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MISSION:  
To enhance the quality of life  
for rural Texans.



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February 11, 2011

The Honorable Michael D. Brown  
County Judge, Tom Green County  
122 W. Harris  
San Angelo, TX 76903

RE: Texas Community Development Block Grant (TxCDBG)  
Contract No. 728165  
**Monitoring Review - Administratively Complete**

Dear Judge Brown:

The Compliance Division of the Texas Department of Rural Affairs (TDRA) conducted a monitor review of the referenced contract records on January 10, 2011. The purpose of the review is to ensure that activities are accomplished and funds are expended in accordance with contract provisions. Based upon document analysis and project site observations, the contract records comply with the requirements of the TxCDBG Program.

In addition, Compliance staff received and reviewed the closeout reports submitted for the referenced contract. We determined that these reports comply with federal and contractual requirements. Therefore, this contract is administratively complete and subject to the right to recover funds or questioned costs based upon the findings of the Single Audit and final review by the U. S. Department of Housing and Urban Development (HUD).

The Texas Department of Rural Affairs is pleased to participate in serving the beneficiaries of this project. If you have questions, please contact me at (512) 936-7881 or at e-mail address [delfino.serna@tdra.texas.gov](mailto:delfino.serna@tdra.texas.gov).

Sincerely,

Delfino Serna, Program Monitor  
TDRA Compliance

cc: Yolanda Pedraza, GrantWorks  
Cindy Miller, Regional Coordinator, Texas Department of Rural Affairs  
Kathleen Schreiner, Community Development Officer, Texas Department of Rural Affairs