

Tom Green County Volunteer Fire Department Reporting Policy
Effective June 2004

The County Commissioners' Court will approve budgeted payments to individual TGC Volunteer Fire Department by January 31 each year after receipt of the "Annual Volunteer Fire Department Report," by the County Judge's Office. Acknowledgment of the receipt of the Annual Report by the Tom Green County Commissioners' Court in regular session shall constitute acceptance of report.

A copy of your Volunteer Fire Department's Annual Report must be received by the by the Tom Green County Administrative Services Director not later than December 15th each year.

Income and expenses, through November 31st of the reporting year shall be included on or with your VFD's Annual Report form. Detailed use of funds shall also be included for the reporting year. If the funds have not been expended in full, the VFD should prepare a brief description stating the expected date and use of the funds.

If both reports are not received by December 15 the annual allotment will NOT be paid. If the report is received by December 15, the allotment shall be processed for payment by January 31st.

- A. Individual VFD's shall be responsible for all paperwork.
- B. Policy should aid in VFD budget process.
- C. Policy guarantees that each VFD will receive all money budgeted for that department.
 1. Agreement to comply with policy.
 2. Annual Report Requirements.
 - A. Report shall include period December 1st – November 31st.
 - B. Reports shall be due annually not later than December 15th.
 - C. The dispersal of funds will depend upon submission of a complete report.
 3. Report Format.
 - A. The required report form supplied by county. *(attached)*
 - B. Additional copies of report form available upon request from TGC Administrative Services Director, 124 W. Beauregard, San Angelo, TX 76903 (659-6502).

The Tom Green County Volunteer Fire Department Reporting Policy is understood and accepted by the Grape Creek Volunteer Fire Department. It is further understood that the above policy must be followed to receive county funding.

Kerry Crowe
Type or Print Name of President or Chief

12-1-2012
Date

[Signature]
Signature of President or Chief

List any injuries occurring on VFD runs during this reporting period *(Attach page if additional space is needed)*

Injury	Date
--------	------

_____	_____
_____	_____
_____	_____
_____	_____

Mail completed VFD Annual Report forms to:

Sandi Kenney
 Administrative Assistant to
 County Judge
 122 W. Harris
 San Angelo, TX 76903-5835
 (325-659-6502)



Completed forms must be received by the above no later than December 15
 Please type or print legibly the entire form except required signature line:

VFD Name: Grape Creek Date: 12-1-2012
 VFD Address: P.O. Box 1021 San Angelo Texas 76902
Address City, Zip
 Prepared by: Joe Rutherford Title: Treas.
 President: Kerry Crowe Signature: [Signature]
President

VFD Executive Board/Officers:

	Name	Cell Phone	Email Address
President:	<u>Kerry Crowe</u>	<u>315-6852</u>	
Vice-President:	<u>James Gerber</u>	<u>234-8167</u>	
Secretary:	<u>Aaron Flint</u>	<u>277-0302</u>	
Treasurer:	<u>Joe Rutherford</u>	<u>763-9710</u>	
Fire Chief/Captain:	<u>Roger Gammons</u>	<u>226-1043</u>	
Asst. Chief:	<u>Mark Hasty</u>	<u>650-2278</u>	
Fire Marshall:	<u>Steve Mild</u>	<u>234-8387</u>	
Training Officer:	<u>Aaron Flint</u>	<u>277-0302</u>	

Number of Current Members, including officers: 25
 Number of Associate Members: _____
 Number of EMT's, or members with EMT or Medical certification: 6

Emergency Events:

Type:	Number	Type:	Number
Automatic Alarm (no fire)	<u>2</u>	EMS/Medical only	<u>81</u>
Good Intent	<u>1</u>	Haz-Mat (spills, etc)	<u>1</u>
Public Service (control burn, etc)	<u>23</u>	Smoke in Building	<u>1</u>
Structure Fire	<u>14</u>	Traffic Accident	<u>23</u>
Vehicle Fire	<u>5</u>	Wild Fire	<u>30</u>
Other (please list)	_____	TOTAL # RUNS	<u>181</u>

Number Mutual Aid 17

Runs on Government Property: (Lakes, State Park, County Parks, etc.) Attach additional page if needed.

Date	Location	Reason
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grape Creek

Volunteer Fire Department Annual Report (pg 2)

Income and Expenses December 1, last year, thru November 30, this year.

INCOME:

Building Use	\$	<u>645</u>	
Community Center Rental	\$	<u> </u>	
Donations	\$	<u>4435</u>	
Dues & Subscriptions	\$	<u> </u>	
Emergency Service District	\$	<u>32317.11</u>	
FD Burns	\$	<u> </u>	
Fund Raiser(s)	\$	<u>6142</u>	Type(s) <u>Fireworks Stand 4th of July</u>
Grant(s) <u>Radios</u>	\$	<u>45933</u>	<u>Ranch Rodeo Raffle Tickets</u>
Homeowner Association(s)	\$	<u>2050</u>	<u>Chili Cook off</u>
Interest	\$	<u> </u>	<u>Label Bluegrass Festival</u>
TFS FD Reimbursement	\$	<u> </u>	
Tom Green County	\$	<u>12000</u>	
Other <u>Medical</u>	\$	<u>9786.68</u>	
<u>2011 Wildfire</u>	\$	<u>9827.46</u>	
			TOTAL INCOME \$ <u>123136.25</u>

EXPENSES:

Administrative	\$	<u>1407.38</u>	(Stamps, P. O. Box Rent, Office Supplies, Copier Lease, Audit, Printing, etc)
Compensation	\$	<u> </u>	
Debt Service	\$	<u> </u>	
Deposit Refund	\$	<u> </u>	
Dues	\$	<u>160</u>	<u>Hill County SFFMA Dept</u>
Education	\$	<u>770.50</u>	<u>Fire Prevention Week</u>
Equipment (CC, EMS, FD)	\$	<u> </u>	
Fuel	\$	<u>3555.60</u>	
Fundraising	\$	<u> </u>	
Insurance	\$	<u>7283</u>	
Membership(s)	\$	<u> </u>	
Miscellaneous	\$	<u> </u>	
Mortgage	\$	<u>13250.70</u>	<u>Final Payment 2007 International</u>
New Equipment	\$	<u> </u>	List on next page
Pagers / Radios	\$	<u>47097.08</u>	
Tires	\$	<u>629.45</u>	
Travel & Training	\$	<u>946</u>	<u>A+M</u>
Utilities	\$	<u> </u>	
Community Center	\$	<u> </u>	
Fire Department	\$	<u>4572.39</u>	
Repairs or Improvements	\$	<u> </u>	
FD Building	\$	<u>1553.46</u>	
Community Center	\$	<u> </u>	
EMS	\$	<u>11182.37</u>	
Equipment	\$	<u>23886.01</u>	
FD	\$	<u>3314.15</u>	
Other Supplies	\$	<u> </u>	
Vehicles	\$	<u>10950.91</u>	

TOTAL EXPENSES \$ 130559

Equipment or Building Purchase(s) (please list equipment make/model and/or building type)

7-26-2012 1984 AMER 5 Ton Brush Truck Put Into Service Received Military Chassis From Texas Forest Service Purchased Skid Unit With 500 gal Tank. Spent Around \$26,000 To get it into Service. Replaces A 5 Ton Which is No longer in Service

Type Repairs or Improvements to Equipment or Building(s).

New Paint Job on Bldg #1 Interior
Repair on overhead Doors

New EMS Training Equipment CPR Heart Monitors
New Radio, To Meet FCC Narrowband Requirements 11.2012
Purchased Through Grant Funding

FIRE FIGHTING VEHICLES: If your department does not have a particular type of equipment please write "none" on the first line for that equipment. Attach additional page(s) if needed.

COMMAND/FIRE/EMS/SUPPORT:

Make / Model/ Year/Type 1994 Ford Crew Cab
Make / Model/ Year/Type

FIRST RESPONSE:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

RESPONDER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FAST ATTACK:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FIRE ENGINE / FIRE TRUCK:

Pump 1000 gpm; Tank 1000 gallons
 Make / Model/ Year/Type 2004 Pierce Custom Contender PTO Halk Pump
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TRUCK:

Pump _____ gpm; Tank 1000 gallons
 Make / Model/ Year/Type 1983 Kaiser 18 HP Waterous Pump
 Pump _____ gpm; Tank 500 gallons
 Make / Model/ Year/Type 1984 AMER 23 HP Vanguard Pump
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TANKER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER - BRUSH COMBO

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____
 Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER (cont):

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FIRE ENGINE:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

GRASS TRUCK:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

GRASS / PUMPER:

Pump _____ gpm; Tank 1000 gallons
Make / Model/ Year/Type 2007 International Contender 20 HP Honda Pump

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

PUMPER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

UTILITY TRUCK

Make / Model/ Year/Type _____
Make / Model/ Year/Type _____

Grape Creek

OUT OF SERVICE VEHICLE(S)

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Thank you for legibly filling in the all the blanks on this and the preceding pages. This information is used by your Commissioners' Court to not only help when you need additional funding but will aid the court, the Texas Forestry Service, surrounding counties and others, per mutual aid agreements, when additional men and equipment are needed to fight wildfires and other disasters both in and outside your emergency service area .