

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: Tom Green County County District Number: _____

Education Service Center, Region 20 (Coop) and the above named agency (member) enter into the following cooperative service arrangement.

This agreement is effective March 12, 2013 (date) and shall automatically renew unless either party gives ninety (90) days prior notice of non-renewal. This agreement may be terminated with or without cause by either party upon thirty (30) days written notice.

The Coop will:

- Handle bidding procedures
- Abide by all bid laws in the State of Texas
- Enter proposals for tabulation and evaluation
- Arrange for an Award Committee to test, evaluate and award proposals
- Develop award information forms for member use
- Send award information to vendors
- Develop system for gathering evaluation information from members on vendor performance and product quality
- Provide comparison information with previous awards to evaluate effectiveness of proposals

The Member will:

- Designate a member employee to serve as a liaison with Coop
- Provide release time for meetings, proposal openings, and testing assistance as needed
- Identify delivery location within Member on purchase orders
- Prepare purchase orders for items awarded on proposals
- Ensure timely payments to vendors who receive proposal awards
- Provide Coop with evaluation forms regarding vendor and product concerns
- Ensure a Resolution is properly executed if required

Authorization:

Education Service Center, Region 20 and the PACE Purchasing Cooperative executed a contract to provide cooperative purchasing services to government entities.

PACE PURCHASING COOPERATIVE

INTERLOCAL AGREEMENT

Member Name: Tom Green County County District Number: _____

Please send a signed Interlocal Agreement to (or fax to 210-370-5776 or e-mail to jim.metzger@esc20.net):

Education Service Center, Region 20
Attn: PACE Coop
1314 Hines Ave
San Antonio, TX 78208.

Public Entity
BY: 

Authorized Signature

Education Service Center, Region 20
BY: _____
Authorized Signature

County Judge

Title

Purchasing Coordinator

Title

March 12, 2013

Date

March 12, 2013

Date

Johnny Grimaldo, CPPB

Contact Person

Jim Metzger

Contact Person

Purchasing Agent

Title of Contact Person

Purchasing Coordinator

Title of Contact Person

113 W. Beauregard Ave

Street Address

210-370-5204

Phone Number

San Angelo, TX 76903

City, State, Zip

210-370-5776

Fax Number

325-659-6500

Phone/Fax Number

jim.metzger@esc20.net

E-mail Address

325-659-5441

E-mail Address

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Attn: PACE Coop
1314 Hines Ave
San Antonio, TX 78208.

Public Entity	Education Service Center, Region 20
BY: 	BY: _____
Authorized Signature	Authorized Signature
County Judge	Purchasing Coordinator
Title	Title
March 12, 2013	March 12, 2013
Date	Date
Johnny Grimaldo, CPPB	Jim Metzger
Contact Person	Contact Person
Purchasing Agent	Purchasing Coordinator
Title of Contact Person	Title of Contact Person
113 W. Beauregard Ave	210-370-5204
Street Address	Phone Number
San Angelo, TX 76903	210-370-5776
City, State, Zip	Fax Number
325-659-6500	jim.metzger@esc20.net
Phone/Fax Number	E-mail Address
325-659-5441	
E-mail Address	