



Where the complete digital recording begins

13020 Middletown Industrial Blvd.  
Louisville, Kentucky 40223-4761  
P: 502.244.8788 | F: 502.244.3311 | 800.354.JAVS | [www.javs.com](http://www.javs.com)

May 2, 2012

Tom Green County  
John Self, Cal Tech  
4152 S Jackson  
San Angelo, TX 76903

Dear Tom:

Enclosed please find the Safeguard Maintenance, Repair, and Support Agreement covering the Actua Recording System in the Tom Green County Commissioners Court.

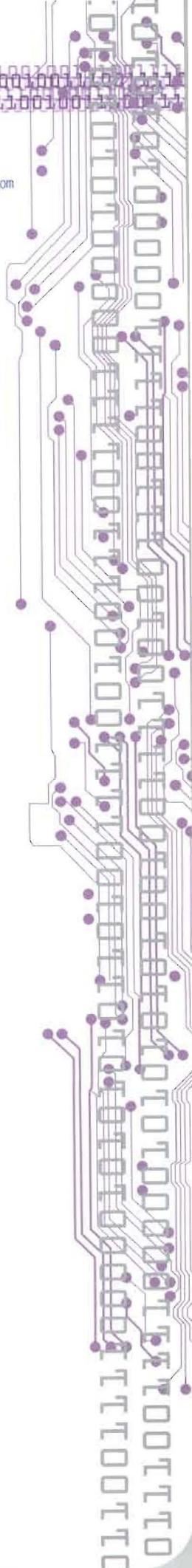
Attachment A lists the equipment included in the agreement. Attachment B is a list of current non-repairable and obsolete equipment. This list is a standard attachment and is for informational purposes as the court does not currently have any of the equipment listed.

If you wish to accept the Safeguard Maintenance, Repair, and Support Agreement, please sign and return to my attention by June 1, 2012. You may return the agreement by mail, by fax to 502-244-3311, or by email to [LynnD@javs.com](mailto:LynnD@javs.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Lynn Dalton", is written over a light blue horizontal line.

Lynn Dalton  
Contract Administrator





## MAINTENANCE, REPAIR, AND SUPPORT AGREEMENT

This Maintenance, Repair, and Support Agreement "Agreement" is entered into by and between Jefferson Audio Video Systems, Inc. "JAVS" and Tom Green County Commissioners Court located in San Angelo, Texas "Customer" on June 1, 2012 extending through May 31, 2013.

WHEREAS, Customer is in possession of the JAVS Actua Recording System more particularly identified in Attachment A "System(s)";

WHEREAS, JAVS is willing to provide the following maintenance, repair, and support services so as to maximize the reliability of Customer's System(s) "Services";

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein, the parties hereby agree as follows:

### A. SERVICES

1. Tri-Annual Inspections. JAVS will perform a tri-annual inspection, review of the operational test recordings and adjustments of each System for the JAVS built PCs/recorders, AutoLog software and equipment if scheduled time to access the room and equipment is provided by Customer. JAVS will provide user recommendations to Customer and a maintenance form detailing the status of each System which includes key system information and hard drive capacity of the JAVS built PCs/recorders.
2. JAVS Provided Equipment. JAVS will document and test each function/mode of the entire System(s) which includes the automatic audio and video mixer/switcher, control boxes, microphones, cameras, time and date generator, monitors, streaming servers, recorders, PA processors and speakers, private mode feed muting, playback/presentation, assisted listening devices and conferencing to ensure proper creation of the audio/video record and system operation.
3. JAVS Built PCs/Recorders. JAVS will inspect the system logs for errors, update the Windows Operating System, hardware drivers, specific programs related to the capture and playback of the recording, and will provide revisions to the installed JAVS software and to the JAVS recorders. A test of the JAVS supplied CD/DVD drive will be performed to ensure Customer can create off-line back-up recorders. Hardware or operating system malfunctions of the client-provided PC and/or client-managed network will be the responsibility of the Customer. In addition, JAVS will repair JAVS built PCs/recorders as long as parts are available. If JAVS built PCs/recorders are not repairable, Customer will be responsible for a percentage of the replacement based on the age of the unit as follows: 0% for 0 to 12 months, 25% for 13 to 24 months, 50% for 25 to 36 months, 75% for 37 to 48 months, and 100% for 49 months and older.
4. JAVS AutoLog Software. A test of the JAVS software will be performed to ensure proper operation including scheduling, interfacing with the A/V mixer/switcher to activate system modes, starting and stopping of recordings/sessions, publishing, and playback of the recording.
5. Help Desk Support. In the event of a System(s) malfunction or questions about system operation, Customer is encouraged to first contact the JAVS help desk by phone at 877-JAVS-HLP or via email at [helpdesk@javs.com](mailto:helpdesk@javs.com) Monday-Friday 8:00am to 5:00pm EST. Outside of normal business hours, Customer may contact the local Safeguard Technician. Calls after 5:00pm local time will go to voicemail and be addressed at the beginning of the next business day. JAVS trained help desk staff provides immediate troubleshooting, training and diagnostics on common issues that can be resolved quickly. We also provide on-line PC support and training through your Internet connection. If the issue requires an on-site technician for repair, our help desk will gather the necessary contact information including: Contact's name, phone

number, city, room affected and a detailed description of the issue. The contact information is required for JAVS help desk to log/track the issue properly, assign a priority level and dispatch the appropriate technician for that location. Each of our technicians is equipped to train and customize the System(s) to your needs.

6. Response Times. In the event that an on-site repair is required to address a reported issue, a JAVS Safeguard Technician will schedule a visit. The response time is conditional to Customer's approved room and equipment availability and the severity of the issue, which is measured in four priority levels: Urgent, High, Normal and Supportive. Any variation from the timeframes referenced below will be discussed and mutually agreed upon by Customer and JAVS. For clarification, the priority levels are described in the table below:

<b>Priority Level</b>	<b>Example</b>	<b>Initial Response*</b>	<b>On-Site Response**</b>
<b>Urgent</b>	Non-Recording System; inability to record audio; inability to record judge, witness or attorney microphone(s)	1 Business Hour	2 Business Days
<b>High</b>	Faulty monitor, camera, microphone (other than Urgent Level examples), or system mode not critical to recording; publishing; SDR; video conferencing	2 Business Hours	3 Business Days
<b>Normal</b>	System adjustments to microphone or PA levels, camera views and user settings; CaseViewer software	4 Business Hours	5 Business Days
<b>Supportive</b>	Operational training or minor/preferred hardware or software user adjustments	8 Business Hours	Next scheduled maintenance or other higher level repair visit

\*An "Initial Response" for the purposes of this Agreement is when a service ticket is opened and acknowledged by JAVS help desk or JAVS Safeguard Technician.

\*\*An "On-Site Response" for the purposes of this Agreement is the time from when JAVS help desk or JAVS Safeguard Technician logs the ticket and when the JAVS Safeguard Technician arrives to Customer's agreed upon appointment for the initial on-site repair.

7. On-Site Repair. During the process of an on-site repair, the JAVS Safeguard Technician will attempt to repair the faulty equipment dependent upon parts and courtroom availability. If the equipment is not repairable in the field, either a loaner unit will be installed until the original equipment is repaired and reinstalled or a permanent exchange will be put into service. If the failed equipment does not affect an urgent priority level repair, then a loaner will not be required. If products or parts are no longer supported by the original equipment manufacturer and deemed non-repairable, Customer will be responsible for the purchase of a replacement product or part. If the failed equipment is listed on the obsolete list per Attachment B, then JAVS will provide a quote to upgrade the affected product or part.

8. Modification of Operation. Occasionally a change of usage, operation or enhancement of operation is desired by Customer. JAVS will provide a quote for the changes or enhancements. A requested change or upgrade that is authorized by Customer and approved by JAVS, will be performed in accordance with agreed specifications. Customer will purchase any additional hardware as may be required; the newly purchased hardware will be covered by a one-year warranty period commencing with the completion of installation, but will not extend the existing Agreement. Following the warranty period, Customer will have the option to add the new hardware to the Agreement at a prorated rate if applicable.

9. Updates. At its option, JAVS may offer to include certain updates to the System(s) as part of this Agreement. The inclusion of updates, if any, will be for software revisions and minor hardware. This will assist JAVS to maintain a consistent level of engineering in every system and will promote compatibility among the System(s). Updates will not include major equipment changes, such as microphones, recorders, cameras, hard drives, or operating system. Updates will be performed with Customer's approval.

JAVS will provide minor revision software updates for AutoLog™ and other JAVS branded software. Software updates must be compatible with the hardware installed and with the permission of the Customer.

## **B. EXCLUSIONS**

Notwithstanding anything to the contrary elsewhere in this Agreement, JAVS shall have no responsibility and/or liability in regards to the following:

1. Normal wear and tear items such as VCR's, Back-up UPS's, projector lamps, television picture tubes and plasma displays.\*
2. Consumable items such as batteries, video tapes, CD's, DVD's, printer paper, and print cartridges.\*
3. Services, software, hardware, and Operating Systems that are no longer supported by a third party. \*\*
4. Upgrades of recording systems which would transition from VCR's to digital recording or major software version upgrades, such as AutoLog 5 to AutoLog 6 or Suite 7.
5. Vandalism (including inmate abuse), deliberate tampering with the System(s), intentional or unintentional damage caused by other contractors/staff, attempted repair and/or maintenance by any personnel not employed by JAVS. \*\*
6. Repair or replacement of any equipment in the event of damage due to negligence or other claims covered by Customer's insurance.\*\*
7. Customer-provided or non-JAVS certified equipment, hardware, and software. \*\*
8. Moving of equipment. \*\*
9. Customer requested on-site advanced training. \*\*
10. Repairs and/or service that requires reconfiguring JAVS equipment due to changes made by Customer's third party hardware, network, anti-virus settings, or any local IP provider connection (i.e. change of IP address or network configuration).\*\*
11. Lost records or data recovery due to equipment failure, computer viruses or Customer user error.
12. Shipping delays for repair, loaner or replacement parts and equipment.

\*Customer approval required for the purchase of a replacement part/product (no labor charge).

\*\*Customer approval required to perform services for the indicated Exclusions, which will be billed at current labor rates plus parts and expenses if applicable.

## **C. TERMS**

1. This Agreement will commence upon the date it is fully executed by JAVS and Customer and will continue for a period of one year thereafter.
2. **Fees; Payments.** In consideration of JAVS provision of the Services, Customer pays a fixed fee of **\$2,200.00** "Fee". Billing of Fee will be annual. Payment of Fee will be made within 30 days from the date of invoice.
3. **Refunds.** Refunds of Fees payable hereunder will be limited to a pro-rated portion calculated per business day of the total amount paid for the Agreement in the event that an agreed response time is not met. The pro-rated portion of the Agreement Fees payable to Customer as a refund shall be limited to the number of days required to respond that are in excess of the agreed response period. No refund shall be payable for days that JAVS does not have access to the covered equipment. No refund shall exceed the value of the Agreement. A request for a pro-rated refund payable to Customer for a decommissioned System(s) must be received in writing.

**D. NO WAIVER**

WHETHER BY CHOICE OR NEGLIGENCE JAVS FAILURE TO ENFORCE ANY TERM, EXCLUSION, OR LIMITATION HEREIN SHALL NOT BE CONSTRUED OR INTERPRETED AS A WAIVER OF JAVS RIGHT TO ENFORCE ANY TERM, EXCLUSION, OR LIMITATION CONTAINED IN THIS AGREEMENT.

**E. LIMITATION OF LIABILITY**

JAVS DOES NOT ACCEPT LIABILITY BEYOND THE REMEDIES SET FORTH IN THIS AGREEMENT OR ANY LIABILITY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION ANY LIABILITY FOR PRODUCTS NOT BEING AVAILABLE FOR USE OR FOR LOST DATA OR SOFTWARE. SOME STATES (OR JURISDICTIONS) DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATIONS MAY NOT APPLY TO YOU.

**F. DISPUTE RESOLUTION**

ANY CLAIM, DISPUTE, OR CONTROVERSY, WHETHER IN CONTRACT, TORT, OR OTHERWISE, WHETHER PRE-EXISTING, PRESENT OR FUTURE, AND INCLUDING STATUTORY, COMMON LAW, INTENTIONAL TORT AND EQUITABLE CLAIMS AGAINST JAVS arising from or relating to this Agreement, its interpretation, performance, or the breach, termination or validity thereof, the relationships which result from this Agreement, including, to the full extent permitted by applicable law, limitations of liability, indemnity, and relationships with third parties, JAVS advertising, or any related purchase or service SHALL BE RESOLVED EXCLUSIVELY AND FINALLY BY BINDING ARBITRATION ADMINISTERED BY THE NATIONAL ARBITRATION FORUM (NAF) under its Code of Procedure then in effect (available via the Internet at <http://www.arb-forum.com/>, or via telephone at 800-474-2371).

ARBITRATION AND ALL RELATED PROCEEDINGS SHALL TAKE PLACE IN LOUISVILLE, JEFFERSON COUNTY, KENTUCKY. Further, the arbitration will be limited solely to the dispute or controversy between Customer and JAVS. Any award of the arbitrator(s) shall be final and binding on each of the parties, and may be entered as a judgment in a court of competent jurisdiction. Information may be obtained and claims may be filed with the NAF at P.O. Box 50191, Minneapolis, MN 55405.

**ACCEPTED BY CUSTOMER**

Tom Green County Commissioners Court

Signature *Michael D. Brown*

Name Michael D. Brown

Title County Judge

Date 5-29-12

**ACCEPTED BY JAVS**

Jefferson Audio Video Systems, Inc.

Signature *Lynn Dalton*

Name Lynn Dalton

Title Contract Administrator

Date 5/2/12

**Court contact for scheduling of maintenance/repair**

Name \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**MAINTENANCE, REPAIR, AND SUPPORT AGREEMENT**

**Tom Green County Commissioners Courtroom**

<u>Qty</u>	<u>Vendor Part #</u>	<u>Description</u>
		AUTOLOG & DIGITAL RECORDERS
1	JAV-ACTUAN	"Actua" Audio Video Processor & Power Supply(NTSC) -8 Audio, 4 Video Inputs (Require Adapters) -8 A/V Outputs (Require JAV-UOIOSP or JAV-UOIORCA) -Multi-Channel Capable (Requires JAV-85MIX)
1	JAV-SW-AL6S	Autolog 6.0 Courtroom Logging Software -Required for Each Courtroom -Includes CaseScheduler Software -Requires SQL CAL when Connected to CaseServer
1	JAV-VS7100	IP Audio/Video Encoder
1	JAV-PC-INFOXP	Intel Socket 775 Genuine Microsoft Windows XP Pro Desktop Computer -80 GB HardDrive -20x DVD+R/RW-R/RW Dual Layer Drive -Integrated Intel Graphics Adapter -Includes 19 inch WideScreen Monitor -3 year parts & labor warranty through Infotel
1	JAV-PDR-250MT	Primary Digital Recorder with MultiChannel Audio -2RU 1/2 RackWidth -Embedded Serial Controller for Start/Stop/Pause of Cases -LEDs for System Record, Device Record, Device State & SafeMode/Error Indication -20x4 LCD Panel for Status Information
1	JAV-SDR-250S	Secondary Digital Recorder with Stereo Audio -2RU 1/2 RackWidth -Embedded Serial Controller for Start/Stop/Pause of Cases -LEDs for System Record, Device Record, Device State & SafeMode/Error Indication -20x4 LCD Panel for Status Information
1	JAV-C2-TB	Digital Recorder 2.5 UPGRADE to Core2 Duo Processor with 1 Terbyte Hard Drive for the JAV-SDR-250S
1	JAV-PDR-DRMK	DualRackmount Kit -Includes (1) DDVR-MB Center Bracket -Includes (2) DDVR-EAR Rackmount Ears -Includes all threaded Hex Screws
1	JAV-85MIX	"Actua" Multi-Track Mixer for Multi-Channel Recording
2	JAV-UOIOSP	"Actua" Universal Output Interface with Opsrey HD-15 Connector
2	JAV-8311356	3' CAT5e Cable Blue for JAV-UOIOSP and FS-108 Feeds
2	JAV-8311360	3' CAT5e Cable Red for JAV-UOIOSP and FS-108 Feeds
1	JAV-8311358	3' CAT5e Cable Yellow for Feed from Vivotek to the FS-108
1	JAV-UOIRCA	"Actua" Universal Output interface with Video and Stereo Audio on RCA Connectors (for the Feed to the Projector)
1	JAV-PC-FS108	Netgear 8 Port 10/100 Fast Ethernet Switch w/Auto Uplink.



MAINTENANCE, REPAIR, AND SUPPORT AGREEMENT

**Tom Green County Commissioners Courtroom *continued***

6	JAV-3PMA	"Actua" Mic Adapter 3-pin MiniXLR with 5 foot cable
1	JAV-AT-PCAVS	Atlona VGA to TV Scan Converter -VGA Input to Composite Output
1	JAV-AV4	2 Input Audio Video Switch (to Switch Camera & Laptop Input)
1	JAV-LAPTOP-P	1 Gang Wall Plate with HD15F-F Plug & a Stereo Mini Plug Engraved Laptop IN" (Black Annodized)"
1	JAV-UATT	"Actua" Line Input Adapter w/ Attenuation
1	JAV-UTVGA3	3' Ultra-Thin VGA Cables M-M
	25825	75 Ohm Video Cable, Plenum Rated
	25291	Shielded Audio Plenum Cable
	JAV-CBL-SPKRP	Plenum Speaker Cable
1	JAV-MISC	Misc. Hardware for Installation (Examples - Wall Plates, Wiremold, Floor Boxes) COURTROOM CAMERAS
4	JAV-7017	Low Profile Color Video Camera (NTSC)
4	JCM-4400	5" Light Duty Wall and Ceiling Camera Mount for JAVS Camera
4	JAV-LNZ-S	JAVS Standard Lens 5mm - 50mm
4	JAV-CAMINT	"Actua" Video Interface wth Video, Power and Genlock
	JAV-CBL-CAT5P	CAT5 Plenum Cable

## MAINTENANCE, REPAIR, AND SUPPORT AGREEMENT

## NON-REPAIRABLE / OBSOLETE EQUIPMENT LIST

**Non-Repairable Equipment:****(Equipment and/or parts that is no longer supported by the manufacturer)****Monitors**

- All picture tube monitors
- Action, Axion, CL LCD monitors
- Dell PC Monitors
- Elo Touch Panel (models 5 years and older)

**Cameras**

- Sanyo VCC-5974, VCC-3964, VDC-2950
- Sony DXC-102, DXC-107

**Computers**

- Control Center PC's manufactured by Silver Stone

**Document Cameras**

- Elmo DT-50 and DT-70 presenter cams

**Other**

- Old time/date generator boxes (external, non-JAVS)
- ViewSonic upscaler (N4)

**Obsolete Equipment:****(Equipment that is no longer reasonably available in a commercial marketplace)****JAVS Products**

- CT-2
- CT-3
- CT-4 (does not include CT-4a or CT-4b)
- Legacy Precision Systems – mixer built into the AutoLog PC

**VCR's / Media Players**

- NEC – All
- Sony – All
- JVC – All
- Buffalo

**Computers**

- AutoLog™ 5 PR/DR computer and software
- Any computer with an Operating System no longer supported by the manufacturer
- Any computer containing compatible hardware that is no longer available
- DBR made by Asus, model Pundit

**Video Conferencing**

- ISDN Codecs
- Tandberg 500, 1000, 2000 Codecs
- Polycom ViewStation 128, 384, 512 Codecs