

Tom Green County Volunteer Fire Department Reporting Policy
Effective June 2004

The County Commissioners' Court will approve budgeted payments to individual TGC Volunteer Fire Department by January 31 each year after receipt of the "Annual Volunteer Fire Department Report," by the County Judge's Office. Acknowledgment of the receipt of the Annual Report by the Tom Green County Commissioners' Court in regular session shall constitute acceptance of report.

A copy of your Volunteer Fire Department's Annual Report must be received by the by the Tom Green County Administrative Services Director not later than December 15th each year.

Income and expenses, through November 31st of the reporting year shall be included on or with your VFD's Annual Report form. Detailed use of funds shall also be included for the reporting year. If the funds have not been expended in full, the VFD should prepare a brief description stating the expected date and use of the funds.

If both reports are not received by December 15 the annual allotment will NOT be paid. If the report is received by December 15, the allotment shall be processed for payment by January 31st.

- A. Individual VFD's shall be responsible for all paperwork.
- B. Policy should aid in VFD budget process.
- C. Policy guarantees that each VFD will receive all money budgeted for that department.
 1. Agreement to comply with policy.
 2. Annual Report Requirements.
 - A. Report shall include period December 1st – November 31st.
 - B. Reports shall be due annually not later than December 15th.
 - C. The dispersal of funds will depend upon submission of a complete report.
 3. Report Format.
 - A. The required report form supplied by county. *(attached)*
 - B. Additional copies of report form available upon request from TGC Administrative Services Director, 124 W. Beauregard, San Angelo, TX 76903 (659-6502).

The Tom Green County Volunteer Fire Department Reporting Policy is understood and accepted by the PECAN CREEK Volunteer Fire Department. It is further understood that the above policy must be followed to receive county funding.

Michael L. Dominy
Type or Print Name of President or Chief

November 23, 2012
Date


Signature of President or Chief

List any injuries occurring on VFD runs during this reporting period *(Attach page if additional space is needed)*

| <i>Injury</i> | <i>Date</i> |
|---------------|-------------|
| None | |
| | |
| | |

Runs on Government Property: (Lakes, State Park, County Parks, etc.) Attach additional page if needed.

| Date | Location | Reason |
|------------|----------------|--------------|
| 07/16/2012 | EQ Fire (0421) | Vehicle Fire |
| 07/05/2012 | EQ Fire (0390) | Grass Fire |
| | | |
| | | |
| | | |

Income and Expenses December 1, last year, thru November 30, this year.

INCOME:

| | | | |
|----------------------------|----|-----------------|---|
| Building Use | \$ | _____ | |
| Community Center Rental | \$ | _____ | |
| Donations | \$ | <u>2,220.00</u> | |
| Dues & Subscriptions | \$ | <u>240.00</u> | |
| Emergency Service District | \$ | _____ | |
| FD Burns | \$ | _____ | |
| Fund Raiser(s) | \$ | <u>400.00</u> | Type(s) <u>Ranch Rodeo</u> |
| Grant(s) | \$ | _____ | |
| Homeowner Association(s) | \$ | _____ | |
| Interest | \$ | _____ | |
| TFS FD Reimbursement | \$ | <u>2,153.36</u> | |
| Tom Green County | \$ | <u>7,500.00</u> | |
| Other | \$ | <u>2,215.74</u> | |
| | | | TOTAL INCOME \$ <u>14,729.10</u> |

EXPENSES:

| | | | |
|-------------------------|----|-----------------|---|
| Administrative | \$ | <u>691.69</u> | (Stamps, P. O. Box Rent, Office Supplies, Copier Lease, Audit, Printing, etc) |
| Compensation | \$ | _____ | |
| Debt Service | \$ | _____ | |
| Deposit Refund | \$ | _____ | |
| Dues | \$ | <u>335.00</u> | |
| Education | \$ | _____ | |
| Equipment (CC, EMS, FD) | \$ | <u>853.19</u> | |
| Fuel | \$ | <u>1,866.06</u> | |
| Fundraising | \$ | <u>100.00</u> | |
| Insurance | \$ | <u>2,379.51</u> | |
| Membership(s) | \$ | <u>335.00</u> | |
| Miscellaneous | \$ | <u>602.20</u> | |
| Mortgage | \$ | _____ | |
| New Equipment | \$ | _____ | List on next page |
| Pagers / Radios | \$ | <u>206.62</u> | |
| Tires | \$ | <u>1,532.00</u> | |
| Travel & Training | \$ | _____ | |

Utilities

Community Center \$ _____
Fire Department \$ 436.54

Repairs or Improvements

FD Building \$ _____
Community Center \$ _____
EMS \$ _____
Equipment \$ 536.36
FD \$ _____
Other Supplies \$ 4,120.33
Vehicles \$ 3,189.22

TOTAL EXPENSES \$ 17,183.72

Equipment or Building Purchase(s) (please list equipment make/model and/or building type)

New hoses, two hose nozzles, LED flashlights for night operations, tools for maintance and repairs on the vehicles

Type Repairs or Improvements to Equipment or Building(s).

New starter and altnenator for heavy brush truck; new batteries for Fast Attack / Response vehicle and heavy bush truck;

FIRE FIGHTING VEHICLES:

COMMAND/FIRE/EMS/SUPPORT:

Make / Model/ Year/Type _____

FIRST RESPONSE:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

RESPONDER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FAST ATTACK:

Pump 50 gpm; Tank 210 gallons
Make / Model/ Year 1994 Ford F-250
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year _____

FIRE ENGINE / FIRE TRUCK:

Pump 750 gpm; Tank 500 gallons
Make / Model/ Year/Type 1980 FORD FACT Engine
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

BRUSH TRUCK:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

BRUSH TANKER:

Pump 75 gpm; Tank 1600 gallons
Make / Model/ Year/Type 1978 AM General Military 5-ton 6X6 LWB
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

TANKER - BRUSH COMBO

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

TANKER:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

FIRE ENGINE:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

GRASS TRUCK:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

GRASS / PUMPER:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

PUMPER:

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

UTILITY TRUCK

Make / Model/ Year/Type _____

OUT OF SERVICE VEHICLE(S)

Pump 1000 gpm; Tank 500 gallons

Make / Model/ Year/Type 1956 MACK Type I Engine

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____