

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

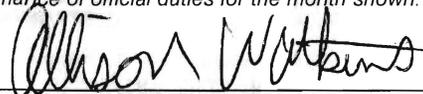
Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: April

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Set up Master Gardener Plant Sale	12		
2	Master Gardener Plant Sale	12		
5	Site visit; Correctional facility horticulture training program	18		
6	Result Demonstration Training; Correctional facility horticulture training program; Landscape Pecan workshop	28		
7	Site visit; Master Gardener Training Class	16		
8	Prepared radio programming			
11	Recorded radio show	4		
12	Site visit; prepare landscaping materials for work day; Master Gardener executive committee meeting; Correctional facility horticulture training program	34		
13	Prepared and submitted newspaper article; landscape workday A&M Research center; Correctional facility horticulture training program	28		
14	Master Gardener training class; Site visit	49		
16	Rain Barrel Workshop			
18	Recorded radio show; Landscaping program for Sterling City			
19	Wrote and distributed Horticulture newsletter; TG Horticulture Committee meeting; Community Issue ID meeting; Correctional facility horticulture training program	16		
20	prepared radio programming; Correctional facility horticulture training program	12		
21	Master Gardener Training Class; result demonstration planning meeting; wrote and submitted newspaper article	32		
25-27	Garden tour and meeting - Linnaeus Teaching Garden, Tulsa OK (met in Dallas)	550	60.00	111.00
28-29	State Master Gardener Conference - Glen Rose TX	380	60.00	

GRAND TOTAL OF MILEAGE, MEALS AND LODGING	1,191	120.00	111.00
--	--------------	---------------	---------------

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



County Extension Agent

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: May

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3-4	Presented pecan program at Kids Kows n More; men's and women's correctional facility programs	24		
5	Master Gardener training class	12		
6	Prepared radio programming; planning meeting for Drought Management workshop	6		
9	Recorded radio show; prepared and distributed Pecan Nut Casebearer announcement	4		
10	Career day presentations; Master Gardener meeting; women's correctional facility program	44		
11	Wrote newspaper article; men's correctional facility program	12		
12	Turfgrass training program; master gardener training class	12		
13	Program for Coke Co. - turfgrass care in drought	62		
16	Vegetable garden pests program for Coleman Co.	140		
17	Lawn & tree care program for Concho Co.; women's correctional facility program	102		
18	Plant pals curriculum enrichment for Holiman elementary; men's correctional facility program	18		
19	Master gardener training class; People Plant Connection meeting	18		
20	Lunch N Learn class - Water Conservation			
23	Recorded radio show; Drought management class planning meeting			
24	Wrote & distributed June horticulture newsletter; site visit; women's correctional facility program	16		
25	Wrote newspaper article; Spring administrative meeting; men's correctional facility program	18		
26	Meeting with parks department on rose trials; Master Gardener training class	10		
31	women's correctional facility program	12		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		510	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



County Extension Agent

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

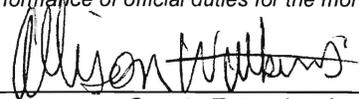
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: June 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1-3	Horticulture Agent Planning Conference - San Antonio	424		
6	Recorded radio show; site visit	15		
7	Women's correctional facility horticulture class	12		
8	Wrote and submitted newspaper article; 2 site visits; men's correctional facility horticulture class	32		
9	Landscape Design program for Coleman Co.	140		
10	Prepared and publicized for Landscape Drought Management class			
14	Women's correctional facility horticulture class; master gardener executive committee meeting	12		
15	Men's correctional facility horticulture class	12		
16	People Plant Connection board meeting	8		
17	Wrote radio show programming; Lunch N Learn class - pest management			
20	Recorded radio show	4		
22	Wrote and submitted newspaper article; men's correctional facility horticulture class	12		
24	Set up for Landscape Drought Management class	16		
25	Landscape Drought Management class	16		
28	Site visit; women's correctional facility horticulture class	18		
29	2 site visits; wrote and distributed monthly newsletter	14		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		735	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



County Extension Agent

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: April

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3	West Texas Children's & Baby Expo	78		
5	TGC Livestock Assoc. Meeting	45		
7	Farm Safety Committee	72		
11	Veterinary Science Project Meeting	38		
12	County 4-H Roundup	35		
13	District Wool Judging Contest	47		
14	Shamrock Shuffle Meeting	55		
17	Children's Fair	81		
18	4-H Europe Trip Meeting	48		
19	Youth Board Meeting, LAB Issues Identification Forum	66		
20	District Meats Judging Contest	48		
22	4-H Shooting Sports Fund Raiser	65		
26	District Council Meeting	68		
28	Farm Safety Committee	75		
4,8,15, 21,25, 27,29	General/Office	311		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,132	0.00	0.00

Date:	April	Name:	Garry Branham		
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	125	17	1265		1

Major Plans for Next Month	
Date	Activity
3-4	Kids Kows & More Expo
7	District 4-H Roundup
9	Scholarship Interview Workshop
10	CVAT Transition Fair
11	Runnels County Fit Kids
12-13	TCAAA Meeting
17-20	SALE Class - Austin
25	District Meeting

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: May

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	Set up for Kids Kows & More, Interview Practices	42		
3-4	Kids Kows and More Expo	88		
5	Shamrock Shuffle Meeting	35		
7	District 7 Roundup	38		
9	Interview Workshop & Practice	55		
10	CVAT Transition Fair, Interview Practice	78		
11	Runnels County Fit Kids	83		
12-13	TCAAA Meeting	178		
14	Shamrock Shuffle	43		
16	Goodfellow AFB Program Assistant Orientation	38		
17-20	SALE Class - Austin	263		
22	County Council / Adult Leaders Meeting	37		
25	District Admin. Meeting	35		
31	Christoval 4-H	68		
6,23,24, 26,27	General/Office	193		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,274	0.00	0.00

Date: April **Name:** Garry Branham

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	125	17	1265		1

Major Plans for Next Month

Date	Activity
3-4	Kids Kows & More Expo
7	District 4-H Roundup
9	Scholarship Interview Workshop
10	CVAT Transition Fair
11	Runnels County Fit Kids
12-13	TCAAA Meeting
17-20	SALE Class - Austin
25	District Meeting

Date: June **Name:** Garry Branham

Current Months Contacts

BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	69	32	1200		1

Major Plans for Next Month

Date	Activity
5	County Fashion Show
7-15	4-H Europe Trip
19	District Fashion Show
21-22	District Officer Training
29-31	Volunteer Conference

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

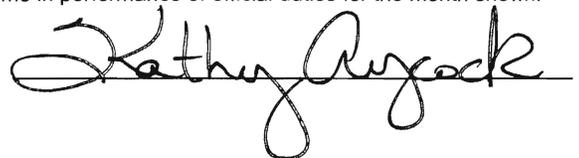
Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: April, 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4/5	Participated in West Region Career Ladder Training via CENTRA with Districts 6, 7 & 10 (12-6M, 2H)	11		
4/6	Supervised at the Tom Green County Extension Education Association meeting and Cultural Arts Fun Day Committee meeting (5)	16		
4/7	Met as a member of the Concho Valley Head Start Health Coalition (12-3H,1M)	10		
4/7	Accompanied District Health Specialist to Grape Creek ISD On-Site Meeting to plan upcoming events and activities for Communities Putting Prevention to Work grant (6-1M)	26		
4/8	Met as a member of the Diabetes Task Force; Shannon Medical Center (14-2H,3M)	9		
4/8	Distributed bi-monthly newsletter "Home and Family Connections" featuring Light and Easy Summer Recipes (358)	11		
4/12	Accompanied Extension Education members to the District 7 TEEA Spring Meeting; Anson, TX (67-2H,2M)	245	\$15.00	
4/12	Participated in Tom Green County 4-H Roundup with Share the Fun Activities and Educational Presentations (22-2M)	16		
4/13	Met with "CRAVE" e-newsletter committee to finalize plans for May's issue on "Pasta Magic" (3)	11	\$13.05	
4/13	Conducted personal interviews with applicants for BLT Extension Assistant position (3)	10		
4/14	Presented "Cooking Well With Diabetes" to Diabetes Support Group and prepared dishes including Honey Barbequed Chicken and Citrus Vegetable Salad (24-6M,2H)	16		
4/15	Prepared Project Record Forms and Recipes for State 4-H Food Show participants and submitted to District and State offices	10		
4/17	Assisted where needed at the San Angelo Children's Fair/4-H Petting Zoo fundraiser (492 -290H,36B,201M)	15		
4/19	Presented "Heart Healthy Cooking" program to Christian Women's Job Corp (12-4H, 1B)	9		
4/20	Met as a member of the Shamrock Shuffle committee to make final arrangements for upcoming event (7-5M)	13	\$11.25	
4/21	Met as a member of the Liveoak EE Club, Christoval (13-1M)	36		
4/26	Served on District 7 4-H Roundup Planning Committee to make room, agent and judges assignments (6-4M)	16		
4/27	Presented "2010 Dietary Guidelines" program for Shannon Medical Fitness Center (11-1H)	8		
4/28	Prepared monthly narrative reports and D-360 for County, District and State offices	11		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		499	39.30	0.00

Other Expenses (list) "Heart Healthy Cooking" Cooking Program - \$9.49

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent



TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	May, 2011

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/2	Met as chairman of the District 7 Silver Clover Recognition Banquet committee to plan 2011 event (3)	11	\$11.40	
5/3&4	Assisted where needed at the annual "Kids, Kows and More" Ag Awareness program at the Tom Green County 4-H Building (1009 -510M, 512H, 29B)	32		
5/3	Assisted Senior 4-H members in registering for State 4-H Roundup through 4-H Connect (27-13M)	16		
5/4	Met as a member of the Tom Green County Extension Education Association (5)	8		
5/5	Met as a member of the Tom Green County Shamrock Shuffle Committee meeting to plan upcoming fund raising event (12-9M)	6	\$8.15	
5/6	Conferenced with Regional BLT Program Manager concerning programming and paperwork for new BLT Extension Assistant (2)	10		
5/7	Served as Chairman of the District 7 4-H Roundup Committee: ASU Campus (137-67M,11H)	32		
5/9	Presented "Scholarship Interview Workshop" for Seniors and Parents participating in the Texas 4-H Foundation Opportunity Scholarship process (26-9M)	16		
5/9&10	Presented Food Protection Management classes using "Food Safety; It's Your Business" (33-18M,21H)	48	\$16.08	
5/11	Worked with committee to develop June's CRAVE e-newsletter on gosanangelo.com (3)	7		
5/12	Hosted Informational/Interpretive booth at San Angelo ISD Employee Health Fair (1000-179M,331H,16B)	7		
5/14	Assisted where needed at the annual Shamrock Shuffle - Tom Green County 4-H Fundraiser (522-27H,298M)	48		
5/17	Assisted where needed at the Tom Green County AgriLife Extension Staff Outlook Migration with West Region Computer Specialist, Jeffrey SoRelle (8-3M)	10		
5/18	Assisted where needed at Tom Green County Extension Education Association Cultural and Culinary Arts Fun Day (21)	32	\$2.00	
5/18	Met with program managers and administrative staff at Grape Creek ISD concerning CWWP grant project (10-4M1H)	41		
5/19	Met as a member of the Liveoad (Christoval) EE Club (12)	32		
5/19	Prepared weekly newsarticle for San Angelo Standard Times	11		
5/20	Met with District Extension Director, Scott Durham to outline tips and techniques for preparing and presenting Level IV Dossier (3-1M)	16		
5/20	Monitored BLT/EA afternoon program on "Shopping Strategies" at Texas Workforce Commission (9-6H)	12		
5/25	Participated in District 7 Administrative Meeting featuring speakers on the use of technology in educational programming (42-29M)	16	\$15.00	
5/26	Participated in District 7 TEAFCS meeting via CENTRA to plan upcoming State meeting in Horseshoe Bay (15)	6		
5/26	Prepared draft copy of Level IV Dossier for review and revision	12		
5/27	Prepared and distributed monthly narrative reports and D-360 for District and State offices	9		
5/27	Prepared BLT P.O. forms, travel requests and quarterly reports for District and State offices	9		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		447	52.63	0.00

Other Expenses (List) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent



TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA AG /NR
COUNTY: Tom Green	MONTH: April

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4/4-4/9	Impact of Ag in Concho Valley Publication distribution. 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	350		
4/11-4/16	Encino Fire Animal Evacuation planning. Animal Response Training, 4-H Livestock Judging practice, 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Lubbock, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	934		
4/17-4/23	Wildcat Fire Emergency Management Animal Evacuation, FEMA meeting, Sheep & Goat Sales, 4-H Project Management/ Selection Goats & Sheep (Garden City, Big Spring, Wall, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	1108		
4/24-4/30	Wildcat Fire Emergency Management Animal Evacuations, Pesticide Applicator Training (ASU), Allison Fire Animal Evacuations, Livestock Association Meeting , 4-H Project Management Cattle, Goats & Sheep (Wall, Christoval, Water Valley, College Station, Goldthwaite, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	971		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		3213	0	0

Other expenses (list)
I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: April	NAME: Steve Sturtz
-------------	--------------------

CURRENT MONTHS CONTACTS

TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
159	54	86	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		61	3	365

MAJOR PLANS FOR NEXT MONTH:

DATE	ACTIVITY
5/3	ACRE Farm Bill Meeting (District Office)
5/3-5/4	Kids Kows and More
5/7	District 7 Roundup (West Texas Training Center)
5/11- 5/13	TCAAA District Meeting
5/20	Wildcat Fire Follow Up Meeting
5/25	Spring Administrative Meeting
5/27- 5/28	Prescribed Fire Association Meeting, Prescribed Fire Training

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- Ag/NR
COUNTY: Tom Green	MONTH: May

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/1-5/8	Farm Bill Meeting (District Office), District 7 Roundup- San Angelo, Shamrock Shuffle Meeting, Kids Kows and More (SASSR). Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). 4-H Building, and Feeding Facility Mangement. Office Mgmt (Reports, Mail, E-Mail, Phone).	389		
5/10- 5/14	TCAAA Retreat/Training, Munis Budget Workshop, and Data Entry, Shamrock Shuffle. Lamb and Goat Sales (San Angelo, Brownwood, Stephenville) 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek, Garden City, Seagraves, Lamesa). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building, and Feeding Facility Mangement.	1025		
5/17-5/12	4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Lometa, Brownwood, Goldthwaite). Office Mgmt (Reports, Mail, E-Mail, Phone).	1365		
5/24- 5/29	Leadership Advisory Board Spring Meeting, District 7 Spring Administrative Meeting. Result Demonstration Evaluation on Brush Commissioners' Court Interpretation. 4-H Building Management, 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1097		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		4018	0	0

Other expenses (list)

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE:	NAME:
-------	-------

CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
135	60	82	3	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		40	2	322

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
6/5	State Round up Coordination and Orientation meeting
6/11-6/16	4-H State Round up (College Station)
6/22	Budget Hearing Commissioners' Court / Commissioners Court Interpretation
6/23	Operation Phoenix Quail Result Demonstration on Llano County School Land
6/24	Validation State Fair Sheep and Goats
6/27	Validation Steers

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA AG/NR
COUNTY: Tom Green	MONTH: June

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
6/1-6/4	Sheep and Goat Sales, Livestock selection, Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). 4-h Builiding and Feeding Facility Management. Office Mgmt (Reports, Mail, E-Mail, Phone).	746		
6/6- 6/12	4-H Project Management Selection - Goats & Sheep (Mason, Brownwood, Menard, Eldorado, San Angelo).	975		
6/11-6/16	4-H Round-up (College Station). 4-H Project Management Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1863		
6/22- 6/28	Wilson Ranch Fire, Budget Hearings Commissioners Court Meeting, 4-H Project Management Selection - Cattle, Goats & Sheep(Rocksprings, Mason, San Angelo, Goldthwaite). Producer Mangement Cotton, Rangeland, Livestock (Wall, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	894		
6/29-6/31	Woslager Foundation annual review and proposal for Shooting Sports Complex, Livestock Range and Wildlife Meeting, Crops Committee meeting, State Fair Lamb & Goat Validation, Steer Validation, Producer Management, Christoval, Water Valley, Grape Creek. Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Project Management Selection - Cattle, Goats & Sheep.	645		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		4263	0	0

Other expenses (list)

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: June	NAME: Steve Sturtz
------------	--------------------

CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
175	28	39	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		55	2	284

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
7/07	Volunteer Fire Department Ranch Rodeo
7/11	County Camp
7/13	Farm and Ranch Survey Meeting
7/21	District Record Book Judging (4-H Building)
7/21	District 7 4-H Planning Meeting (4-H Building)
7/23	Runnels / Tom Green County Forage Field Day