





**TEXAS AGRICULTURAL EXTENSION SERVICE**  
**The Texas A&M University System**

**MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT**

<b>Name:</b> Kathy Aycock	<b>Title:</b> County Extension Agent - FCS
<b>County:</b> Tom Green	<b>Month:</b> April, 2013

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4/2	Accompanied Extension Education members to the District 7 TEEA Spring Meeting; San Saba (72-1H,1B)	239	\$15.00	
4/3	Supervised at the Tom Green County Extension Education Association meeting and Cultural Arts Fun Day Committee meeting (5)	10		
4/4	Prepared lunch for the Tom Green County Leadership Advisory Board and presented FCS/BLT Committee reports (13-3M)	16		
4/4	Participated in Tom Green County 4-H Roundup with Share the Fun Activities and Educational Presentations (36-2H,13M)	16		
4/5	Served as time-keeper at the District 7 4-H Leaders for Life Contest; Grape Creek Baptist Church (47-6H,18M)	19	\$8.08	
4/8	Distributed "Dinner Tonight!" e-mail blast highlighting new, inexpensive, easy to prepare main dish recipes (318-14H)	11		
4/9	Met as a member of the Veribest EE Club (7) and the Wall EE Club (6) and audited BLT-EA program on "Get the Facts on Fats, Sweets and Sodium"	55		
4/10	Met with "CRAVE" e-newsletter committee to finalize plans for May's issue on "Outdoor Entertaining" (3)	16	\$13.05	
4/11	Presented "Cooking Well With Diabetes" to Diabetes Support Group and prepared dishes including Pineapple Pork and Asian Coleslaw (14-3M,1H)	18		
4/15	Met as a member of the District 7 4-H Silver Clover Banquet committee to determine date, time, location and speakers for the August event (3-1M)	10	\$30.69	
4/16	Participated in the San Angelo Ag Expo planning meeting to determine dates and assign responsibilities for the October event (16-12M,2H)	16		
4/16	Prepared Project Record Forms and Recipes for State 4-H Food Show participant and submitted to District and State offices	10		
4/17-19	Attended West Region FCS Retreat in Fredricksburg to hear Administration address, speakers on Financial Resource Management and agent idea sharing (40-1M,6H)	314		
4/22	Served on District 7 4-H Roundup Planning Committee to make room, agent and judges assignments (6-4M)	16	\$11.15	
4/23	Met as a member of the Shamrock Shuffle committee to make final arrangements for upcoming event (9-5M)	13	\$10.87	
4/23	Prepared monthly narrative reports and D-360 for County, District and State offices	11		
<b>GRAND TOTAL OF MILEAGE, MEALS AND LODGING</b>		<b>790</b>	<b>88.84</b>	<b>0.00</b>

Other Expenses (list) "Cooking Well With Diabetes" Program - \$4.89 Leadership Advisory Board Meeting Lunch - \$20.09

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent



D-843  
D-360

TEXAS AGRILIFE EXTENSION SERVICE  
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

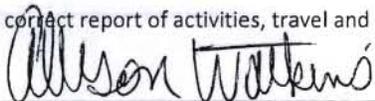
Name: Allison Watkins  
County: Tom Green

Month: April  
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1 2	Site visit, newsletter Master Gardener Training Class	15 12		
3 4	Women's Correctional Facility program Men's Correctional Facility program; William's House vegetable gardening	12 13		
5 6	Prepare radio programming; set up for plant sale Master Gardener plant sale	12 12		
8 D-8439	Record radio show; Program for Ozona Garden Club Master Gardener Training Class; Master Gardener executive committee meeting	160 12		
10 11	Women's Correctional Facility program; newspaper article; site visit Men's Correctional Facility program; TGC Hort committee meeting; PPC board meeting	22 15		
12 13	Rose data collection Flower arranging class	8 2		
15 16	Household Pest Control seminar Master Gardener training class	12		LODGING
17 18	Women's Correctional Facility program Men's Correctional Facility program	12 12		
19 22	Lunch N Learn class - edible landscaping; prepare radio show Record radio show; Ground-breaking ceremony for PPC garden; Wall Altar Society program	26		
23	2 Site visits; Master Gardener class; Site visit	34		
24	Women's Correctional Facility program; newspaper article	12		
25	Men's Correctional Facility program	12		
26	Prepare radio show; weeding at Kirby park roses	8		
29	2 site visits	15		
30	Master Gardener Training Class	12		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		450		

Other Expenses (list):

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



County Extension Agent Signature

D-843

D-360

**TEXAS AGRILIFE EXTENSION SERVICE**  
**MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D**

Name: Allison WatkinsMonth: April

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	51	17	977	2 (x 20,000)	1 (x 222)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
30th to 3rd	Horticulture Planning Conference - Galveston
6 7	Record radio show Master Gardener Training Class; write horticulture newsletter
8 9	Women's Correctional Facility program; newspaper article; soil judging contest Men's Correctional Facility program
10 13	San Angelo Garden Club meeting; prepare for Kids Kows and More Bees program for Kids Kows and More
14 15	Master Gardener Training Class; Master Gardener business meeting; Container gardening program Women's Correctional Facility program
16 17	Men's Correctional Facility program; People Plant Connection board meeting Lunch N Learn class - lawn care and recovery; set up for Shamrock Shuffle
18	Shamrock Shuffle 4H fundraiser
20	Record radio show; horticulture newsletter; newspaper article
21	Master Gardener training class
22	Spring administrative meeting
23	Men's Correctional Facility program
28	Collect rose trial data; Master Gardener training class
29 30	Women's Correctional Facility program Men's Correctional Facility program
31	EarthKind meeting - Dallas

D-360  
D-843

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<b>Name:</b> Courtney Redman	<b>Title:</b> CEA 4-H & YD
<b>County:</b> Tom Green	<b>Month:</b> April, 2013

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	District Council Meeting			
2	TCAAA Meeting, Leaders 4 Life Meeting, Fair Board Meeting, Soil Judging Meeting	73		
3	Leaders 4 Life program	76		
4	County Roundup, LAB Meeting	72		
5	District Leaders 4 Life Contest	156		
20	Range Evaluation and Open Wool/Mohair contests in Schleicher County	75		
23	District 7 Photography Committee Meeting, Nutrition Quiz Bowl Meeting	91		
25	Extension Educator Style Show	87		
26	District Rifle Contest in Callahan County	322		
28	Children's Fair Petting Zoo	126		
22,24,29,30	General	302		
	(All dates listed include mileage for general office/extension duties in addition to major activities listed)			
<b>GRAND TOTAL OF MILEAGE, MEALS AND LODGING</b>		<b>1,380</b>	<b>0.00</b>	<b>0.00</b>

**Date:** April **Name:** Courtney Redman

**Current Months Contacts**

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	125	40	3200		1

**Major Plans for Next Month**

Date	Activity
4	District 7 4-H Roundup
10-11	TCAAA Retreat
14-15	Kids Kows & More Expo
18	Shamrock Shuffle
22	District Spring Meeting
1,8,15, 17,22,24, 29,31	Consumer Practice, Quiz Bowl Practice, and Range Practice