

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- Ag/NR
COUNTY: Tom Green	MONTH: May

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/1-5/5	Monday - Friday Annual Leave-Funeral. Saturday- District 7 Roundup- San Angelo, Project Management Selection - Cattle, Goats & Sheep.	152		
5/7- 5/12	TCAAA Retreat/Training, Munis Budget Workshop, and Data Entry Lamb and Goat Sales(San Angelo, Brownwood, Stephenville) 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek, Garden City, Seagraves, Lamesa). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building, and Feeding Facility Mangement.	989		
5/14-5/19	Shamrock Shuffle, Range Management Training (Sonora) Kids Kows and More (4-H Building), Livestock Mentor Planning Meeting. 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Lometa, Brownwood, Goldthwaite). Office Mgmt (Reports, Mail, E-Mail, Phone).	1065		
5/21- 5/26	District 7 Spring Administrative Meeting. San Angelo Foundation Scholarship Luncheon (Convention Center) Bio Mass Meeting (X-Bar Ranch) Result Demonstration Evaluation on Brush Commissioners' Court Interpretation. 4-H Building Management, 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1245		
5/28-5/31	Range Symposium Planning Meeting. Concho Valley Ag Expo Planning Meeting. 4-H Building Management, 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	456		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		4018	0	0

Other expenses (list) _____
 I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE:	NAME:
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CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
145	59	81	3	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		41	2	322

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
6/5	State Round up Coordination and Orientation meeting
6/09-6/14	4-H State Round up (Lubbock)
6/22-6/23	Livestock Mentor Training (Fredricksburg)
6/26	Validation State Fair Sheep and Goats
6/27	Validation Steers

UNIVERSITY OF TEXAS
AGRICULTURAL EXTENSION SERVICE

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
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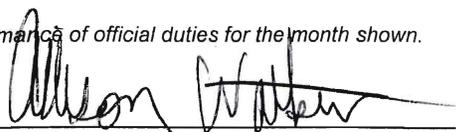
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: May 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Site visit; Pecan Nut Casebearer newsletter/announcement; Class for Howard Co. Master Gardener program	15		
2	Prepare Concho Valley Horticulture Update newsletter; Master gardener training class	12		
3-5	State Master Gardener conference, San Antonio	424		
8	Newspaper article; 2site visits; Master Gardener business meeting; Texas Toxic Plants program	26		
9	Horticulture training for Ag Agents; Master Gardener training class	16		
10	Weed rose beds at Kirby Park	10		
11	Site visit; Lunch N Learn class - water conservation; prepare radio programming	28		
14	Program for Ozona Garden Club; record radio show	168		
15	Site visit; Class for Howard Co. Master Gardener program	186		
16	Master Gardener training class	12		
17	People Plant Connection board meeting	8		
22	2 site visits; Turfgrass program for Irion Co.	95		
23	Newspaper article; spring administrative meeting; Master Gardener training class	28		
29	MG Plant sale evaluation meeting	15		
30	Master Gardener training class	12		
31	Horticulture program for Schleicher Co.; site visit	98		
	Misc. miles	135		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,288	0.00	0.00

Other Expenses (list) _____

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County Extension Agent

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: May

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	TCAAA Youth Program, Scholarship Interview Practice	54		
2	Shamrock Shuffle Preparation	88		
3	School Ag Literacy Program	95		
5	District 7 4-H Roundup	43		
7	ASU Seminar - Interview Program	48		
10-11	TCAAA Ag Retreat	Sturtz		
14-15	Kids Kows and More- Ag Literacy Program	118		
17,24, 30	Consumer Education Programs	78		
19	Shamrock Shuffle	54		
21	Kids Kows & More Wrap Up, Outdoor Challenge Meeting, 4-H Robotics Training	125		
22	Meat Science Workshop, San Angelo Health Foundation Scholarship Program	65		
23	District Meeting	32		
29	Food Challenge Practice	48		
31	Shamrock Shuffle Meeting	46		
4,8,9, 16,18, 25	General Office & Duties	211		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,105	0.00	0.00

Date:	May	Name:	Garry Branham		
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	240	45	1900	1	1

Major Plans for Next Month	
Date	Activity
3-7	West Texas Veterinary Science Workshop
11-15	Texas 4-H Roundup
18	County 4-H Council Meeting
21	Steer Validation
25-28	District 7 4-H Leadership Lab
29-30	Texas 4-H Outdoor Challenge

TEXAS AGRICULTURAL EXTENSION SERVICE
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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: May, 2012

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/1&29	Assisted where needed at the Tom Green County 4-H Food Challenge Team practices (16-2M)	32		
5/2	Met as a member of the Tom Green County Extension Education Association and made final arrangements for upcoming Spring Gathering (6)	11		
5/2&30	Met as a member of the Tom Green County Ag Expo Committee to set date, time and place for October, 2013 event (28-23M2H)	30		
5/3	Presented "Scholarship Interview Workshop" for Seniors and Parents participating in the Texas 4-H Foundation Opportunity Scholarship process (26-9M)	16		
5/5	Served as Chairman of the District 7 4-H Roundup Committee: ASU Campus (197-98M,11H)	32		
5/8	Worked with committee to develop June's CRAVE e-newsletter on gosanangelo.com (3)	10		
5/9	Participated in District 7 BLT LYNC training with Regional Program Director, Regional Program Manager and State Program Manager (10-1M,1H,1B)	9		
5/10	Participated in District 7 TEAFCS meeting to make final arrangements for upcoming State meeting; Horseshoe Bay (17)	358		
5/14&15	Assisted where needed at the annual "Kids, Kows and More" Ag Awareness program at the Tom Green County 4-H Building (1009 -510M, 512H, 29B)	48		
5/16	Met as a member of the Tom Green County Food Protection Management Task Force to plan upcoming programs and activities (6-1M,1H)	7		
5/16	Assisted with programming for the West Region BLT Extension Assistant Retreat on "Planning Tools" (16-3H)	Travel Pd. By BLT		
5/17&31	Met as a member of the Tom Green County Shamrock Shuffle Committee meeting to plan upcoming fund raising event (21-17M)	18	\$15.90	
5/18	Prepared monthly news article for San Angelo Standard Times	10		
5/19	Assisted where needed at the annual Shamrock Shuffle - Tom Green County 4-H Fundraiser (522-27H,298M)	32		
5/22	Assisted where needed at Tom Green County Extension Education Association Spring Gathering and Cultural Arts Fun Day (29-1H)	61	\$3.00	
5/22	Presented a Food Handlers classes using the State Food Protection Management curriculum (14-9M,9H)	32	\$7.47	
5/23	Participated in District 7 Administrative Meeting featuring speakers on the use of technology in educational programming (45-30M)	16	\$15.00	
5/24	Met with District Extension Director, Scott Durham to outline tips and techniques for preparing and presenting Level IV Dossier (3-1M)	9		
5/24	Monitored BLT/EA morning program on "MyPlate" at Fairview Alternative School FCS Classes (7-2m,4H)	Travel Pd. By BLT		
5/25	Participated in Beef Safety and Quality Workshop with Angelo State University and Texas Beef Council (10-6M)	16	\$10.00	
5/30	Monitored BLT/EA afternoon program on "Shopping Strategies" at Texas Workforce Commission (7-1M,4H,1B)	6		
5/30	Prepared BLT P.O. forms, travel requests and quarterly reports for District and State offices	12		
5/31	Prepared and distributed monthly narrative reports and D-360 for District and State offices	9		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		774	51.37	0.00

Other Expenses (List) _____

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County Extension Agent

