

TEXAS STATE LIBRARY & ARCHIVES COMMISSION
PUBLIC LIBRARY DIGITAL INCLUSION (EDGE) BENCHMARKS PROJECT [Gates: OPP1023019]
MEMORANDUM OF UNDERSTANDING

I. CONTRACTING PARTIES

Grantor: Texas State Library and Archives Commission (TSLAC)
Grantee: Tom Green County Library
33 W Beauregard Ave
San Angelo, TX 76903

II. STATEMENT OF SERVICES TO BE PERFORMED

The **Bill and Melinda Gates Foundation** (the Foundation) is providing travel and training funds for Edge soft launch libraries in Texas. These funds have been made available from the Foundation under the Public Library Digital Inclusion Benchmarks grant program, which is being administered in Texas by the Texas State Library and Archives Commission (TSLAC).

The Grantee acknowledges that the purpose of the Edge benchmarks program is to provide libraries with assessment tools and skills necessary to better maintain and sustain their public access technology programs. Eligible libraries have been designated to receive funding for one person to attend an Edge-related focus group meeting.

III. DOLLAR AMOUNTS AND DISBURSEMENT REQUIREMENTS

Per grant guidelines, the Grantee is eligible for funds to attend an Edge-Focus Group Meeting in September 2013. Grantee will receive **\$953.00**

Source of funds: **TSLAC Gates Public Library Digital Inclusion Benchmarks grant, State FY 2014**

Payment will be funded in full upon confirmation of attendance at the Edge Focus Group meeting and receipt of the signed agreement.

Funds must be used to cover travel expenses, including but not limited to hotel, meals, airfare, ground transportation, and staff substitution costs for one person to attend the Edge Focus Group meeting. Any remaining funds must be used by the library to cover staff training expenses related to the Edge project subject matter.

IV. REPORTING

No financial status or performance report will be required per Foundation guidelines.

SIGNATURES

GRANTOR

Texas State Library and Archives Commission

Donna Osborne, Chief Fiscal Officer

Date

Rebecca Cannon, Accounting and Grants Manager

Date

Deborah Littrell, Library Development and Networking Director

Date

GRANTEE

Tom Green County Library

Signature (must be an official empowered to enter into contracts)

Michael D. Brown
Typewritten or Printed Name

County Judge
Title

September 3rd, 2013
Date