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**Agency Name:** Tom Green County

**Grant/App:** 2299001 **Start Date:** 4/1/2010 **End Date:** 3/31/2011

**Project Title:** Sheriff's Crisis Intervention Unit

**Status:** Active Grant

### Budget Summary Information

#### Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$19,000.00	\$0.00	\$0.00	\$0.00	\$19,000.00
Equipment	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00
Supplies and Direct Operating Expenses	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00

#### Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$33,000.00	\$0.00	\$0.00	\$0.00	\$33,000.00

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## Budget Details Information

### Introduction

This **Budget** section of your application details budget line items for your proposed project. To create a new budget line item, click on the icon in the **New Budget Item** column. You will be directed to a different area on this page to make selections specific to the budget category. After making your selection, write a brief description of the line item in the **Expenditure Description** box and enter the amount of OOG funds, Cash Match, and if applicable, In Kind Match in the areas provided. In the percentage box, you can enter a percentage for Personnel or number of items to be purchased for Supplies and/or Equipment. When you have finished, click on the **Add New Budget Line Item** button. Repeat this process for each budget line item needed in each budget category. If you need to edit your entries, click on the '+' icon to expand the budget grid. You will notice that a *pencil* icon will display after expanding the grid. Click on the *pencil* icon to be directed to the editing section on this page and follow the instructions in this area to complete your edits. Click on the **Save and Continue** button at any time to save the information entered on this page. If you do not click on this button and navigate away from the page, your work will be lost. When you click the **Save and Continue** button, you may receive several error messages that instruct you to complete the required fields. Your data on any given tab will not save to the system until all required fields are complete and correct. In addition, you have a 2-hour time limit for each tab where you will need to complete the information correctly and then click the **Save and Continue** button. There is a timestamp in the upper-right hand corner of the page that notes when you first clicked on the tab. From that point, you have 2 hours to complete the information on that tab correctly. If you do not complete the information correctly (for the required fields) and then you click on the **Save and Continue** button, you will be redirected to the eGrants Home Page. If this happens, your data will not be saved in the system. You may also choose to compose a message on this page for OOG to review. This can be done by typing in the **Notes By Grantee / OOG** message box.

### Getting Started

On this tab you will notice certain icons that are displayed.

-  = a **plus** icon - click on this icon to expand a list of items.
-  = a **minus** icon - click on this icon to collapse a list of items.
-  = a **new** icon - click on this icon to add a new item.
-  = a **pencil** icon - click on this icon to edit your selections.
-  = an **information** icon - this help icon is next to certain items that may need further explanation. Simply click and review the information provided in the pop up window.

### Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Contractual and Professional Services	Conference and Meeting Services (e.g., room / equipment rental)	Room and Equipment Rental	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
		Presentation and Training Supplies- To include						

Supplies and Direct Operating Expenses	Presentation and/or Training Supplies	paper and copying of training materials for participants in workshops, distribution costs to make the public aware of the upcoming training, purchase of paper goods, drinks, and snacks during the training session.	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
Contractual and Professional Services	Professional, Presentation, and/or Training Services	NEW-Presenter to come to San Angelo to do a presentation on legal issues relating to violence against women. This is an estimated amount for a renowned professional, such as Mark Wynn.	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
Contractual and Professional Services	Professional, Presentation, and/or Training Services	NEW-Presenter to come to San Angelo to provide training on advocate issues related to crimes against women. This is an estimated amount since the actual amount depends on many factors, such as whether presenter will already be doing presentations in this geographical area.	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
Contractual and Professional Services	Professional, Presentation, and/or Training Services	NEW-Presenter to come to San Angelo to provide another training on advocacy issues related to crimes against women. The presenter and topic will be selected depending on needs of community and availability and price of presenter.	\$3,400.00	\$0.00	\$0.00	\$0.00	\$3,400.00	0
Equipment	Stand-Alone Computer Software	Data collection and case management software to be used by the Tom Green County Sheriff's Crisis Intervention Unit, Tom Green County D.A. Victim Witness Coordinators and Tom Green County Attorney Victim Witness Coordinator. Software will be used to collect and keep victim records electronically, to be able to develop required reports for funding entities, as well as allow victim liaisons and victim witness coordinators share information to provide a more seamless delivery of victim services without duplication of services.	\$13,000.00	\$0.00	\$0.00	\$0.00	\$13,000.00	1

		Victim privacy will be maintained since the individual offices will set limits on the amount of information that will be shared with any of the other offices. 100% for victims of sexual assault, domestic violence, dating violence and stalking.						
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