



CVEDD, Inc.

Concho Valley Economic Development District, Inc.
P.O. Box 60050
San Angelo, Texas 76906-0050

July 31, 2013

The Honorable Michael Brown
Tom Green County Judge
112 W. Beauregard
San Angelo, TX 76903

Dear Judge Brown,

Enclosed is the renewal of the Interlocal Agreement between Tom Green County and the Concho Valley Economic Development District, Inc. for the Addressing Coordinator for Tom Green County. The duration of the contract will be between October 1, 2013 and September 30, 2014.

Upon execution of this contract, please return one of the signed copies for our files.

If you have any questions or are in need of any other information, please do not hesitate to give me or Hilda Arredondo-Garibay, Emergency Communications Director, a call at 944-9666.

Respectfully,

A handwritten signature in black ink that reads "Jeffrey K. Sutton".

Jeffrey K. Sutton
Executive Director

CC: Marcos Mata
Nancy Pahira
Hilda Arredondo-Garibay

INTERLOCAL AGREEMENT

ADDRESSING COORDINATOR FOR TOM GREEN COUNTY

Tom Green County will contract with Concho Valley Economic Development District (CVEDD)

Pursuant to the Transportation Code, Chapter 251.013 which gives Tom Green County the authority to name public roads and assign address numbers to areas located in unincorporated areas of the county and outside the Extra-Territorial Jurisdiction (ETJ) of the city; County will contract with the Concho Valley Economic Development District (CVEDD) to work with key county personnel in addressing and/or correcting discrepancies using the County addressing scheme. CVEDD will maintain the addressing database and associated GIS layers.

Tom Green County Addressing Coordinator Duties:

- Assign and verify addresses in Tom Green County in accordance with NENA Standards
- Review plats and compare with Master Street Address Guide (MSAG)
- Attend county Subdivision Workshops/Commissioner's Court, as needed
- Work closely with various Tom Green County Departments (Administrative Services, Elections, Sheriff's Office)
- Work with the public via telephone and walk-in requests for County addressing needs and error corrections
- GPS new roads and structures
- Work with adjacent counties to ensure correct addresses

Financial

Concho Valley Economic Development District (CVEDD) will contract with Tom Green County in the amount of \$41,968.00 for operating expenses. CVEDD will invoice Tom Green County in four installments for the contracted funds associated with personnel and related expenses necessary to accomplish addressing in Tom Green County (unincorporated areas of the County and outside the Extra-Territorial Jurisdiction (ETJ) of the city). The CVEDD shall submit quarterly invoices to the county for Addressing Coordinator operating costs.

The first payment shall include ¼ of the annual operating cost (\$10,492) and shall be due and payable on October 01, 2013. The remaining quarterly payments shall be due and payable on January 01, 2014, April 01, 2014 and July 01, 2014.

Nondiscrimination and Equal Opportunity

The CVEDD shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

Effective Date and Term

This Agreement is effective as of October 1, 2013 and shall terminate on September 30, 2014.

In the event of default in the performance of this Agreement, the non-defaulting party may terminate this Agreement after providing written notice of the default to the defaulting party, and the failure of the defaulting party to cure said default within 30 calendar days of said notice.

If this Agreement is terminated for any reason, the CVEDD shall not be liable to Tom Green County for any damages, claims, losses, or any other amounts arising from or related to any such termination.

Confidentiality

CVEDD will comply with the Texas Public Information Act, Government Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. This Agreement and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. CVEDD agrees to maintain the confidentiality of information received during the performance of this Agreement.

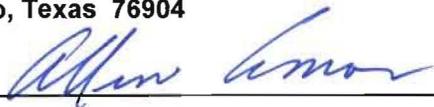
Historically Underutilized Business Requirements

CVEDD shall comply with requirements of Chapter 2261 of the Government Code regarding Historically Underutilized Businesses.

This Agreement is executed in duplicate originals.

Concho Valley Economic Development District
Attn: Jeffrey Sutton, Executive Director
2801 W. Loop 306, Suite A
San Angelo, Texas 76904

Tom Green County
Michael D. Brown, Tom Green County Judge
112 West Beauregard
San Angelo, Texas 76903

By: 

By: 

Printed Name: Judge Alan Amos

Printed Name: Judge Michael D. Brown

Title: CVCOG Executive Board Member

Title: Tom Green County Judge

Date: 7-31-13

Date: 8-13-13

Budget for contracted Tom Green County Addressing

FY 2014			Annual Expense	Economic Development GIS @ 70%	9-1-1 GIS @ 30%
Salary:	040	052	\$ 32,993	\$ 23,095	\$ 9,898
Fringe Benefits:	040	052 5150	\$ 16,064	\$ 11,245	\$ 4,819
Rent:	040	052 5411	\$ 3,192	\$ 2,234	\$ 958
Utilities:	040	052 5431	\$ 350	\$ 245	\$ 105
Maintenance:	040	052 5451	\$ 500	\$ 350	\$ 150
Mileage:	040	052 5309	\$ 500	\$ 350	\$ 150
Training:	040	052 5751	\$ -	\$ -	\$ -
Communications:					
Phone, Internet	040	052 5761	\$ 225	\$ 158	\$ 68
Office Supplies:					
Misc. ink, paper, pens	040	052 5510	\$ 265	\$ 186	\$ 80
postage & copies	040	052 5762	\$ 125	\$ 88	\$ 38
(copies)	040	052 5721			
ESRI Maintenance					
Software/ MapFlex	040	052 5622	\$ 850	\$ 595	\$ 255
Indirect Cost	040	052 5199	\$ 4,890	\$ 3,423	\$ 1,467
Operations Total			\$ 59,954	\$ 41,968	\$ 17,986

Capital Equipment			\$ -	\$ -	\$ -
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Operations plus Equipment			\$ 59,954	\$ 41,968	\$ 17,986
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This individual is a CVCOG employee working part-time for Economic Development as the EDD GIS Coordinator doing Addressing for Tom Green County and part-time with the 9-1-1 GIS Department.