

**TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System**

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA AG/NR
COUNTY: Tom Green	MONTH: September

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
9/1-9/3	West Texas Fair (Abilene), Sheep & Goat Field Day (DO), 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek, Robert Lee, Colorado City). Office Mgmt (Reports, Mail, E-Mail, Phone).	1025		
9/6-9/10	Shamrock Shuffle meeting, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	1268		
9/15-9/18	Wall Ag Boosters Fundraiser Livestock Association Meeting, 4-H Building Management. 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	597		
9/19-9/25	Administrative Meeting (District Office), Program Planning (District Office, Harvest Aid Test Plot, Ag Programming Conference (District Office) Howard County Fair (Big Spring), 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Management Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek,). Office Mgmt (Reports, Mail, E-Mail, Phone).	1077		
9/28-9/30	Tom Green County Tour, Dallas State Fair	546		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: September	NAME: Steve Sturtz
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CURRENT MONTHS CONTACTS

TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
185	44	40	2	1
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
0		110	4	269

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
10/1	4-H Shooting Sports Proposal Meeting
10/4	Standard Times Meeting w/ President and Publisher
10/6	Beef Cattle Program (Producers)
10/9	Wall Swine Sale (SASSR Fairgrounds)
10/12	Small Acreage Landowner Meeting I
10/14	Shooting Sports Proposal interpretation Commissioners Court
10/18	Program Planning Conference (District Office)
10/19	Small Acreage Landowner Meeting Session II (4-H building)
10/23	Sheep & Goat Validation
10/26	Small Acreage Landowner Meeting Session III
10/27	Concho Valley Ag Business meeting

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TEXAS AGRICULTURAL EXTENSION SERVICE
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Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: September

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILEAGE	MEALS	LODGING
1	Runnels County Awards Interviews	72		
2	San Angelo Sheep & Goat Field Day	48		
9	Shamrock Shuffle Fund Raiser Meeting	32		
13	Food Challenge Practice, Adult Leader Meeting	41		
14	District PDC Meeting, Fair Board Meeting	65		
19	4-H Banquet	95		
20	Fall Administrative Meeting	35		
23	Food Challenge Practice	32		
29	Food Challenge Committee Meeting	83		
30	District Food Challenge Training	28		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		531	0.00	0.00

Date: September **Name:** Garry Branham

Current Months Contacts

BLT	Telephone	Direct	Total Contacts	News Agency	Newsprint
	70	23	550		1

Major Plans for Next Month

Date	Activity
4	Adult Leader Training/ Food Fun Day
6	Beef Clinic, National Science Day
13	Teen Retreat Centra
16	Health Fair
17	County Council
18	Program Planning Conference, Food Fun Day
19	Shooting Sports Meeting
21	SET Training
23	Sheep & Goat Validation, Sheep/Goat Clinic
25	Nutrition Quiz Bowl Committee
27	Leaders 4 Life Committee
30	County Food Show

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Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: September, 2010

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
9/3	Prepared and distribute monthly reports and D360 for district and state offices	8		
9/3	Worked with members of the Shannon Medical Center's Diabetes Education program to become certified in "Cooking Well With Diabetes" (2)	10		
9/7	Attended the "Cooking Well With Diabetes" program sponsored by the Shannon Medical Center's Diabetes Education program (10-6H,2M)	11		
9/7	Prepared and submitted news article for <i>San Angelo Standard Times</i>	8		
9/8	Presented Mini-PRIDE Training for local fostering families (2-2B,1M)	6		
9/9	Met as a member of the Shamrock Shuffle Planning Committee (7-5M)	16		
9/10	Hosted a booth at the ASU Fit Fair on "Portion Control" (513-112H,17B,216M)	10		
9/13	Met with mentee, Jacque Behrens; McCulloch County to audit local BLT programs, attend FCS Committee Meeting and assist with program ideas	Travel Pd. By State		
9/13	Met with Tom Green County 4-H Adult Leader's Association (12)	16		
9/13	Assisted where needed at the Tom Green County 4-H Food Challenge Training and organizational meeting (21-3H,3M)	16		
9/14	Participated in Veribest Extension Education Club meeting (12)	9	\$8.18	
9/14	Presented Mini-PRIDE Training for local fostering families (2-2B,1M)	8		
9/15	Hosted the Food Protection Management Task Force meeting to plan upcoming implementation and evaluation efforts (5-1H,1M)	11		
9/19	Assisted where needed at the Tom Green County 4-H Awards Event; presented Bronze, Silver and Gold Star Awards (122-9H,64M)	16		
9/20	Participated in District 7 Fall Administrative Meeting; TAMU Center (42-27M)	16		
9/21	Worked on draft copy of the 2011 Plan of Work	8		
9/21	Met to plan upcoming Food and Entertaining e-newsletter, CRAVE, assign responsibilities and set deadlines (3)	10	\$15.16	
9/22	Audited "Cooking Well With Diabetes" training conducted by Shannon Medical Center's Diabetes Education program (15-12H,2M)	11		
9/27&28	Conducted "Food Safety; It's Your Business" classes and evaluation for local and area food service employees and managers (25-7H,12M)	32	\$18.90	
9/29	Presented officer installation program at annual EEA Rally Day (18)	16	\$2.00	
9/30	Prepared and distributed monthly reports and D360 for District and State offices	9		
9/29	Prepared and submitted quarterly BLT reports for district and state offices	7		
9/30	Assisted where needed at the <i>San Angelo Standard Times</i> and <i>Taste of Home</i> Cooking School (650-136H, 27B,30M)	15		
9/30	Made arrangements for the Tom Green County 4-H Food Fun Days w/ six food preparation and food safety workshops	8		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		277	44.24	0.00

Other Expenses (List) Extension Education Club Officer Installation - \$19.49

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County Extension Agent



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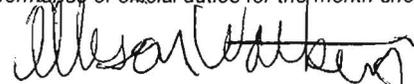
Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green Co	Month: September

DATE	ACTIVITY	START	END	TIME	LOCATION
1	Prepared newspaper article; worked with ladies at correctional facility horticulture program; held guy's correctional facility regular program			12	
2	Lonestar FM live interview regarding EarthKind landscape school; site visit			16	
3	Site visit			8	
4	People Plant Connection site visit - garden property measurement and plant id			10	
7	ladies correctional facility horticulture program			12	
8	Planting day at A&M Research center flower beds; guy's correctional facility horticulture program			26	
9	work with guy's at the correctional facility gardens; Kiwanis club educational program			20	
10	San Angelo Garden Club meeting			6	
13	Lunch n Learn class; recorded radio programming			4	
14	Master Gardener regular business meeting; ladies correctional facility horticulture program			12	
15	prepared newspaper article; guy's correctional facility horticulture program			12	
16	people plant connection board meeting;			8	
17	Lunch N learn class				
20	Fall administrative meeting; Landscape School class			26	
21	Educational program for Lakeview Baptist church; landscape school class			10	
22	guy's correctional facility horticulture program			12	
24	Lunch N Learn class				
27	recorded radio programming; Lunch N Learn class; Landscape school class			12	
28	Landscape school consultations; landscape school class			12	
29	Landscape school consultations; prepared newspaper article; guy's correctional facility horticulture program			12	

GRAND TOTAL OF MILEAGE, MEALS AND LODGING	230	0.00	0.00
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Other Expenses (list) _____

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County Extension Agent

