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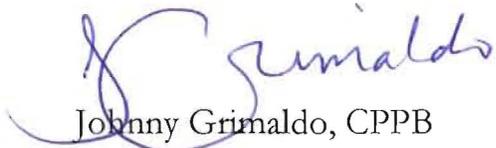
INTEROFFICE MEMO

DATE: 11/13/13
TO: COMMISSIONERS' COURT AND AUDITOR'S OFFICE
FROM: JOHNNY GRIMALDO, CPPB PURCHASING AGENT
RE: FA INVENTORY FOR: COMMISSIONER PCT 3

The Purchasing Agent, Purchasing Assistant Mary Adame, David Spieker, and Commissioner Floyd conducted a Fixed Asset Inventory on November 14, 2013 for Departments 103 and 198. I have included a list of items we were not able to locate during the inventory.

Please call me if you have any questions @ ext. 501.

Sincerely,



Johnny Grimaldo, CPPB

Purchasing Dept

Signed:



Commissioner Steve Floyd

Commission Pct 3 of Tom Green County