspaper article	12		
31	Correctional Facility horticulture class	12		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		808		

Other Expenses (list):  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

  
\_\_\_\_\_  
County Extension Agent Signature

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: July 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
4 5	Record radio show; Set up for TAE4-HA State meeting TAE4-HA State meeting
6 7	Correctional Facility Horticulture Program; TAE4-HA State meeting; site visit Correctional Facility Horticulture Program; Collect data at rose research plots; TAE4-HA State meeting
8	TAE4-HA State meeting
12	Master Gardener executive committee meeting; Leadership Advisory Board meeting
13	Correctional Facility Horticulture Program; newspaper article
14	Correctional Facility Horticulture Program
15	Lunch N Learn
20	Correctional Facility Horticulture Program
21	Correctional Facility Horticulture Program; People/Plant Connection board meeting
25	Record radio show
26	Collect data at rose research plots
27	Correctional Facility Horticulture Program; newspaper article
28	Extension planning conference

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

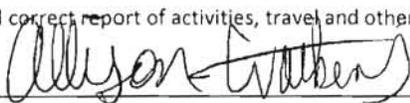
Name: Allison Watkins  
County: Tom Green

Month: August 2014  
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Write and distribute newsletter; prepare radio show			
4 5	Record radio show; site visit; set up for TAE4-HA state meeting Run registration for TAE4-HA state meeting	48		
6	Correctional facility horticulture therapy program; Registration for TAE4-HA state meeting	28		
7	Correctional facility horticulture therapy program; attend TAE4-HA meeting	20		
8	Attend TAE4-HA meeting	8		
11	Site visits	32		
12	Wall Junior Master Gardener program meeting; Master Gardener ExCom meeting; Leadership Advisory Board meeting	38		
13	Correctional facility horticulture therapy program; newspaper article; site visits	32		
14	Correctional facility horticulture therapy program; site visits	24		
15	Lunch N Learn class - wildflowers			
20	Correctional facility horticulture therapy program; collect data at rose research plots	18		
21	Correctional facility horticulture therapy program; People/Plant Connection board meeting	26		
25 26	Record radio show Find rock for mounting Ewe statue at 4-H building	18		
27	Correctional facility horticulture therapy program; newspaper article; write and distribute horticulture newsletter	12		
28	Administrative meeting at Agrilife Center	14		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		312		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



County Extension Agent Signature

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: August 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	62	8	432	2 (40,000)	1 (260)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
1 3	Interview with KLST for Fall Symposium Correctional facility horticulture therapy program; Site visits
4 8	Correctional facility horticulture therapy program; Tree Care program presentation at CEU event Record radio show
9 10	Weed rose research plots, collect data Correctional facility horticulture therapy program; newspaper article
11	Correctional facility horticulture therapy program
12 13	San Angelo Garden Club meeting; Set up for Fall Symposium Fall Symposium
16 17	Administrative meeting at Agrilife center Correctional facility horticulture therapy program; Presentation for Wall Junior Master Gardener club
18	Correctional facility horticulture therapy program; site visit; People/Plant Connection board meeting
19	Prepare radio show; Lunch N Learn class - Butterflies and Herb Gardening
23	Master Gardener training class in Brady
24	Correctional facility horticulture therapy program; newspaper article
25	Program for ladies club
26-27	Garden Club district convention - program presentation "Don't Fall Behind"

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

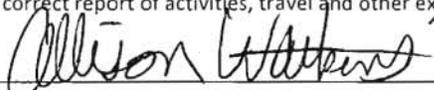
Name: Allison Watkins  
County: Tom Green

Month: September 2014  
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1 2	Promote Fall Symposium on KLST Site visit	6		
3 4	Correctional Facility Horticulture program; Site visit Correctional Facility Horticulture program; Tree Care & Planting program for CEU event	24 28		
8 9	Record radio show Weeding at Kordes Rose trial research plots	5		
10 11	Correctional Facility Horticulture program; newspaper article Administrative meeting @ A&M Center	12 16		
12	set up for Fall Landscaping Symposium			
13	Fall Landscaping Symposium			
16	Administrative Meeting @ A&M center	16		
17	Correctional Facility Horticulture program; program presentation for Wall JMG club	36		
18	Correctional Facility Horticulture program; collect data from rose research plots	14		
19	Lunch N Learn class - Butterflies & Herbs			
22	Record radio show			
23 24	Brady Master Gardener Training Class Correctional Facility Horticulture program; newspaper article	160 12		
25 26	Correctional Facility Horticulture program; Program for TEEA Club; Pick up mums for GC conv. Help set up for Garden Club convention; Give presentation for GC convention	32 6		
27 29	Attend Garden Club convention Site visit	20		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		387		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

  
County Extension Agent Signature

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: September 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	52	13	598	2 (40000)	1 (260)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
1 2	Correctional Facility Horticulture program Correctional Facility Horticulture program
4 6	One Day 4-H Service Project Record radio show
8 9	Correctional Facility Horticulture program; newspaper article Correctional Facility Horticulture program; rose data at research plots
10 14	San Angelo Garden Club Master Gardener Executive Committee Meeting
15 16	Correctional Facility Horticulture program Correctional Facility Horticulture program; Program Planning Conference; People/Plant Connection board meeting
17 18	Lunch N Learn - Don't Fall Behind Giant Pumpkin & Sunflower Contest weigh-in
20 22	Record radio show Correctional Facility Horticulture program; newspaper article
23	Correctional Facility Horticulture program; Program for Kiwanis club
29	Correctional Facility Horticulture program
30	Correctional Facility Horticulture program; Tom Green Horticulture Committee meeting

D-843

D-360

## TEXAS AGRILIFE EXTENSION SERVICE

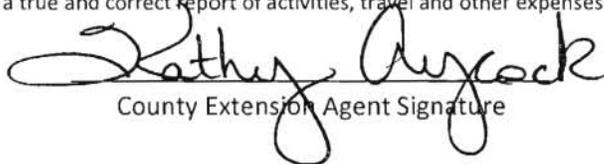
## MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy AycockMonth: July  
~~August~~, 2014County: Tom GreenTitle: CEA- FCS

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
07/01/14	Prepared monthly narrative reports and D-360/D843 for County, District and State offices; prepared BLT on-line reports, P.O. and Travel reports for District and State offices	16		
07/01/14	Conducted "MyPlate" classes and workshop for TLCA pre-school students to teach about the five food groups and nutrients gained from each group (93-21H,47M)	12		
07/07/14	Distributed "Dinner Tonight" e-mail blast featuring inexpensive, easy to prepare main dish recipes (301-16H) Prepared and distributed news article for San Angelo Standard Times	19		
07/08/14	Worked with District 7 agents and specialists to judge district 4-H Record Books; Tom Green County 4-H Building (61-2H,39M)	16		
07/09/14	Met as a member of the Tom Green County 4-H Adult Leaders Association to select 4-H Outstanding Leaders and Friend of 4-H for 2014; Kenny Blanek's Restaurant (12-2M)	18	\$10.18	
07/10/14	Participated in NEXT Talks with Associate Director; Susan Ballabino concerning upcoming Hunger Initiative priorities and mission statements	12		
07/11/14	Met as a member of the Diabetes Task Force meeting to plan upcoming events and activities; Shannon Medical Center (22-2H,2M)	10		
07/14/14	Met with members of the "CRAVE" committee to plan recipes, food preparation tips and entertaining ideas for July edition (3)	13	\$15.09	
07/15/14	Served as Junior Special Interest superintendent at the District 7 4-H Fashion Show; Grape Creek Baptist Church (61-9H,3M)	32		
07/16/14	Prepared and distributed BLT Match Time reports, P.O. Forms and Travel reports to District and State offices	9		
07/17/14	Hosted the District 7 TEAFCS meeting; conducted "Duds to Dazzle" workshop, initiated BLT idea sharing and introduced members and officers to TEAFCS business meeting (15)	11	\$15.22	
07/22/14	Assisted where needed at the 2014/2015 Texas 4-H Council Workshop; Texas 4-H Center, Brownwood (42-3H,28M)	201	\$24.08	
07/23-24/14	Worked with co-agents to present "Food Preservation Workshops" in neighboring counties (55-3B,5H,3M)	26	\$28.19	
07/29-31/14	Met as a member of the State TEAFCS at their 2014 conference hosted by District 9; LaSalle Hotel, Bryan (133-9B,27-H,6M)	597		
07/31/14	Prepared and distributed monthly reports, Travel reports and Monthly check sheet for District and State offices	14		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1006	\$92.76	

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

  
County Extension Agent Signature

D-843  
D-360

**TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D**

Name: Kathy Aycock

Month: August, 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
13	89	91	793	1	2

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
08/04/14	Prepare and distribute "Dinner Tonight!" e-mail blast, FCS News Article for San Angelo Standard Times and Family Consumer Sciences Connections newsletter
08/04/14	Serve as "Health Division" judge for the State 4-H Record Book contest; Texas A&M AgriLife Extension Center
08/05-07/14	Assist where needed at the State TEA4-HA 2014 Conference; San Angelo Fairgrounds - serve as Christoval tour guide, assist with registration and coordinate Awards Luncheon meal
08/12/14	Meet as a member of the Tom Green County Leadership Advisory Board, review current programming efforts and make recommendations for future programs and events
08/13/14	Coordinate Bronze, Silver and Gold Star award interviews with out of town judges - 8 Bronze, 12 Silver and 10 Gold (5 I Dare You Award)
08/14/14	Serve as chairman of the District 7 4-H Silver Clover Banquet committee and host leaders, agents and special guests for the evening event; Zentners Daughter's Restaurant
08/14/14	Meet with "CRAVE" committee participants to plan upcoming July issue
08/15/14	Accompany six Senior Tom Green County 4-H Council officers on a 2014/2015 Leadership Retreat to Schlitterbahn; New Braunfels
08/16/14	Serve as Foods and Nutrition Committee coordinator at the District 7 4-H Fall Council and Adult Leaders Meeting; Grape Creek Baptist Church
08/18/14	Meet as a member of the Tom Green County TEEA to plan upcoming 2014/2015 Rally Day and make necessary changes in the 2014/2015 Yearbook
08/20/14	Host the August Food Handlers class to teach current food safety techniques, personal and professional cleanliness expectations and food temperature danger zones
08/21/14	Serve as Embroidery, Needlework and Sewing judge for the Gillespie County Fair, Fredricksburg
08/28/14	Participate in the District 7 Program Planning Conference with District Extension Administrators and Regional Program Leaders
08/29/14	Prepare monthly narrative reports and D-360/D843 for County, District and State offices; prepare BLT on-line reports, P.O. and Travel reports for District and State offices

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

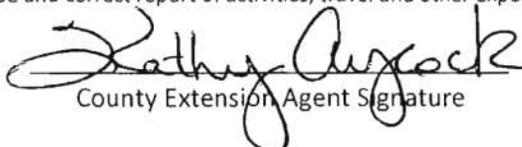
Name: Kathy Aycock  
County: Tom Green

Month: August, 2014  
Title: CEA- FCS

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
08/01/14	Prepared monthly narrative reports and D-360/D843 for County, District and State offices; prepared BLT on-line reports, P.O. and Travel reports for District and State offices	10		
08/04/14	Worked with other agents and specialists from across the state to judge State 4-H Record Books in the area of "Health"; TAMU Center (46-2H,16M)	16		
08/5-7/14	Assisted where needed at the TEA4-HA Annual Conference; San Angelo's Clarion Inn and San Angelo Stockshow's Well Fargo Pavilion (136-19H,3B,77M)	98		
08/12/14	Conducted mid-year review with District Extension Agent and Tom Green County co-agents, made plans for programming through 2014 (4-2M)	9		
08/12/14	Met as a member of the Tom Green County Leadership Advisory Board with speakers; Brian Hays and Scott Durham, Tom Green County 4-H Building (28-13M)	16		
08/13/14	Organized the Gold, Silver, Bronze Star interviews for the upcoming Tom Green County 4-H Awards Banquet with judges, Morgan Runyun and Jaye Chasteen (55-2H,17M)	16		
08/14/14	Met as a member of the Shamrock Shuffle planning committee to review last year's results and initiate plans for 2015; Kenny BlaneK's Cafe (7-4M)	10	\$10.89	
08/14/14	Served as chairman of the Silver Clover Banquet committee to host the annual event at Zentners Daughter's Restaurant with area Electric Cooperatives as sponsors (99-9H,2B,44M)	13		
08/15/14	Accompanied Tom Green County 4-H Council officers to Schlitterbahn in New Braunfels for an annual leadership retreat (11-3M)	32	\$62.44	
08/18/14	Met with members of the Tom Green County Extension Education Association to plan upcoming 2014 Rally Day and make adjustments to the 2014/2015 TEEA Yearbook (3)	29		
08/19/14	Distributed "Dinner Tonight" e-mail blast featuring inexpensive, easy to prepare main dish recipes (301-16H) Prepared and distributed news article for San Angelo Standard Times	11		
08/20/14	Hosted the August "Food Handlers" class with co-agents from Irion/Schleicher County; Tom Green County 4-H Building (17-8H)	16		
08/20/14	Met with members of the "CRAVE" committee to plan recipes, food preparation tips and entertaining ideas for August edition (3)	16	\$15.09	
08/27/14	Hosted the Tom Green County 4-H Foods and Nutrition Leader Training; Extension office, to plan upcoming Food Show and Food Fun Days (31-2H,2M)	43		
08/28/14	Participated in District 7 Administrative Meeting on Managing the 4-H Youth Program and Updated TExAS System Training; TAMU Center (63-34M)	16	\$15.00	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		351	\$103.42	

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

  
County Extension Agent Signature

D-843  
D-360

**TEXAS AGRILIFE EXTENSION SERVICE**  
**MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D**

Name: Kathy Aycock

Month: August, 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
17	70	88	592	1	2

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
09/02/14	Prepare and distribute "Dinner Tonight!" e-mail blast, FCS News Article for San Angelo Standard Times and Family Consumer Sciences Connections newsletter
09/08/14	Serve as "Cupcake Wars - 4-H Food Challenge" judge; Tom Green County 4-H Building
09/09/14	Meet as a member of the Veribest Extension Education Club; Dunbar East
09/11/14	Participate in District 7 District Extension Agent presentations; TAMU Center
09/16/14	Participate in District 7 Administrative Meeting with 23 county staffs, district administration and district and state specialists
09/17/14	Meet with "CRAVE" committee participants to plan upcoming September issue
09/18/14	Assist where needed at the annual San Angelo Taste of Home cooking show; McNease Convention Center
09/19/14	Meet as a member of the Tom Green County Family and Consumer Sciences Committee and Food Protection Management Task Force
09/21/14	Assist where needed at the 2013/2014 Tom Green County 4-H Awards Program - announce winners for the Bronze, Silver and Gold Star Awards, Tom Green County 4-H Building
09/22-23/14	Host the Fall Food Protection Management Class to teach current food safety techniques, personal and professional cleanliness expectations and food temperature danger zones, TAMU Center
09/24/14	Meet as a member of the Concho Valley Council of Governments Regional Advisory Board; CVCOG Training Center
09/25/14	Host the Tom Green County Extension Education Association 2014 Rally Day to hear President Reports, Conference Delegate Reports, Officer Installations and guest speaker
09/26/14	Participate in State 4-H LYNC Update by State 4-H Agent, Chris Boleman
08/29/14	Prepare monthly narrative reports and D-360/D843 for County, District and State offices; prepare BLT on-line reports, P.O. and Travel reports for District and State offices

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock  
County: Tom Green

Month: September, 2014  
Title: CEA- FCS

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
09/05/14	Prepared monthly narrative reports and D-360/D843 for County, District and State offices; prepared BLT on-line reports, P.O. and Travel reports for District and State offices	10		
09/08/14	Assisted where needed at the Tom Green County 4-H Cupcake Wars; kickoff for the 2015 Food Challenge Competition (98-16M,5H)	16		
09/9&25/14	Met as a member of the Veribest Extension Education Club; Dunbar East (8) Presented TEEA Officer Installation at Tom Green County EE Rally Day (17)	28		
09/09/14	Participated in Concho Valley Head Start Health Advisory Committee meeting; CVCOG Training Center (31-7H)	Travel Pd. By BLT		
09/11/14	Attended interviews conducted to fill District Extension Agent position recently vacated by Scott Durham (39-27M,1H)	16		
09/16/14	Participated in the District 7 Administrative Meeting to begin initial plans for upcoming 2015 Plan of Work; TAMU Center (37-25M)	16		
09/18/14	Assisted where needed at the annual Taste of Home Cooking School to assist with food preparation, food presentation and clean up (366-19M,101H)	12		
09/19/14	Met as a member of the Family and Consumer Sciences/Better Living for Texans Committee (7-1H,1M) Met as a member of the Food Protection Management Task Force (6-1H,1M)	13	\$15.91	
09/19/14	Attended the Texas Data Lync designed to teach basic skills concerning the new Texas AgriLife Extension planning and reporting system (16-9M,2H)	12		
09/21/14	Assisted where needed at the 2014 4-H Awards Program; Gold Star, Silver Star, Bronze Star, I Dare You, Outstanding Leaders and Friends of 4-H were recognized (139-77M,16H)	32		
09/22/14	Distributed "Dinner Tonight" e-mail blast featuring inexpensive, easy to prepare main dish recipes (301-16H) Prepared and distributed news article for San Angelo Standard Times	11		
09/22&23/14	Hosted the multi-county Food Protection Management class; utilizing the 2014 workbooks, "Food Safety: It's Our Business" and offering the ServSafe test (67-11M,4B,24H)	64	\$18.08	
09/24/14	Conducted BLT Extension Assistant interviews to replace Brittany Schroeder; plans are to have the new person begin Tuesday, October 14th (5)	10		
09/26/14	Assisted where needed at he "Fuel Up to Play 60" session with second graders at Wall Elementary taught by 4-H Teen Leaders, Ashley Wilde and Megan Crawford (87-44M,26H)	31		
09/29/14	Provided leadership for the Do Well, Be Well With Diabetes class hosted by Rust Street Ministries (6-1M,2H) Worked to complete 2015 Plan of Work for District and State offices	16		
<b>GRAND TOTAL OF MILEAGE, MEALS AND LODGING</b>		<b>287</b>	<b>\$33.99</b>	

Other Expenses (list): Tom Green EEA Officer Installation - \$15.78

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

  
County Extension Agent Signature

D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Kathy Aycock

Month: September, 2014

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
8	67	84	1206	1	3

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
10/01/14	Prepare and distribute "Dinner Tonight!" e-mail blast and FCS News Article for San Angelo Standard Times
10/02/14	Present "MyPlate" BLT program for Christian Women's Job Corp
10/6,13 & 20/14	Host the Tom Green County "Food Fun Days" in preparation for the County 4-H Food Show
10/07/14	Participate in 4-H Appreciation Lunch hosted by the Lonestar 4-H Club during "2014 4-H Week"
10/08/14	Participate in National Science Day hosted by the 4-H Science, Engineering and Technology section; Tom Green County 4-H Building
10/14/14	Meet as a member of the Veribest and Wall EE Clubs to hear State TEEA Conference Workshop reports
10/16/14	Participate in the Tom Green County Program Planning Conference with Judy Gully and Marvin Ensor; Regional Program Leaders and Marty Gibbs; District 7 Extension Agent
10/17/14	Meet as a member of the membership committee of the Concho Valley Council of Governments Regional Advisory Board
10/22/14	Serve on the West Region Peer Review committee; District 8 Office, Stephenville, Texas
10/24/14	Accompany Extension Education officers to attend the District 7 Training Meeting, Burnet
10/25/14	Host the Tom Green County 4-H Food Show; acquire judges, train superintendents, and solicit volunteers to organize judging and awards program
10/27/14	Accompany Senior 4-H members, parents and co-workers to District 7 4-H Gold Star Banquet; Ben Franklin Center, Coleman
10/29/14	Complete updates on 2015 Plan and Work to be submitted to District and State offices
10/30/14	Prepare monthly narrative reports and D-360/D843 for County, District and State offices; prepare BLT on-line reports, P.O. and Travel reports for District and State offices