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INTEROFFICE MEMO

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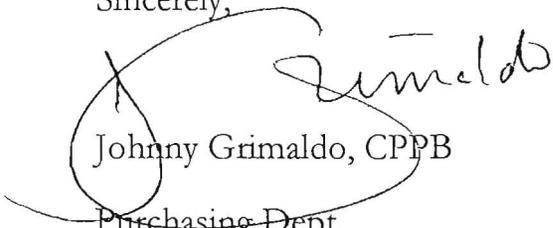
DATE: 12-10-12  
TO: COMMISSIONERS' COURT AND AUDITOR'S OFFICE  
FROM: JOHNNY GRIMALDO, CPPB PURCHASING AGENT  
RE: FA INVENTORY FOR DISTRICT ATTORNEY'S DEPARTMENT

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The Purchasing Agent and Stephen Lupton conducted a Fixed Asset Inventory on December 11, 2012 for Departments 013. I am pleased announce that no discrepancies were found..

Please call me if you have any questions @ ext. 501.

Sincerely,



Johnny Grimaldo, CPPB

Purchasing Dept.

Signed:



Stephen Lupton

District Attorney- Tom Green County