

Tom Green County Volunteer Fire Department Reporting Policy
Effective June 2004

The County Commissioners' Court will approve budgeted payments to individual TGC Volunteer Fire Department by January 31 each year after receipt of the "Annual Volunteer Fire Department Report," by the County Judge's Office. Acknowledgment of the receipt of the Annual Report by the Tom Green County Commissioners' Court in regular session shall constitute acceptance of report.

A copy of your Volunteer Fire Department's Annual Report must be received by the by the Tom Green County Administrative Services Director not later than December 15th each year.

Income and expenses, through November 31st of the reporting year shall be included on or with your VFD's Annual Report form. Detailed use of funds shall also be included for the reporting year. If the funds have not been expended in full, the VFD should prepare a brief description stating the expected date and use of the funds.

If both reports are not received by December 15 the annual allotment will NOT be paid. If the report is received by December 15, the allotment shall be processed for payment by January 31st.

- A. Individual VFD's shall be responsible for all paperwork.
- B. Policy should aid in VFD budget process.
- C. Policy guarantees that each VFD will receive all money budgeted for that department.
 1. Agreement to comply with policy.
 2. Annual Report Requirements.
 - A. Report shall include period December 1st – November 31st.
 - B. Reports shall be due annually not later than December 15th.
 - C. The dispersal of funds will depend upon submission of a complete report.
 3. Report Format.
 - A. The required report form supplied by county. *(attached)*
 - B. Additional copies of report form available upon request from TGC Administrative Services Director, 124 W. Beauregard, San Angelo, TX 76903 (659-6502).

The Tom Green County Volunteer Fire Department Reporting Policy is understood and accepted by the Christoval Volunteer Fire Department. It is further understood that the above policy must be followed to receive county funding.

Philip Montalvo
Type or Print Name of President or Chief

12/15/12
Date

[Signature]
Signature of President or Chief

List any injuries occurring on VFD runs during this reporting period (Attach page if additional space is needed)

Injury	Date

Mail completed VFD Annual Report forms to:

Sandi Kenney
 Administrative Assistant to
 County Judge
 122 W. Harris
 San Angelo, TX 76903-5835
 (325-659-6502)



Completed forms must be received by the above no later than **December 15**
 Please type or print legibly the entire form except required signature line:

VFD Name: Christoval VFD Date: 12/15/12
 VFD Address: P.O. Box 193 Christoval 76935
Address City, Zip
 Prepared by: Jimmy Barton Title: Director
 President: Clay Atkins Signature: Clay Atkins
President

VFD Executive Board/Officers:

	<small>Name</small>	<small>Cell Phone</small>	<small>Email Address</small>
President:	<u>Clay Atkins</u>	<u>650-6819</u>	
Vice-President:	<u>Craig Barton</u>	<u>650-6848</u>	
Secretary:	<u>Becky Kuy Kendall</u>	<u>234-3066</u>	
Treasurer:			
Fire Chief/Captain:	<u>Philip Montalvo</u>	<u>234-4983</u>	<u>christovalvfd@wtxs.net</u>
Asst. Chief:	<u>Roy Crone</u>	<u>315-8312</u>	
Fire Marshall:			
Training Officer:	<u>Michael Carlson</u>	<u>212-4381</u>	

Number of Current Members, including officers: 15
 Number of Associate Members: _____
 Number of EMT's, or members with EMT or Medical certification: 5

Emergency Events:

<small>Type:</small>	<small>Number</small>	<small>Type:</small>	<small>Number</small>
Automatic Alarm (no fire)	<u>5</u>	EMS/Medical only	<u>35</u>
Good Intent		Haz-Mat (spills, etc)	
Public Service (control burn, etc)	<u>5</u>	Smoke in Building	<u>2</u>
Structure Fire	<u>1</u>	Traffic Accident	
Vehicle Fire	<u>2</u>	Wild Fire	<u>12</u>
Other (please list)		TOTAL # RUNS	<u>65</u>
Number Mutual Aid	<u>3</u>		

Runs on Government Property: (Lakes, State Park, County Parks, etc.) Attach additional page if needed.

<small>Date</small>	<small>Location</small>	<small>Reason</small>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Christoval

Income and Expenses December 1, last year, thru November 30, this year.

INCOME:

Building Use	\$	<u> </u>
Community Center Rental	\$	<u>300.00</u>
Donations	\$	<u>28298.00</u>
Dues & Subscriptions	\$	<u> </u>
Emergency Service District	\$	<u> </u>
FD Burns	\$	<u> </u>
Fund Raiser(s)	\$	<u>23621.00</u>
Grant(s)	\$	<u>37159.21</u>
Homeowner Association(s)	\$	<u> </u>
Interest	\$	<u> </u>
TFS FD Reimbursement	\$	<u> </u>
Tom Green County	\$	<u> </u>
Other	\$	<u>2417.12</u>

Type(s) BBQ (July 4th)

TOTAL INCOME \$ 91795.33

EXPENSES:

Administrative	\$	<u>2355.68</u>
Compensation	\$	<u>1196.00</u>
Debt Service	\$	<u>275.94</u>
Deposit Refund	\$	<u> </u>
Dues	\$	<u> </u>
Education	\$	<u>364.85</u>
Equipment (CC, EMS, FD)	\$	<u>1764.36</u>
Fuel	\$	<u>1685.46</u>
Fundraising	\$	<u>8780.68</u>
Insurance	\$	<u>8315.00</u>
Membership(s)	\$	<u>415.00</u>
Miscellaneous	\$	<u> </u>
Mortgage	\$	<u> </u>
New Equipment	\$	<u>10505.00</u>
Pagers / Radios	\$	<u> </u>
Tires	\$	<u>1126.66</u>
Travel & Training	\$	<u>11569.73</u>
Utilities		
Community Center	\$	<u>4213.25</u>
Fire Department	\$	<u>712.78</u>
Repairs or Improvements		
FD Building	\$	<u>843.43</u>
Community Center	\$	<u>2023.41</u>
EMS	\$	<u>2775.68</u>
Equipment	\$	<u>2100.51</u>
FD	\$	<u>3963.43</u>
Other Supplies	\$	<u>1598.31</u>
Vehicles	\$	<u>2682.98</u>

(Stamps, P. O. Box Rent, Office Supplies, Copier Lease, Audit, Printing, etc)

List on next page

TOTAL EXPENSES \$ 69268.14

Equipment or Building Purchase(s) (please list equipment make/model and/or building type

We purchased 5 new Motorola PM 1500 radios @ \$1800 each
Also 3 nozzles @ \$500 each

Type Repairs or Improvements to Equipment or Building(s).

general repairs new hot water heater, new toilet, new refrigerator
painted Community Center inside

FIRE FIGHTING VEHICLES: If your department does not have a particular type of equipment please write "none" on the first line for that equipment. Attach additional page(s) if needed.

COMMAND/FIRE/EMS/SUPPORT:

Make / Model/ Year/Type NONE
Make / Model/ Year/Type _____

FIRST RESPONSE:

Pump 250 gpm; Tank 385 gallons
Make / Model/ Year/Type Ford F550 2003 First Response / Brush truck
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

RESPONDER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type NONE
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FAST ATTACK:

Pump 250 gpm; Tank 500 gallons
Make / Model/ Year Ford F550 2010
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year _____
Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FIRE ENGINE / FIRE TRUCK:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type NONE

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TRUCK:

Pump 250 gpm; Tank 1000 gallons
 Make / Model/ Year/Type International 2007 4700 series Large Brush Truck

Pump 250 gpm; Tank 1000 gallons
 Make / Model/ Year/Type International 2000 4700 Large Brush truck

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

BRUSH TANKER:

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type NONE

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER - BRUSH COMBO

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type NONE

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER:

Pump 700 gpm; Tank 2000 gallons
 Make / Model/ Year/Type Chevrolet 7500 series 2008 single cab tanker

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
 Make / Model/ Year/Type _____

TANKER (cont):

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

FIRE ENGINE:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____ NONE

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

GRASS TRUCK:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____ NONE

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

GRASS / PUMPER:

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____ NONE

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

PUMPER:

Pump 1000 gpm; Tank 500 gallons
Make / Model/ Year/Type Ford F81 pumper truck

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons
Make / Model/ Year/Type _____

UTILITY TRUCK

Make / Model/ Year/Type _____ NONE
Make / Model/ Year/Type _____

OUT OF SERVICE VEHICLE(S)

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

NONE

Pump _____ gpm; Tank _____ gallons

Make / Model/ Year/Type _____

Make / Model/ Year/Type _____

Pump _____ gpm; Tank _____ gallons

Thank you for legibly filling in the all the blanks on this and the preceding pages. This information is used by your Commissioners' Court to not only help when you need additional funding but will aid the court, the Texas Forestry Service, surrounding counties and others, per mutual aid agreements, when additional men and equipment are needed to fight wildfires and other disasters both in and outside your emergency service area .