

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: Cea Ag/Nr
COUNTY: Tom Green	MONTH: July

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
7/1-7/5	Holiday	-		
7/6- 7/9	VFD Benefit Ranch Rodeo, Crops Committee Meeting. Sheep and Goat Sale (San Angelo). 4-H Building Management & Maintenance (Green house, Feeding facility). 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek).	1278		
7/11- 7/16	Concho Valley Economic Development meeting. District 4-H Planning Meeting (4-H Building). District Record Book Judging (4-h Building), 4-H Building Management & Maintenance (Green house, Feeding facility). 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, St. Lawrence, Brownwood, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone)	1046		
7/18-7/22	District 4-H Planning Meeting (4-H Building). District Record Book Judging (4-h Building). Interpretation of 4-h Program (Commissioners Court) Pesticide Applicators Centra Training, Corn Test Plot evaluation (Deltapineland) Sheep & Goat Sale (4-H Building and Fairgrounds). 4-H Building Management & Maintenance (Green house, Feeding facility). 4-H Project Management Selection - Cattle, Goats & Sheep. (Wall, Christoval, Water Valley, Grape Creek).	1163		
7/25-7/30	4-H Building Management & Maintenance (Green house, Feeding facility). 4-H Project Management Selection - Cattle, Goats & Sheep. (Wall, Christoval, Water Valley, Grape Creek).	345		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		0	0	0

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: July		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
109	48	40	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		75	3	219

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
8/4	Livestock Range & Wildlife Committee Meeting
8/10	Tom Green/Runnels County Forage Field Day (Miles)
8/10	Range Demonstration evaluations
8/18	West Texas Legislative Summit
8/23	Commisioners Court Interpretation (Shooting Sports)
8/20	D7 4-H, ALA Fall meeting (San Angelo)
8/26	Impact of Ag on Concho Valley Presentation (Goodyear)

Date:	July	Name:	Garry Branham		
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	85	35	650		1

Major Plans for Next Month	
Date	Activity
2-5	TAE4-HA State Conference
10	State Record Book Judging
11	San Angelo Colts- 4-H Night
12	Sutton Co. 4-H Training
13-14	Shooting Sports Training
16	Star Awards Interviews
17	County Council Training
20	District Fall 4-H Meeting

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

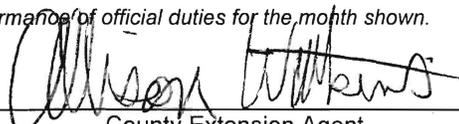
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: July 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5	Site visit; administrative meeting	56		
6	Wrote and submitted newspaper article; site visit	18		
7	Site visit	8		
8	Site visit; prepare radio show programming	22		
11	Record radio show			
11-13	Attend county camp as adult leader (Brownwood, TX)			
14	Program preparations - Lunch N Learn, Fall Veg. Class			
15	Lunch N Learn; TV interview for local evening news	8		
18	Site visit	30		
20	Wrote and submitted newspaper article			
21	District 4H planning meeting and record book judging; People Plant Connection board meeting	18		
22	Site visit	28		
25	Site visit	16		
29	Wrote and distributed monthly horticulture newsletter; prepared radio programming			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		204	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

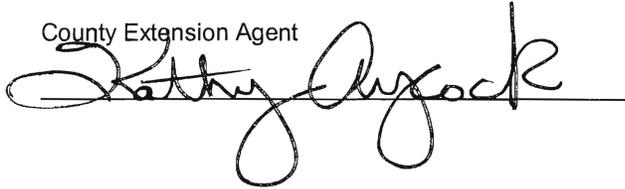
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	July, 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
7/1	Picked up Senior 4-H members from District 7 Leadership Lab; Texas 4-H Center, Brownwood (12-4M)	192		
7/1	Prepared and distributed monthly reports for District and State offices	9		
7/5	Organized and hosted the Tom Green County 4-H Fashion Show (48-11M)	11		
7/6	Prepared scoresheets and Fashion Information sheets for District 7 4-H Fashion Show entries and delivered to District office	16		
7/8	Met as a member of the District 7 4-H Fashion Show committee to designate judging assignments and determine official duties, TAMU Center (6-1M)	16		
7/11-13	Accompanied 4-Hers and leaders to County 4-H Camp, Texas 4-H Center, Brownwood (243-26H,99M)	Travel Pd. By Adult Leaders	Meals Pd. By Adult Leaders	Lodging Pd. By Adult Leaders
7/14	Met as a member of the District 7 4-H Silver Clover Recognition Banquet committee; TAMU Center (3)	16		
7/19	Served as superintendent for Intermediate Buying division at the District 7 4-H Fashion Show, Grape Creek Baptist Church (92-6H,5M)	20	Meals Pd. By Four-H	
7/20	Conducted "Food Handlers" class for interested participants; Tom Green County 4-H Building (9-5H)	16		
7/21	Participated in District 7 4-H Planning Meeting (43-29M)	16		
7/21	Assisted where needed at District 7 4-H Recordbook Judging; Tom Green County 4-H Building (61-3H,32M)	16	Meals Pd. By Four-H	
7/22	Met with CRAVE E-newsletter Committee to work with gosanangelo.com (4)	10		
7/25	Met as a member of the District 7 4-H Silver Clover Recognition Banquet committee; TAMU Center (3)	16		
7/25-28	Participated in TEAFCS Annual Meeting, Fredricksburg(144-11H,3B,5M)	316	Meals Pd. By Grant Funding	Lodging Pd. By Grant Funding
7/29	Completed and submitted monthly reports and D360 for District and State offices. Completed and submitted monthly BLT travel forms, Match Time reports and B-15 forms	10		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		680	0.00	0.00

Other Expenses (List)

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County Extension Agent


**TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System**

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: Tom Green CEA AG/NR
COUNTY: Tom Green	MONTH: August

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
8/1-8/6	Texas Farm and Ranch Survey meeting- TGC Appraisal office. 4-H Building Management. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, College Station, San Antonio Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1056		
8/8-8/13	Wildland Meeting with County Officials, Range Demonstration Plot (4-H Building) Cotton Root Rot Demonstration Work (Wall) County Range Demonstration Evaluations (Grape Creek) 4-H Building Management. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	897		
8/15-8/20	West Texas Legislative Summit, D7 ALA Meeting, Council Meetings. 4-H Building Management. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1178		
8/22-8/27	Livestock Association Meeting, Cotton Root Rot Tour with industry representatives, AG Program Planning (DO)Impact of Ag in Concho Valley publication distribution. 4-H Building Management. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, College Station, San Antonio Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	897		
8/29-8/31	SRPCGA Meeting. 4-H Building Management. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, College Station, San Antonio Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	356		
GRAND TOTAL OF MILEAGE, MEALS & LODGING			??	??

Other expenses (list) _____

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DATE: August	NAME: Steve Sturtz
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CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
120	42	70	2	1
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
2		42	3	292

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
9/1	Sheep & Goat Field Day
9/2	Harvest Aid Test
9/8	West Texas Fair - Abilene
9/15	TGC Cotton Tour
9/17	Wall Ag Boosters Fund Raiser- Wall
9/18	TGC 4-H Achievement Banquet
9/29	Fall Administrative meeting (DO)

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: August

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3-5	TAE4-HA State Conference	984		
10	State Record Book Judging	35		
11	4-H Colts Baseball Night	56		
12	Sutton County 4-H Leadership/Officer Training	44		
13-14	Shooting Sports Coaches Certification	35		
16	4-H Photography Workshop, Awards Committee Meeting, Star Awards Interviews	48		
17	County Council Retreat	67		
18	Youth Leadership Training	38		
20	District 7 Fall Meeting	66		
23	Livestock Association Meeting	35		
25	Christoval 4-H Managers Meeting	68		
26	District Nutrition Quiz Bowl Committee	37		
29	District Food Challenge Committee	73		
1,2,8,9, 15,22, 24,30, 31	General	365		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,951	0.00	0.00

Date: August **Name:** Garry Branham

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	120	45	750		1

Major Plans for Next Month

Date	Activity
1	Club Leader Meeting
7	Food/Nutrition Committee
11	Club Program
12	Club Program, Club Manager Training
18	4-H Banquet
19	District Meeting
27	District 4-H PDC Meeting

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
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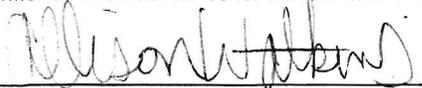
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: August 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Record radio show; Fall Vegetable Gardening class press release			
3	Newspaper article			
4	Site visit	16		
8	Site visit	14		
9	Preparation meeting with volunteers; Master Gardener Executive Committee meeting	18		
12	Write radio show programming			
15	Record radio show			
16	Tom Green County Horticulture Committee meeting	6		
17	Newspaper article; site visit	28		
18	People Plant Connection board meeting	6		
19	Lunch N Learn class - wildflowers			
22	Meeting with city parks supervisor	14		
23	Write Concho Valley Horticulture Update newsletter & distribute			
25	Ag Agent planning conference	18		
26	Write radio show programming			
29	Record radio show; collect and prepare supplies for Fall Vegetable Gardening workshop	32		
30	Fall Vegetable Gardening workshop	12		
31	Newspaper article			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		164	0.00	0.00

Other Expenses (list) _____

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County Extension Agent

TEXAS AGRICULTURAL EXTENSION SERVICE
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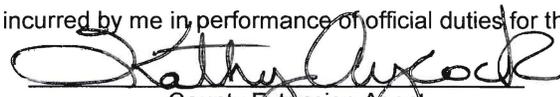
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: August, 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
8/1	Prepared and distributed monthly narrative reports and D-360 to District and State offices	8		
8/1	Prepared and submitted BLT Quarterly reports and P.O. forms	8		
8/2	Presented Food Handlers Class for Head Start inservice training, Concho Valley Council of Governments (12-8H,1M)	8		
8/3	Assisted Extension Education Club officers in preparing TEEA Yearbook and planning for upcoming EEA Rally Day (5)	12		
8/4	Hosted the Tom Green County Family and Consumer Sciences Committee to plan upcoming educational activities (8-1H,1M)	6		
8/5	Prepared and distributed bi-monthly newsletter, Home and Family Connections, featuring "MyPlate" (335-19H)	16		
8/8	Participated in "MyPlate" CENTRA training via TTVN	9		
8/9	Met with gosanangelo.com e-newsletter committee to plan September CRAVE articles and pictures (3)	10		
8/10	Serve as Healthy Lifestyles judge for the State 4-H Recordbook Competition; TAMU Center (26-7M)	16		
8/11	Served as chairman of the District 7 4-H Silver Clover Banquet held at Zentner's Daughter Restaurant (96-7H,42M)	13		
8/16	Assisted where needed at Tom Green County 4-H Gold, Silver and Bronze Star interviews (33-12M)	16		
8/17	Accompanied Tom Green County 4-H Council officers to Big Springs Waterpark to participate in Leadership and Team Building activities with Glasscock County officers (16-7M)	Travel Pd. By Adult Leaders	\$9.99	
8/18	Hosted the Tom Green County Food Protection Management Task Force to plan upcoming educational activities (6-1H,1M)	11		
8/20	Served as Clothing and Textiles Project Development Committee advisor at annual District 7 4-H Council and Adult Leaders Meeting (173-72M,19H)	30		
8/22	Audited BLT Extension Assistant program on MyPlate to Sara's House clientele (17-14H)	8		
8/22	Prepared and distributed monthly BLT Match Time reports for District and State offices	9		
2/23	Prepared and distributed monthly narrative reports and D-360 to District and State offices	12		
2/24	Prepared and submitted news article for San Angelo Standard Times	6		
2/24	Attended ribbon cutting for Grape Creek Elementary School Basketball Court purchased with CWWP grant funds (22-3H,4M)	30		
	Served as Embroidery, Needlework and Sewing judge for the Gillespie County Fair, Fredricksburg (76-8H,11M)	281	\$9.55	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		509	19.54	0.00

Other Expenses (list) Tom Green County 4-H Council Officers Training - \$18.16

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


 County Extension Agent

Date: September, 2011 **Name:** Kathy Aycocock; CEA-FCS

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
51	92	95	809	1	2

Major Plans for Next Month

Date	Activity
9\6	Prepare and distribute monthly reports to District and State offices
9\7	Meet with Tom Green County Extension Education Association
9\7	Participate in Statewide CWWP CENTRA update and training
9\7	Meet with 4-H Adult and Teen leaders to plan upcoming 4-H Food Fun Days and County 4-H Food Show
9\8	Meet with District 7 TEAFCS via CENTRA
9\9	Meet as a member of the Shamrock Shuffle Planning Committee
9\11	Assist where needed at initial Tom Green County 4-H Food Challenge Meeting
9\12&13	Conduct Multi-County Food Protection Management Training; TAMU Center
9\12	Meet with Tom Green County 4-H Adult Leaders Association
9\13	Work with E-Newsletter committee to assign responsibilities for October CRAVE
9\14	Meet as a member of the Grape Creek Elementary School Fall Gardening program
9\16	Participate in ASU Fit Health Fair distributing information on "Food Safety and Food Preservation"
9\18	Assist where needed at the Tom Green County 4-H Awards Program
9\19	Participate in District 7 Fall Administrative Meeting
9\20	Prepare and submit news article for San Angelo Standard Times
9\21	Begin initial planning process for Tom Green County 2010 Plan of Work
9\22	Assist BLT Extension Assistant with "Easy Healthy Meals" program for William's House
9\22	Meet as a member of the Liveoak Extension Education Club
9\27	Participate in TeXas Reporting System Training via TTVN
9\28	Present officer installation at Tom Green Extension Education Rally Day
9\29	Participate in set-up and delivery of Taste of Home Cooking School

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The Texas A&M University System**

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA AG/NR
COUNTY: Tom Green	MONTH: September

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
9/1-9/3	West Texas Fair (Abilene), Sheep & Goat Field Day (DO), 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek, Robert Lee, Colorado City). Office Mgmt (Reports, Mail, E-Mail, Phone).	1125		
9/5-9/10	4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	1158		
9/12-9/17	Tom Green County Cotton Tour, Wall Ag Boosters Fundraiser, 4-H Building Management. Office Management Staffing changes. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	497		
9/19-9/24	Administrative Meeting (District Office), Program Planning (District Office, Harvest Aid Test Plot, Ag Programming Conference (District Office), 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	1177		
9/26-9/30	Secretary Interviews, Texas Version 3.0 Training. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	446		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

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DATE: September	NAME: Steve Sturtz
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CURRENT MONTHS CONTACTS

TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
185	44	40	2	1
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
0		110	4	269

MAJOR PLANS FOR NEXT MONTH:

DATE	ACTIVITY
10/2-10/5	Dallas State Fair
10/9	Wall Swine Sale (SASSR Fairgrounds)
10/11	Pam Claborn New Secretary Starts
10/3	Interpretation Commissioners Court
10/17	Program Planning Conference (Lync)
10/18	Schleicher County Sheep and Goat Validation
10/22	Sheep & Goat Validation TGC
10/25	Make up Sheep and Goat Validation TGC
10/28	Partial Cost Recovery Training (Lync)

Date:	September			Name:	Garry Branham	
Current Months Contacts						
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters	
	112	52	765		1	

Major Plans for Next Month	
Date	Activity
3	TAE4-HA Conference Planning
4	Roundup Superintendent Meeting
9	Club Program
11	Gold Star Interviews
13	Shooting Sports Project Meeting
14	Outdoor Challenge Meeting
16	County Council Meeting
17	Program Planning Conference
22	Sheep/Goat Validation
26-28	HEB Camp
29	District Livestock Clinic

D-360
D-843

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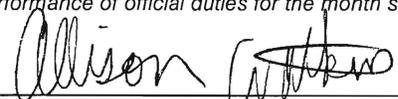
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: September

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	Site visit	16		
6	2 Site visits	44		
7	Landscape consultation, TGC building; Landscape consultation, TGC Library	18		
8	Horticulture Therapy planning meeting	12		
9	Prepare radio programming			
12	Record radio show	4		
13	Teach Master Gardener class for Brown/McCullough Co; CVMG Monthly Business Meeting	200		
14	Prepare and submit newspaper article; Gardening program for Grape Creek Elementary	30		
15	Rain Barrel Workshop press release			
16	Lunch N Learn class - plant selection			
19	Administrative meeting; Landscape School	30		
20	Landscape School	12		
21	Roses @ Kirby park meeting; Gardening program for Wall Elementary	30		
22	Program for Kiwanis Club; site visit	16		
23	Site visit; Prepare radio programming	8		
26	Record radio show; Write and distribute monthly horticulture newsletter; Landscape School	12		
27	Landscape School + consultations	12		
28	Landscape school consultations; write and submit newspaper article			
29	Prepare radio programming			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		444	0.00	0.00

Other Expenses (list) _____

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County Extension Agent

TEXAS AGRICULTURAL EXTENSION SERVICE
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MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: September, 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
9/6	Prepared and distribute monthly reports and D360 for district and state offices	8		
9/7	Met as a member of the Tom Green County Extension Education Association to make plans for the State TEEA meeting in Temple (6)	10		
9/7	Participated in Communities Putting Prevention to Work (CPPW) CENTRA training and update (16-2H)	11		
9/7	Hosted Tom Green County 4-H Foods and Nutrition Leader Training for teen and adult leaders (14-1M)	8		
9/8	Participated in District 7 TEAFCS Lync conference concerning upcoming State TEAFCS Meeting hosted at Horseshoe Bay (11)	6		
9/9	Made arrangements for the Tom Green County 4-H Food Fun Days w/ nine food preparation, nutrition and food safety workshops	10		
9/11	Met as a member of the Lonestar 4-H Club and presented information concerning upcoming 4-H Food Fun Days and Food Show (103-44M,4H)	31		
9/11	Assisted where needed at the Tom Green County 4-H Food Challenge Training and organizational meeting (21-3H,1M)	16		
9/12&13	Conducted "Food Safety; It's Your Business" classes and evaluation for local and area food service employees and managers (21-7H,7M)	32	\$12.09	
9/14	Met to plan upcoming Food and Entertaining e-newsletter, CRAVE, assign responsibilities and set deadlines (3)	9	\$11.90	
9/14	Participated in Grape Creek Elementary Gardening Club program on planting tomatoes (41-22M,16H)	39		
9/15	Worked on draft copy of the 2012 Plan of Work	8		
9/16	Hosted a booth at the ASU Fit Fair on "Food Safety and You" (213-71H,17B,121M)	11		
9/18	Assisted where needed at the Tom Green County 4-H Awards Event; presented Bronze, Silver and Gold Star Awards (113-12H,47M)	32		
9/19	Participated in District 7 Fall Administrative Meeting; TAMU Center (42-27M)	16	\$15.00	
9/19	Prepared and submitted news article for <i>San Angelo Standard Times</i>	8		
9/20&21	Participated in Emerging Leaders Conference at Best Western Old Town Center, Bryan (41-4A,4H,2B,20M)	Travel Pd. By FPM	\$51.16	Lodging Pd. By FPM
9/26	Prepared and distributed monthly reports and D360 for District and State offices	11		
9/27	Prepared and submitted quarterly BLT reports for district and state offices	8		
9/28	Presented officer installation program at annual EEA Rally Day (15)	16	\$2.00	
9/29	Assisted where needed at the <i>San Angelo Standard Times</i> and <i>Taste of Home</i> Cooking School (650-136H, 27B,30M)	9		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		299	92.15	0.00

Other Expenses (List) Extension Education Club Officer Installation - \$25.00

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County Extension Agent

