

TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Certificate of Course Completion

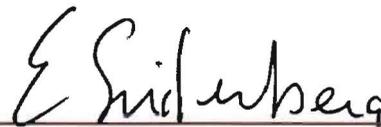
This is to certify that

Donna Neves

has completed the course

Introduction to Records Management - LOCAL

July 22, 2013



EDWARD SEIDENBERG
INTERIM DIRECTOR AND LIBRARIAN
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Credit Hours: 3.0



CRAIG A. KELSO
STATE RECORDS ADMINISTRATOR
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Presented by the State and Local Records Management Division



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Certificate of Course Completion

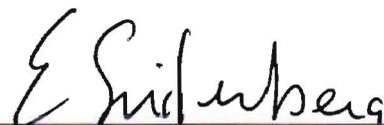
This is to certify that

Donna Neves

has completed the course

Managing Electronic Records - LOCAL

July 23, 2013



EDWARD SEIDENBERG
INTERIM DIRECTOR AND LIBRARIAN
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Credit Hours: 2.0



CRAIG A. KELSO
STATE RECORDS ADMINISTRATOR
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

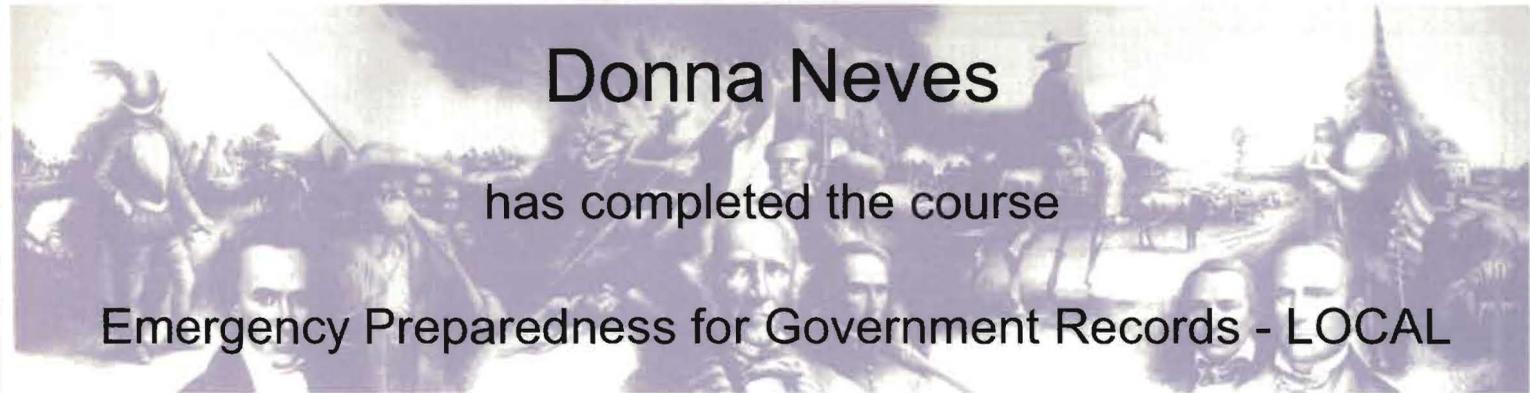
Presented by the State and Local Records Management Division



TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Certificate of Course Completion

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Donna Neves

has completed the course

Emergency Preparedness for Government Records - LOCAL

July 24, 2013

EDWARD SEIDENBERG
INTERIM DIRECTOR AND LIBRARIAN
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Credit Hours: 3.0

CRAIG A. KELSO
STATE RECORDS ADMINISTRATOR
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

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TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Certificate of Course Completion

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has completed the course

Archival Records Basics - LOCAL



August 2, 2013

E Seidenberg

EDWARD SEIDENBERG
INTERIM DIRECTOR AND LIBRARIAN
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Credit Hours: 3.0

C Kelso

CRAIG A. KELSO
STATE RECORDS ADMINISTRATOR
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Presented by the State and Local Records Management Division



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2 PSS
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TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

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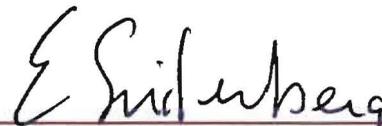
This is to certify that

Donna Neves

has completed the course

Improving Filing Systems - LOCAL

August 6, 2013



EDWARD SEIDENBERG
INTERIM DIRECTOR AND LIBRARIAN
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Credit Hours: 2.0



CRAIG A. KELSO
STATE RECORDS ADMINISTRATOR
TEXAS STATE LIBRARY AND ARCHIVES COMMISSION

Presented by the State and Local Records Management Division

