

TOM GREEN COUNTY VOLUNTEER FIRE DEPARTMENT REPORTING POLICY
Effective June 2004

The County Commissioners' Court will approve budgeted payments to individual TGC Volunteer Fire Department by January 31 each year after receipt of the "Annual Volunteer Fire Department Report," by the TGC Administrative Services Director. Acknowledgment of the receipt of the Annual Report by the Tom Green County Commissioners' Court in regular session shall constitute acceptance of report.

A copy of your Volunteer Fire Department's Annual Report must be received by the by the Tom Green County Administrative Services Director not later than December 15th each year.

Income and expenses, through November 31st of the reporting year shall be included on or with your VFD's Annual Report form. Detailed use of funds shall also be included for the reporting year. If the funds have not been expended in full, the VFD should prepare a brief description stating the expected date & use of the funds.

If both reports are not received by December 15 the annual allotment will NOT be paid. If the report is received by December 15, the allotment shall be processed for payment by January 31st.

- A. Individual VFD's shall be responsible for all paperwork.
 - B. Policy should aid in VFD budget process.
 - C. Policy guarantees that each VFD will receive all money budgeted for that department.
1. Required Annual Report.
 - A. Report shall include period December 1st – November 31st.
 - B. Reports shall be due annually not later than December 15th.
 - C. The dispersal of funds will depend upon submission of a complete report.
 2. Report Format.
 - A. The required report form supplied by county. *(attached)*
 - B. Additional copies of report form available upon request from TGC Administrative Assistant, 122 W. Harris, San Angelo, Texas 76903
 3. Agreement to comply with policy.

The Tom Green County Volunteer Fire Department Reporting Policy is understood and accepted by the Carlsbad Volunteer Fire Department. It is further understood that the above policy must be followed to receive county funding.

William Walker Jr.
Type or Print Name of President or Chief

12-31-12
Date

William Walker Jr.
Signature of President or Chief

List any injuries occurring on VFD runs during this reporting period *(Attach page if additional space is needed)*

Injury	Date
<u>n/a</u>	
_____	_____
_____	_____
_____	_____

Mail Completed Annual Report Form to:

Sandi Kenney,
 Administrative Assistant to
 Judge Mike Brown
 122 W. Harris
 San Angelo, TX 76903-5835
 (325-653-7329)



Completed forms must be received by the above no later than December 15

Please type or print entire form except Required Signature:

VFD Name: Carlsbad Volunteer Fire Dept Date: 12-31-12

VFD Address: P.O. Box 424 Carlsbad, TX, 76834
Address City/Zip

Prepared by: William (Billy) Waller Title: Fire Chief Ret.

President: William (Billy) Waller Signature: William Waller
President

VFD Executive Board/Officers:

	Name	Cell Phone	Email Address
President:	<u>William W. Waller</u>	<u>325-234-8371</u>	<u>bwaller850@yahoo.com</u>
Vice-President:	<u>Heath Sharp</u>	<u>325-763-3831</u>	<u>heathsharp61@yahoo.com</u>
Secretary:	<u>Linda Waller</u>	<u>325-812-6266</u>	<u>LINDA.WALLER@SAPSC.ORG</u>
Treasurer:	<u>Linda Sharp</u>	<u>325-763-4585</u>	<u>Lsharp3055@yahoo.com</u>
Fire Chief/Captain:	<u>William (Billy) Waller</u>	<u>(325) 234-8371</u>	<u>bwaller850@yahoo.com</u>
Asst. Chief:	<u>Heath Sharp</u>	<u>(325) 763-3831</u>	<u>heathsharp61@yahoo.com</u>
Fire Marshall:	<u>William W. Waller</u>	<u>325-234-8371</u>	<u>bwaller850@yahoo.com</u>
Training Officer:	<u>Linda Waller</u>	<u>325-812-6266</u>	<u>Linda.Waller@SAPSC.ORG</u>

Number of Current Members, including officers: 15 All CAPS

Number of Associate Members: 3

Number of EMT's, or members with EMT or Medical certification: 2

Emergency Events:

Type	Number	Type	Number
Automatic Alarm (no fire)	<u>3</u>	EMS/Medical only	<u>-</u>
Good Intent	<u>3</u>	Haz-Mat (spills, etc)	<u>-</u>
Public Service (control burn, etc)	<u>6</u>	Smoke in Building	<u>2</u>
Structure Fire	<u>28</u>	Traffic Accident	<u>4</u>
Vehicle Fire	<u>4</u>	Wild Fire	<u>36</u>
Other (please list)	<u>-</u>	TOTAL # RUNS	<u>86</u>

Number Mutual Aid 46

Runs on Government Property: (Lakes, State Park, County Parks, etc.) Attach additional page if needed.

Date	Location	Reason
	<u>None</u>	

Income and Expenses December 1, last year, thru November 30, this year.

INCOME:

Building Use	\$	_____
Community Center Rental	\$	_____
Donations	\$	_____
Dues & Subscriptions	\$	_____
Emergency Service District	\$	9,000.
FD Burns	\$	_____
Fund Raiser(s)	\$	10,000.
Grant(s)	\$	_____
Homeowner Association(s)	\$	_____
Interest	\$	_____
TFS FD Reimbursement	\$	_____
Tom Green County	\$	7,500.
Other	\$	_____

Type(s) Bingo

TOTAL INCOME \$ 26,500.

EXPENSES:

Administrative	\$	_____	(Stamps, P. O. Box Rent, Office Supplies, Copier Lease, Audit, Printing, etc)
Compensation	\$	_____	
Debt Service	\$	_____	
Deposit Refund	\$	_____	
Dues	\$	_____	
Education	\$	_____	
Equipment (CC, EMS, FD)	\$	4,687.52	
Fuel	\$	_____	
Fundraising	\$	_____	
Insurance	\$	_____	
Membership(s)	\$	_____	
Miscellaneous	\$	17,241.18	
Mortgage	\$	_____	
New Equipment	\$	600.72	List on next page
Pagers / Radios	\$	289.50	
Tires	\$	213.00	
Travel & Training	\$	278.41	
Utilities			
Community Center	\$	_____	
Fire Department	\$	_____	
Repairs or Improvements			
FD Building	\$	_____	
Community Center	\$	_____	
EMS	\$	_____	
Equipment	\$	_____	
FD	\$	_____	
Other Supplies	\$	_____	
Vehicles	\$	_____	

TOTAL EXPENSES \$ 7793.33

Equipment or Building Purchase(s) (please list equipment make/model and/or building type)

drip torches - fire rakes

Type Repairs or Improvements to Equipment or Building(s).

New sheetrock + Insulated attic in meeting hall

FIRE FIGHTING VEHICLES: Attach additional page if needed.

COMMAND/FIRE/EMS/SUPPORT:

Make / Model/ Year/Type

Make / Model/ Year/Type

FIRST RESPONSE:

Pump n/a gpm; Tank n/a gallons

Make / Model/ Year/Type Chevy '04 1-TON VAN First Responder # 85

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type

RESPONDER:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type

FAST ATTACK:

Pump 350 gpm; Tank 525 gallons

Make / Model/ Year Ford F-600 1978 Unit #82

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type

FIRE ENGINE / FIRE TRUCK:

Pump 1000 gpm; Tank 1000 gallons
 Make / Model/ Year/Type Freightliner 2004 - Rural Pumper Unit #81
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TRUCK:

Pump 350 gpm; Tank 1600 gallons
 Make / Model/ Year/Type Kiser-Jeep 1967 County Military 5-Ton Unit #86
 Pump 350 gpm; Tank 1250 gallons
 Make / Model/ Year/Type Kiser-Jeep 1986 5-Ton Unit #83
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TANKER:

Pump 350 gpm; Tank 1500 gallons
 Make / Model/ Year/Type International 102 Unit #84
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER - BRUSH COMBO

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER:

Pump 500 gpm; Tank 5,000 gallons
 Make / Model/ Year/Type Ford L9000 Large Tanker Unit #80
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER:(cont):

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

FIRE ENGINE:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

GRASS TRUCK:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

GRASS / PUMPER:

Pump 250 gpm; Tank 600 gallons
 Make / Model/ Year/Type 81 Ford mini Pumper unit # 89
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

PUMPER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

UTILITY TRUCK

Make / Model / Year / Type _____
Make / Model / Year / Type _____

OUT OF SERVICE VEHICLE(S)

Pump 250 gpm; Tank 600 gallons
Make / Model / Year / Type Dodge 1970 UNIT # 87
Pump _____ gpm; Tank _____ gallons
Make / Model / Year / Type _____
Make / Model / Year / Type _____
Pump _____ gpm; Tank _____ gallons

Thank you for legibly filling in the all the blanks on this and the preceding pages pertaining to your Volunteer Fire Department. This information is used by your Commissioners' Court to not only help when you need additional funding but will aid the court, the Texas Forestry Service, surrounding counties and others, per mutual aid agreements, when additional men and equipment are needed to fight wildfires and other disasters outside your emergency service area.

2012

Chief Supply - bunker gear	4,687.52
Roberts Truck Center - repairing of 84	914.68
WTU - electric	27.24
WTU - electric	98.17
Roberts Truck Center - repair of 80 & batteries	406.07
Atmos Energy - gas	37.79
Roberts Truck Center - parts for 80 & 86	403.43
Bill Williams Tire Center - tire repair	213.00
Texas Communications - radio installation 80	289.50
Chief Supply - tools - dupl torch	600.73
WTU - electric	90.63
WTU - electric	24.58
	<u>7793.33</u>