

GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: October		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
125	35	74	1	1
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		40	3	279

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
11/5	Gold Star 4-H Banquet (Abilene)
11/19-11/20	Stock Show Sign Up
11/14	Land and Livestock Workshop
11/15	Estate Planning Seminar
11/20	Livestock Assn Sale Committee Meeting
11/23	Crops committee meeting

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Allison Watkins
County: Tom Green

Month: October 2012
Title: CEA - Horticulture

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Site visit	26		
2	2 Site visits; collect data on rose research; Wildflower program for public	58		
3	Women's Correctional Facility horticulture program; landscape school consultation	12		
4	Men's Correctional Facility horticulture program; wrote horticulture newsletter; 2 landscape school consultations	62		
5	Prepare Landscape School soil samples; purchase supplies to install strawberry research beds	24		
9	Wrote newspaper article and radio programming; Master Gardener Executive Board meeting			
10	Women's Correctional Facility horticulture program	12		
11	Men's Correctional Facility horticulture program; Site visit	22		
15	Record radio show			
17	Women's Correctional Facility horticulture program; build strawberry research beds	24		
18	Men's Correctional Facility horticulture program; Program planning conference; People Plant Connection board meeting	20		
19 22	Lunch N Learn class - wildflowers Build tunnels for strawberry research beds; 2 site visits	42		
24 25	Women's Correctional Facility horticulture program; write radio programming; site visit Men's Correctional Facility horticulture program; Landscape School consultation; site visit	30 28		
29 30	Record radio show Wrote horticulture newsletter; luncheon with state representative; site visit	15		
31	Women's Correctional Facility horticulture program; site visit Misc miles	38 240		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		653		

Other Expenses (list):

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Allison Watkins
County Extension Agent Signature

D-843
D-360

TEXAS AGRILIFE EXTENSION SERVICE
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT CONT'D

Name: Allison Watkins

Month: October

NUMBER OF CURRENT MONTHS CONTACTS					
BLT	TELEPHONE	OFFICE	TOTAL CONTACTS	NEWS ARTICLES	NEWSLETTERS
	76	23	454	2 (20,000 ea)	1 (206)

MAJOR PLANS FOR NEXT MONTH	
DATE	ACTIVITY
1	Men's Correctional Facility horticulture program; mentor children's group GT program at Santa Rita elementary
2	Collect data at rose research plots; site visit
6	Prepare for and publicize Concho Valley Pecan Show and tree pruning class; PPC planning meeting
7	Women's Correctional Facility horticulture program; write newspaper article
8	Men's Correctional Facility horticulture program
10	Rainwater harvesting program for the public
13	Mentor children's group GT program at Ft. Concho elementary; Tom Green Horticulture Committee meeting; Master Gardener business meeting; educational program for the public
14	Women's Correctional Facility horticulture program
15	Men's Correctional Facility horticulture program; People Plant Connection board meeting
16	Write radio programming; Lunch N Learn class - Landscape Design
19 20	Record radio show Tree pruning workshop
21	Women's Correctional Facility horticulture program; write newspaper article
26 27	Collect data at rose research plots; write horticulture newsletter Landscape IPM program for Schleicher Co.; prepare pecan show
28-30	Women's Correctional Facility horticulture program; write radio Women's Correctional Facility horticulture program

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: October, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/1&2	Organized and presented "Food Safety; It's Your Business" to local and area Food Service providers and administered state mandated test (32-6M,13H,4B)	32	\$13.31	
10/2	Prepared D-360 and monthly reports for District and State offices	10		
10/3	Prepared and distributed "FCS Newsletter" featuring Carrots, carrot nutrition and carrot recipes (336-16H)	8		
10/3	Met as a member of the Tom Green County EE Association (7)	9		
10/4	Participated in District 7 LYNC 4-H Management training (22-8M,2H)	6		
10/5	Worked to prepare and submit 2013 Tom Green County Plan of Work	6		
10/5	Met as a member of Diabetes Task Force to plan upcoming educational events and activities (16-4M,1H)	12		
10/8	Assisted 4-H parents and members in presenting Food Safety and Foods and Nutrition information for Tom Green County Food Fun Days (41-11M,9H)	16		
10/8	Worked with BLT Extension Assistant to host a "Healthy Eating" booth at the annual ASU and Angelo ISD Health Fair (300-101M,129H,16B)	11		
10/9	Met as a member of the Veribest and Wall Extension Education Clubs, (12)	49		
10/10	Met with CRAVE e-newsletter committee to plan articles and pictures for November's edition (3)	10	\$15.09	
10/10	Participated in the 4-H Science Day event conducted by the Angelo Bluebonnet 4-H Club and held at the Tom Green County Library Community Room (52-19H,26M)	9		
10/11	Assisted where needed at the Taylor County Dinner Tonight Healthy Cooking School, Abilene (88-7M,16H)	209	\$9.72	
10/15	Assisted 4-H parents and members in presenting Food Safety and Foods and Nutrition information for Tom Green County Food Fun Days (39-10H,8M)	16		
10/16	Prepared and distributed monthly news article to San Angelo Standard Times	6		
10/18	Participated in District and Regional Program Planning Conference; TAMU Center (9-5M)	10		
10/19	Made the recommended changes on the Tom Green County 2013 Plan of Work and submitted them to the District office for review	9		
10/22	Assisted 4-H parents and members in presenting Food Safety and Foods and Nutrition information for Tom Green County Food Fun Days (28-2H,5M)	16		
10/23	Worked with 4-H members, leaders and volunteers to collect and record incoming 4-H Food Show entries (33-4H,9M)	10		
10/24	Participated in EcoLab Webinars on Food Safety (1) Rodent Readiness and (2) The Principles of HACCP	9		
10/25	Prepared and distributed monthly BLT Match Time and Travel Reports; Prepared D-360 and Monthly Reports for District and State offices	9		
10/26	Participated in BLT Training on "Food Insecurity" via CENTRA (66-3M,7H,2B)	9		
10/27	Worked with Senior 4-Hers and Adult Leaders to plan and conduct Tom Green County Food Show (62-6H,20M)	16	\$11.65	
10/30	Participated in District 7 Legislative Update with Representative Drew Darby (16-9M)	9	\$12.90	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		506	62.67	0.00

Other Expenses (List) 4-H Food Fun Days - \$18.90

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County Extension Agent

Kathy Aycock

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Courtney Redman	Title: CEA 4-H & YD
County: Tom Green	Month: October, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
15	Food Fun Day, Kids Kows & More date	105		
16	Chartering Clubs	57		
17	D7 4-H Quiz Bowl Committee, 4-H Food Challenge recipe	86		
18	Program Planning, D7 Quiz Bowl questions	90		
19	4-H Food Challenge Practice	69		
20	District 7 Livestock Clinic, Horse Club Dance	129		
22	4-H Robotics Meeting, Food Fun Day	69		
23	TAE4-HA Committee Meeting	57		
26	Food Challenge, Set up for Sheep and Goat Validation	108		
27	Sheep and Goat Validation	64		
29	Chartering Clubs, Make up day for sheep and goat validation	69		
30	Legislative update meeting with Drew Darby	56		
31	Validation paperwork, Dossier meeting	73		
24, 25	General	151		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,183	0.00	0.00

Date: October **Name:** Garry Branham

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	85	35	960	1	1

Major Plans for Next Month

Date	Activity
1	Cost Recovery Training, Record Book Training
3	Livestock Judging Practice
4	Vet Science Meeting
5-7	4-H Summit and TAE4-HA Meeting
12	District Gold Star Banquet
14	Major Stock Show Sign-ups
17	District Food Show
17	District Nutrition Quiz Bowl
18-20	Swine Validation
30	District Judges and Commissioner Conference