

**TOM GREEN COUNTY  
ADDRESSING STANDARDS**

**NAMING ROADS AND ASSIGNING ADDRESS NUMBERS STANDARDS ADOPTED  
WITH THIS COMMISSIONERS COURT.**

**ASSIGNING STREET NAMES**

Two main objectives should be considered in proposing and assigning street names: (1) avoidance of duplicate or similar names and (2) continuity with existing street names.

The logical, grammatical order of address elements should be: (1) street number, (2) pre-directional suffix, (3) primary street name, type, (Example, 100 W US Highway 190).

Each primary street name should be used only once, except that on short loops, circles or lanes, it may have the same root name as the street it intersects. (Example, River Oaks St., and it intersects a circle, then the circle could be named River Oaks Cir).

Non-specific addresses such as corner location addresses are not permitted (Example, Main & 1st St).

The postal service list of abbreviations will be the recommended standards to follow.

**ASSIGNING PRIVATE ROAD NAMES**

Two or less residences located within a ¼ mile of each other, do not require a private road be named, but do have the option to request a private road be named for 9-1-1 addressing. Three or more residences require a private road be named.

**EVEN-ODD ASSIGNMENT OF NUMBERS**

Odd and even numbers should be assigned to properties on the appropriate side of the street. As you increment up, even numbers should always be on the right and odd numbers should always be on the left. However, in the unincorporated areas because of nonconformity of road directions even numbers are to be assigned to the East and North sides of the roads. Odd numbers are to be assigned to the West and South sides of the roads.

**OTHER NUMBERING GUIDELINE**

Multi-unit structures (ex: apartment complexes) should use individually addressed primary numbers for each related structure. Small individual multi-units (ex: duplexes) should use individual address per unit. (ex: Duplex would be addressed as 101 Main St and 103 Main St)

Avoid primary address numbers longer than five characters.

Fractional addresses should not be allowed (Example 10 1/2 Cottonwood Ln).

Do not use hyphenated primary secondary address numbers (32-545 Main St).

Avoid address numbers that are the next sequential even or odd number unless it is clear that nothing can be built or moved in between the address numbers. Example, would be 102 Main St, 104 Main St, not allowing for division or development of adjacent properties.

RV and Mobile Home Parks should refer to the Tom Green County Manufactured Home Rental Communities Development Regulations for applicable addressing standards.

### **OFFICIAL ADDRESSES TO BE PLACED**

It shall be the duty of the property owner of any house located in the unincorporated area of the County to place on such residence, cattle guard, gate, fence, or sign pole their official street address number, so that the number can be plainly seen and observed from the county road or street.

Any issue not addressed in these standards shall be resolved using the guidelines presented in:

- 1) The Addressing Handbook for Local Governments produced by the State of Texas Advisory Commission of State Emergency communications, or
- 2) Meeting of the County Commissioners Court to resolve any issue not meeting the named addressing handbook presented above. However, the County Commissioners Court by this resolution reserves the right to overrule any and all portions of the named addressing handbook presented above if necessary on a line by line item.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners' Court of Tom Green County, Texas, in regular meeting duly convened and acting in its capacity as the governing body of Tom Green County, does hereby adopt the standards attached hereto.

PASSED AND ADOPTED this the 1 day of OCT, A.D. 2013.

[Signature]  
County Judge

Ralph Hoelscher  
County Commissioner, Pct 1

[Signature]  
County Commissioner, Pct 2

[Signature]  
County Commissioner, Pct 3

[Signature]  
County Commissioner, Pct 4

ATTEST:

Elizabeth McGill  
County Clerk

