



2201 Northland Drive
Austin, Texas 78756

Voice (512) 420-0303
Fax (512) 420-0302
cristal@grantworks.net

*Planning, Housing, and
Community Development
Services
for Rural Texas Since 1979*

To: Judge Floyd
From: Cristal Funderburk
Date: 8/29/2014
Re: Tom Green County OSSF Installation Project 712369 – Small Purchase

Dear Honorable Judge and County Commissioners,

Quotes for the above referenced project were received at the Tom Green County's Purchasing Office until 2:00 p.m., Friday August 29, 2014. Please note that available grant funding for the installation is approximately \$27,300.00.

The enclosed Small Purchase Records indicates one (1) quote was received with Landers Septic being the only qualified quote.

We recommend that a construction contract be awarded to Landers Septic in the amount of \$10,500.00 for the residence located at 4217 Anson. The applicant located at 10042 Caribou Trail has moved away from this property.

If this contract is awarded, \$16,800.00 will remain in the construction budget. The average per system has been approximately \$8k, so we estimate at least one (or two) more systems can be installed under this grant. For this reason, we further recommend to approve the two complete and eligible applicants on the waitlist contingent on the availability of grant funds.

Please call me at (512) 420-0303 ext. 318 if you have any questions.

Thank you,

*112237 None Look
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Cristal Funderburk
GrantWorks, Inc.
Community Development, Project Manager

Small Purchase Procurement Record

Scope of Service/Item Description:

Installation of OSSF systems located at: 4217 Anson St. for Tom Green County 712369

Contacts Made:

- | | | |
|----|--|--|
| 1. | <u>Kenneth and Cody Doucet</u>
Name of Firm/Supplier (No. 1) | <u>8/28/2014</u>
Date Contacted |
| | <u>Kenneth Doucet</u>
Name of Person Contacted | <u>Did not submit quote</u>
Quoted Price |
| 2. | <u>Landers Septic</u>
Name of Firm/Supplier (No. 3) | <u>8/28/2014</u>
Date Contacted |
| | <u>Lonny Landers</u>
Name of Person Contacted | <u>\$ 10,500.00(4217 Anson)</u>
Quoted Price |
| 3. | <u>Angelo's Backhoe Service</u>
Name of Firm/Supplier (No. 3) | <u>8/28/2014</u>
Date Contacted |
| | <u>Harold Ray Stubblefield</u>
Name of Person Contacted | <u>Did not submit quote</u>
Quoted Price |

Based on the contacts made concerning the above-referenced scope of services/item description, I authorize Landers Septic on September 2, 2014 to begin work or to supply the item(s) for the quoted price.


Signature of Authorized Person
Stephen C. Floyd
Tom Green County Judge.

9/2/2013
Date