

TOM GREEN COUNTY VOLUNTEER FIRE DEPARTMENT REPORTING POLICY

Effective June 2004

The County Commissioners' Court will approve budgeted payments to individual TGC Volunteer Fire Department by January 31 each year after receipt of the "Annual Volunteer Fire Department Report," by the TGC Administrative Services Director. Acknowledgment of the receipt of the Annual Report by the Tom Green County Commissioners' Court in regular session shall constitute acceptance of report.

A copy of your Volunteer Fire Department's Annual Report must be received by the by the Tom Green County Administrative Services Director not later than December 15th each year.

Income and expenses, through November 31st of the reporting year shall be included on or with your VFD's Annual Report form. Detailed use of funds shall also be included for the reporting year. If the funds have not been expended in full, the VFD should prepare a brief description stating the expected date & use of the funds.

If both reports are not received by December 15 the annual allotment will NOT be paid. If the report is received by December 15, the allotment shall be processed for payment by January 31st.

- A. Individual VFD's shall be responsible for all paperwork.
 - B. Policy should aid in VFD budget process.
 - C. Policy guarantees that each VFD will receive all money budgeted for that department.
1. Required Annual Report.
 - A. Report shall include period December 1st – November 31st.
 - B. Reports shall be due annually not later than December 15th.
 - C. The dispersal of funds will depend upon submission of a complete report.
 2. Report Format.
 - A. The required report form supplied by county. *(attached)*
 - B. Additional copies of report form available upon request from TGC Administrative Assistant, 122 W. Harris, San Angelo, Texas 76903
 3. Agreement to comply with policy.

The Tom Green County Volunteer Fire Department Reporting Policy is understood and accepted by the Water Valley Volunteer Fire Department. It is further understood that the above policy must be followed to receive county funding.

JC Schovajsa Chief
Type or Print Name of President or Chief

12-24-12
Date

JC Schovajsa
Signature of President or Chief

List any injuries occurring on VFD runs during this reporting period *(Attach page if additional space is needed)*

Injury	Date
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

Mail Completed Annual Report Form to:

Sandi Kenney,
 Administrative Assistant to
 Judge Mike Brown
 122 W. Harris
 San Angelo, TX 76903-5835
 (325-653-7329)



Completed forms must be received by the above no later than **December 15**
 Please type or print entire form except Required Signature:

VFD Name: Water Valley Vol Fire Dept Inc. Date: 12-24-12

VFD Address: Box 311 Address Water Valley TX 76958 City, Zip

Prepared by: JC Schovajsa Title: Chief

President: TJ Sexton Signature: _____
 President

VFD Executive Board/Officers:

	Name	Cell Phone	Email Address
President:	<u>TJ Sexton</u>	<u>3256504569</u>	
Vice-President:	<u>Lee Folwer</u>	<u>" 716 7731</u>	
Secretary:	<u>Laura Folwer</u>	<u>" 716 7731</u>	
Treasurer:	<u>Casey Coleman</u>	<u>" 450 2548</u>	
Fire Chief/Captain:	<u>JC Schovajsa</u>	<u>" 656 4561</u>	<u>JCSfor@wcc.net</u>
Asst. Chief:	<u>Lee Folwer</u>	<u>" 716 7731</u>	
Fire Marshall:		<u>1</u>	
Training Officer:	<u>Randy Harkness</u>	<u>512 966 5917</u>	

Number of Current Members, including officers: 72

Number of Associate Members: _____

Number of EMT's, or members with EMT or Medical certification: -0-

Emergency Events:

Type:	Number	Type:	Number
Automatic Alarm (no fire)	<u>-0-</u>	EMS/Medical only	<u>-0-</u>
Good Intent	_____	Haz-Mat (spills, etc)	<u>-0-</u>
Public Service (control burn, etc)	<u>-2-</u>	Smoke in Building	<u>-0-</u>
Structure Fire	<u>-2-</u>	Traffic Accident	<u>-1-</u>
Vehicle Fire	<u>-2-</u>	Wild Fire	<u>-5-</u>
Other (please list) g	_____	TOTAL # RUNS	<u>14</u>
Number Mutual Aid	<u>-2-</u>		

Runs on Government Property: (Lakes, State Park, County Parks, etc.) Attach additional page if needed.

Date	Location	Reason
<u>-0-</u>		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Income and Expenses December 1, last year, thru November 30, this year.

INCOME:

Building Use \$ _____
 Community Center Rental \$ _____
 Donations \$ _____
 Dues & Subscriptions \$ ~~18191⁰⁰~~ 18191⁰⁰
 Emergency Service District \$ _____
 FD Burns \$ _____
 Fund Raiser(s) \$ 17233⁰⁰ Type(s) _____
 Grant(s) \$ _____
 Homeowner Association(s) \$ _____
 Interest \$ _____
 TFS FD Reimbursement \$ _____
 Tom Green County \$ 7500
 Other \$ _____

See Profit/loss Statement
 Attached

TOTAL INCOME \$ _____

EXPENSES:

Administrative \$ _____ (Stamps, P. O. Box Rent, Office Supplies, Copier Lease, Audit, Printing, etc)
 Compensation \$ _____
 Debt Service \$ _____
 Deposit Refund \$ _____
 Dues \$ _____
 Education \$ _____
 Equipment (CC, EMS, FD) \$ _____
 Fuel \$ _____
 Fundraising \$ _____
 Insurance \$ _____
 Membership(s) \$ _____
 Miscellaneous \$ _____
 Mortgage \$ _____
 New Equipment \$ _____ List on next page
 Pagers / Radios \$ _____
 Tires \$ _____
 Travel & Training \$ _____
 Utilities
 Community Center \$ _____
 Fire Department \$ _____
 Repairs or Improvements
 FD Building \$ _____
 Community Center \$ _____
 EMS \$ _____
 Equipment \$ _____
 FD \$ _____
 Other Supplies \$ _____
 Vehicles \$ _____

TOTAL EXPENSES \$ _____

Equipment or Building Purchase(s) (please list equipment make/model and/or building type)

new 130'x50' Building	work still in progress on
Concrete 32620 ⁰⁰	the inside - Trucks & equipment
Materials 60000 ⁰⁰	is now all housed
Labor 33000 ⁰⁰	
<u>125620⁰⁰</u>	

Type Repairs or Improvements to Equipment or Building(s).

FIRE FIGHTING VEHICLES: Attach additional page if needed.

COMMAND/FIRE/EMS/SUPPORT:

Make / Model/ Year/Type _____
 Make / Model/ Year/Type _____

FIRST RESPONSE:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

RESPONDER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

FAST ATTACK:

Pump 200 gpm; Tank 500 gallons
 Make / Model/ Year 2003 F550 Ford
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year _____

FIRE ENGINE / FIRE TRUCK:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TRUCK:

Pump 200 gpm; Tank 1100 gallons
 Make / Model/ Year/Type 71 Kaiser 2 1/2 Ton
 Pump 200 gpm; Tank 1150 gallons
 Make / Model/ Year/Type 1970 Kaiser 2 1/2 Ton
 Pump 200 gpm; Tank 2300 gallons
 Make / Model/ Year/Type 68 Kaiser 5 Ton
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TANKER:

Pump _____ gpm; Tank 3400 gallons
 Make / Model/ Year/Type 1988 Mack Vacuum Tank CAN load or unload @
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type just about any rate
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER - BRUSH COMBO

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER (cont):

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

FIRE ENGINE:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

GRASS TRUCK:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

GRASS / PUMPER:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

PUMPER:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

UTILITY TRUCK

Make / Model/ Year/Type 86 Chevy 1Ton 4x4 4Door Support Vehicle
Make / Model/ Year/Type _____

OUT OF SERVICE VEHICLE(S)

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons

Thank you for legibly filling in the all the blanks on this and the preceding pages pertaining to your Volunteer Fire Department. This information is used by your Commissioners' Court to not only help when you need additional funding but will aid the court, the Texas Forestry Service, surrounding counties and others, per mutual aid agreements, when additional men and equipment are needed to fight wildfires and other disasters outside your emergency service area .

Water Valley Volunteer Fire Department, Inc.
Profit & Loss Standard
January through November 2012

	<u>Jan - Nov 12</u>
Ordinary Income/Expense	
Income	
Annual Allocation TCo	7,500.00
Contributions and Support	51,593.01
Fundraiser — Silent Auction	5,471.00
Fundraiser - Annual Shoot	12,000.00
Fundraiser - Haunted House	2,259.00
Fundraiser - Varmint Calling	2,100.00
Fundraiser boot	864.00
refund	66.93
Total Income	<u>81,853.94</u>
Expense	
Advertising	150.00
Building Construction	22,702.68
Donation Memorial	1,000.00
equipment purchase	758.75
Equipment Rental and Maintenanc	185.00
fuel	1,205.40
Fuel 402	137.02
Fundraiser - Raffle	0.00
Fundraiser cash	800.00
Insurance	4,325.00
land taxes	21.77
Meal Expense	321.82
Misc.	183.35
Office Supplies and Materials	85.07
Postage	45.00
Printing and Reproduction	100.00
reimbursements	411.60
Rent	44.00
supplies & Materials	8,780.26
Utilities	841.82
Total Expense	<u>42,098.54</u>
Net Ordinary Income	39,755.40
Other Income/Expense	
Other Income	
Interest Earned	146.85
Total Other Income	<u>146.85</u>
Net Other Income	146.85
Net Income	<u><u>39,902.25</u></u>

WATER VALLEY VOLUNTER FIRE DEPARTMENT, INC. RUN REPORT					
2012					
WHEN	WHAT	CAUSE & AMOUNT	LOCATION & TRUCK	PERSONNEL	MAN HOURS
12/26/2011	mutual aid	house fire	Grape Creek	402 - Lee Fowler, Randy Harkness	6
1/5/2012	Structure fire	fyrdaddy left on	Texas Oak (owner-Andy Glass Renters-Robert & Cathy Hood	405-J.C., Pam, Thomas 404-Fred, Lee, Santos 401-Bill, Bion	(405-2.5hrs) (404-3hrs) (401-2hrs)
1/8/2012	Vehicle Fire	unknown	hwy87 & Harper Rd	405-J.C., T.J. 402-Fred, 401-Bill, Bion, Pam	405-1.5hrs 402-1.5hrs 401-1.5hrs
2/12/2012	MVA	weather related (ice on bridge) car and pick up in ditch	chalk creek and 87 S.	405- JC, Lee, Fred, Cason, Bill, Justin, Santos, Chuck, Randy,	405-3.5 hrs.
3/18/2012	structure fire	around the dish washer	10198 Deer Valley Court	405-JC, Lee,, Santos, Pam 404Fred, Johnathan, Cason 401Bill, Bion, TJ-402 Chuck, Rick Cheryl	405-5 hrs. 404-5 hrs. 401-5 hrs.-402- 5 hrs. 5500 gals water
5/5/2012	vehicle fire	motor home and g	Sisco RD and 2034	405-Lee JC Fred Randy Bill	<u>405-1 hr</u>
5/5/2012	grass fire	controlled burn	Shane Sanders	JC Cason Fred Lee Randy Bill	<u>405-1 hr 404-1 hr</u>
5/12/2012	grass fire	controlled burn	Nelson Counts	JC Cason Fred Lee Randy Bill Chuck	<u>405-2 hrs</u>
7/23/2012	grass fire	electric line in tree	Texas Oak	405 JC Randy	<u>405 1hr</u>
8/25/2012	grass fire	lighting strike	JW Fields	JC, Cason, Fred, Randy, Thomas , Santos, Chuck, Chancey Dewayne, Virgil, Orivile, Cheryl, Mathew	<u>405, 402, 404, .8hrs</u>
8/18/2012	unkown fire	gas flare	Silver	Lee, Cason, Randy, Bill	9/12/2012
8/19/2012	car fire	trans overheated	87S and Adams	JC Lee, Randy, Bill, Justin	405 3hrs
9/12/2012	grass fire	cancelled enroute	myrtylr oak/post oak		
9/21/2012	Vehicle Fire	tow vehicle caught fire.	87 & Old Sterling Hwy	JC, Lee, Randy, Bill, Fred, Cason, Cheryl, Lori, Carlsbad VFD,	<u>405, 402 3 hours</u>