

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

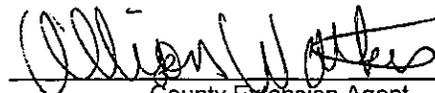
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: January 2010

4	Record radio programming	2		
5	site visit	16		
6	prepare and submit newspaper article; work on installing rainwater harvesting system at women's correctional facility	12		
7	work in Master Gardener greenhouse	12		
11	educational presentation for Mertzon TEEA club	60		
12	Master Gardener business meeting	12		
15-16	Tom Green County stock show	8		
18	Record radio programming	2		
19	horticulture therapy program at women's correctional facility	12		
20	prepare and submit newspaper article; junior master gardener club meeting and activity; horticulture therapy program at men's correctional facility	40		
25	site visit	10		
26	horticulture therapy program at women's correctional facility	12		
27	Shamrock shuffle meeting; help with kids research project at Santa Rita school; horticulture therapy program at men's correctional facility	16		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		214	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: January

DATE	PROJECT	MILEAGE	MEALS	LODGING
4	County Council / Adult Leaders Mtg.	32		
5	Consumer Judging Practice	24		
8-10	Teen Retreat - Recreation Instructor	241		
15-16	Tom Green County Fair & Jr. Livestock Show	95		
19	State Roundup Mtg., Consumer Judging Practice	31		
22	Performance Appraisal	19		
26	Consumer Judging Practice	41		
27	Shamrock Shuffle Planning Mtg.	23		
28-29	ONE Day DVD Presentation	45		
6,7,11-14, 18, 20, 21	General 4-H & Office Management & Preparation for County Show	321		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		872	0.00	0.00

Date:	January	Name:	Garry Branham
Current Months Contacts			
	45	15	800
			1

Major Plans for Next Month	
1	County Council / Adult Leaders/ Consumer Practice
4	Leaders 4 Life Practice
8	Leaders 4 Life Practice
9	Shamrock Shuffle Mtg.
10	ASU Seminar Presentation
11	Consumer Practice
22	Consumer Decision Making Contest
27	District Horse Judging Contest

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: January, 2010

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1/4	Met as a member of the Tom Green County Adult Leaders Association and the 4-H Council (31-5M)	16		
1/5	Participated in FCS 101 Committee meeting via TTVN (11)	6		
1/5	Prepared monthly reports for District and State offices	10		
1/6	Met as a member of the Tom Green County EE Association (5)	9		
1/7	Attended "Income Tax" CENTRA Training (9)	6		
1/7	Distributed Tom Green County Extension Education Association newsletter consisting of committee reports, planned activities and upcoming events (60)	11		
1/8	Conducted Mentor/Mentee training with Jacque Behrens; McCulluch County FCS Agent	Travel Pd. By State		
1/12	Met as a member of the Angelo Community Hospital Healthy Woman Coalition to plan upcoming educational programs and events (10)	8		
1/12	Met as a member of the Veribest Extension Education Club (16)	22		
1/12, 19 & 26	Worked to teen leaders to conduct Goodfellow Introductory 4-H Sewing Project meetings (29-2B, 4M)	34		
1/13	Met to plan and submit articles and pictures for "CRAVE" newsletter on gosanangelo.com	9	\$12.44	
1/14-16	Organized and worked at the Tom Green County Youth Project Show (387-79H, 67M)	49	\$18.62	
1/20	Marketed BLT programs and activities to Sunrise Rotary Club (17-12M)	12		
1/21	Presented monthly program on "Gifts on a Dime" to the Liveoak Extension Education Club (13)	36		
1/22	Prepared for and participated in District 7 Performance Appraisal (4)	7		
1/25	Prepared BLT Match Time and Travel reports to submit to District and State offices	12		
1/26	Met as a member of the Tom Green County Food Protection Management Task Force (6)	7		
1/27	Prepared and submitted newsarticle to San Angelo Standard Times	8		
1/27	Met as a member of the Tom Green County 4-H Stockshow Shuffle Committee (10-4M)	10	\$9.58	
1/27	Participated in Regional Advisory Board for Concho Valley Council of Governments (19-9H, 5M)	9		
1/28	Prepared and submitted BLT reports, monthly narratives and D-360 reports for District and State offices	11		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		292	40.64	0.00

Other Expenses (list)

I hereby certify that this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

Kathy Aycock
County Extension Agent

Consent ✓

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: November

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
11/2-11/7	Small Acreage Landowner Workshop, District 7 Sheep and Goat Showmanship Clinic, Tom Green County Producers Goat Flush. 4-H Building Coordination and Management, (4-H Building). 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	543		
11/9-11/14	Small Acreage Landowner Workshop, Cotton Result Demonstrations Harvesting (Wall). Pesticide Applicators Training (ASU) Ag Marketing Meeting (Wall), 4-H Building Coordination and Management. 4-H Project Management - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	567		
11/16-11/21	Emergency Management Training, Certification in ICS 100 and 200, 4-H Building Coordination and Management, (4-H Building). 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	435		
11/23-11/30	Emergency Management Meeting Hotwash, Swine Validation (Wall), Major Stock Show Sign Up. Qutcome Program Summary, 2010 plan of Work. Cotton Result demonstration Harvesting (Wall). Master Volunteer Meeting, 4-H Building Coordination and Management. 4-H Project Management - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Water Valley, Grape Creek).	496		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: November **NAME:** Steve Sturtz

CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
122	22	60	1	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		24	1	230

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
12/7	County Agents Old Timers Luncheon (Rio Concho Manor)
12/8	Livestock Association Meeting Livestock Assn. Sale Committee Meetings (4-H Building)
12/8	LAB Interpretive Event
12/10	Judges & Commissioners Court Conference (District Office)
12/10	Leadership San Angelo (Economic Impact of Ag in Concho Valley)
12/14	West Region Legislative Planning Meeting
12/16	Tom Green County Ag Marketing Meeting (Wall)
12/15	Safflower Meeting
12/30	Rabbit Validation (4-H Building)

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: November

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
2	District Gold Star Banquet	21		
4	Leaders 4 Life Training	42		
7	District Sheep & Goat Clinic	33		
9	Outdoor Challenge	18		
10-11	INVEST Committee	State		
12	West Texas Rehab Contribution Presentation	51		
16	Roundup Committee	95		
18-19	Leaders 4 Life Meeting	98		
21	District Food Show	State		
22-24	Swine Validation	112		
3,6,13, 17,20, 25	General Activities	141		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		611	0.00	0.00

Date:	November	Name:	Garry Branham		
Current Months Contacts					
BLT	Telephones	Office	Total Contacts	News Articles	Newsletters
	31	9	810		1

Major Plans for Next Month	
Date	Activity
1	L4L Practice
2	4-H Center Advisory Committee Meeting
3	District Food Challenge
7	County Council / Adult Leaders Meeting
8	4-H Program Advisory Board Meeting
9	District Nutrition Quiz Bowl
10	Fair Board Meeting
14	4-H Connect Training
15	Interpretative Event / L4L Practice
17	4-H Center Conference Call / L4L Practice
18	Consumer Practice
22	Consumer Practice
30	Rabbit Validation

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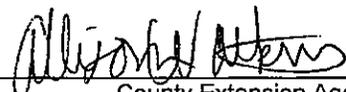
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: November 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3 rd	Recorded radio show; presentation for Small Acreage Landowner program; horticulture therapy program at women's correctional facility	12		
4 th	horticulture therapy program at men's correctional facility	12		
9 th	Site visit, riverside golf course	8		
10 th	Prepared and submitted newspaper article; master gardener business meeting; horticulture therapy program at women's correctional facility	12		
11 th	horticulture therapy program at men's correctional facility	12		
13 th	Rainwater harvesting specialist training; presentation for San Angelo Garden Club	36		
14 th	Rainwater harvesting specialist training	24		
16 th	recorded radio show	4		
17 th	horticulture therapy program at women's correctional facility	12		
18 th	Junior master gardener club activity; horticulture therapy program at men's correctional facility	38		
20 th	Kids horticulture program at TLC Academy	10		
23 rd	Site visit, San Angelo National Bank	8		
24 th	horticulture therapy program at women's correctional facility	12		
25 th	Prepared and submitted newspaper article; recorded television interview with KLST; horticulture therapy program at men's correctional facility	20		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		220	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

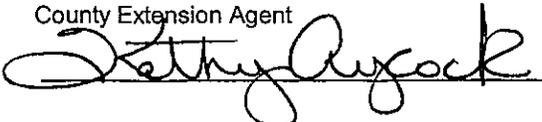
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: November, 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
11/2	Prepared and distributed monthly reports and D360 for District and State office	10		
11/2	Accompanied 4-H members, parents and leaders to District 7 4-H Gold Star Banquet, Cactus Hotel (129-9H,47M,37Y)	10		
11/3	Completed entries, recipes and project forms for District 7 4-H Food Show and delivered to District Office	16		
11/4	Met with Tom Green County Extension Education Association (8)	10		
11/4	Presented "Gifts From the Heart" program for Angelo Community Hospital's Healthy Woman clientele (79-14H)	10		
11/4	Participated in District 7 4-H Leaders for Life Training with RPD; Charla Bading (12-1B,7M)	16		
11/5	Participated in Food Protection Management CENTRA Training	11		
11/10	Worked on gosanangelo.com e-newsletter for December CRAVE (3) and submitted newsarticle to San Angelo Standard Times	10	\$12.90	
11/11	Hosted a workshop for 4-Hers participating in District 7 4-H Food Show on Interviewing Techniques and Nutritional Knowledge (12-2M)	16		
11/12	Participated in Do Well, Be Well with Diabetes (Spanish) CENTRA Training	9		
11/13	Presented BLT program for Nueva Vista Apartment clientele on "Healthy Holiday Meals" (14-7H,2H,4M)	11		
11/16	Met as a member of the Concho Valley Council of Governments Head Start Advisory Committee (37-20H,3M)	18		
11/17-20	Participated in SALE - LE class in San Antonio (47-28M,9H,2B)	Travel Pd. By State	Meals Pd. By State	Lodging Pd. By State
11/21	Served as Senior Superintendent for the District 7 4-H Food Show; Abilene (171-15H,40M)	200	\$16.04	
11/22	Served as coach for Nutrition Quiz Bowl team (3-1M)	16		
11/23	Completed work on gosanangelo.com e-newsletter, December CRAVE, and submitted articles and pictures (3)	11		
11/24	Prepared and submitted 2009 Program Outcome Summary	9		
11/30	Met as a member of the 4-H Food Challenge teams to prepare for District competition (16-2H,4M)	16		
11/30	Completed and submitted monthly reports and BLT reports for District & State offices	9		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		408	28.94	0.00

Other Expenses (List) "Gifts from the Heart" supplies - \$16.40

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent


MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: October

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/1- 10/3	State Fair of Texas youth exhibited Steers, Lambs, Goats (Dallas) Heart of Texas Fair (Waco). 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	546		
10/5-10/11	Tom Green County Cotton Tour (Wall), Wall Swine Producers Sale, Delta Pin, e Land Tour (Wall), 4-H Building Management, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1297		
10/12-10/17	Sheep & Goat Validation Large Animal Issues Committee meeting, Sheep Gaot & Swine Showmanship Clinic (Sonora)TGC Marketing Club Mtg.(wall Coop). 4-H Building Management , Feeding Facility coordination, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	765		
10/19-10/24	Program Planning Conference, Emergency Mangement Inventory of Large Animal holding Facilities. NRCS Equip priority Meeting, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	906		
10/27-10/31	Small Acreage Landowner Program (4-H Building) Range & Wildlife Committee Mtg (Producers). Makeup Sheep and Goat Validation, 4-H Building Management , Feeding Facility coordination, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	777		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list)
I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE: October

NAME: Steve Sturtz

CURRENT MONTHS CONTACTS

TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
110	20	60	1	1
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		44	3	265

MAJOR PLANS FOR NEXT MONTH:

DATE	ACTIVITY
11/3	Small Acreage Landowner Session II
11/07	District 7 Lamb & Goat Showmanship Clinic (TGC 4-h Building)
11/09	Emergency Management Training
11/10	Small Acreage Landowner Session III
11/13	Rainwater Harvesting Training
11/13	Stock Show Sign Up
11/17	NIMS 100 Training
11/17	Small Acreage Landowner Session IV
11/19-11/20	NIMS 200 Training
11/23	Emergency Management Large Animal Issues Training
11/30	Gin Result Demonstration Samples (Lubbock)

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: October

DATE		ACTIVITY	MILEAGE	MEALS	LODGING
5		County Council / Adult Leaders Meeting	24		
6-8		Environmental Education (BESTT) Program - GPS	125		
11		Club Program - Summer Opportunities	32		
17		Sheep / Goat Validation	29		
19		Food Workshop	42		
20		Leadership Lab Meeting	21		
23		Program Planning Conference	35		
24		Ecology Fair	55		
26		Leaders 4 Life Training	31		
27		BESTT Program - Terrestrial Ecology	121		
30		Farm Bureau Curriculum Meeting	56		
31		County Food Show	35		
1,2,9, 13, 14, 21, 22, 29		General 4-H & Office Duties	189		
		(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING			795	0.00	0.00

Date:	October	Name:	Garry Branham
Current Months Contacts			
	54	18	750
			1

Major Plans for Next Month	
2	District Gold Star Banquet
4	District Leaders 4 Life Training - Presenter
7	District Sheep & Goat Clinic
10-11	INVEST Volunteer Committee Meeting
16	State Roundup Committee Meeting
18-19	State Leaders 4 Life Committee Meeting
21	District Food Show
22-24	Swine Validation

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

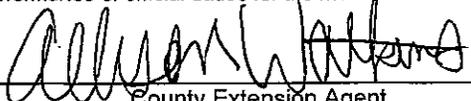
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: October

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
6th	Recorded daily radio programming; horticulture therapy program at women's correctional facility	14		
7th-9th	Attend Advanced Earth-Kind specialist training in Ft. Worth, TX	484		
13th	Master Gardener monthly meeting; community educational event on fall tree planting; horticulture therapy program at women's correctional facility	14		
14th	Prepared and submitted newspaper article; hosted Permian Basin Master Gardeners on a tour of San Angelo gardens and nurseries; horticulture therapy program at men's correctional facility	37		
15th	Landscape and garden work day at men's correctional facility	14		
16th	Pecan orchard problem site visit; met with teacher at TLC school regarding Junior Master Gardener activities	72		
20th	Recorded daily radio programming; horticulture therapy program at women's correctional facility	14		
21st	horticulture therapy program at men's correctional facility	14		
22nd	rainwater harvesting installation at men's correctional facility; Junior Master Gardener planning meeting	16		
23rd	Program planning conference	16		
24th	Rainwater harvesting booth at eco-fair	8		
27th	horticulture therapy program at women's correctional facility	12		
28th	Prepared and submitted newspaper article; Junior master gardener activity with 4-H club at Wall school; horticulture therapy program at men's correctional facility	36		
30th	Junior master gardener activity with 4 th and 5 th graders at TLC school	10		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		761	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	October, 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/1	Prepared D-360 and monthly reports; submitted 2010 Outcome Plans and Output Plans for District and State offices	10		
10/2	Met as a member of the District 7 Gold Star Banquet Committee to plan and organize upcoming event (4-2M)	16		
10/5, 12&19	Assisted 4-H parents and members in presenting Food Safety and Foods and Nutrition information for Tom Green County Food Fun Days (66-11H, 9M)	48		
10/6	Met with Texas AgriLife Extension personnel, Safe Kids Coordinator and Texas Department of Transportation Educator to kick off the Child Safety Seat Training Class; LaQuinta Inn (34-11H, 7M)	9		
10/7	Met with Tom Green County EE Association (8)	6		
10/5	Supervised at Tom Green County Adult Leader's Association and 4-H Council meetings (17-5M)	16		
10/11	Assisted with 4-H program at Lonestar 4-H Club Meeting (61-5H, 27M)	16		
10/12	Met as a member of the Bluebonnet 4-H Club and assisted with Cookie Decorating program (59-14H, 22M)	16		
10/13	Met with CRAVE e-newsletter committee to plan articles and pictures for November's edition (3)	11		
10/13	Met as a member of the Veribest EE Club and assisted with "Connecting Generations" program by Helen Roach (16)	36		
10/14	Participated in Angelo State University's Health and Wellness Fair; University Center (200-97H, 18B, 78M)	17		
10/14-16	Participated in Texas Environmental Health Association meeting; Austin in order to earn CEU's for Food Protection Management Instructor certification (163-75M, 51H, 9B)	Travel Pd. By FPM	\$77.14	Lodging Pd. By FPM
10/20	Met as a member of the Tom Green County 4-H Food Challenge Training session (13-2H, 1B, 5M)	16		
10/23	Participated in District and Regional Program Planning Conference; TAMU Center (8-4M)	16		
10/26	Made the recommended changes on the Tom Green County 2010 Plan of Work and submitted them to the District office for review	10		
10/27	Conducted Tom Green County Food Handler's Class in Spanish (17-14H, 9M)	16		
10/27	Worked with 4-H members, leaders and volunteers to collect and record incoming 4-H Food Show entries (40-3H, 8M)	15		
10/28	Met as a member of the Angelo Community Hospital Healthy Women's Committee to plan programs and dates for 2010 (11-2H)	10		
10/29	Presented noon program for Christian Women's Job Corp. on "Healthy Holiday Meals" (16-7H)	11		
10/29	Prepared and distributed monthly BLT Match Time and Travel Reports	9		
10/30	Prepared Tom Green County entries for upcoming 4-H Food Show and set up tables, chairs and judging areas	16		
10/31	Worked with Senior 4-Hers and Adult Leaders to plan and conduct Tom Green County Food Show (22-3H, 7M)	16		
10/31	Prepared D-360 and monthly reports for District and State offices	9		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		345	77.14	0.00

Other Expenses (List) Christian Women's Job Corp. Program \$15.90, 4-H Food Fun Day \$11.25.

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.
 County Extension Agent

Kathy Aycock

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: December

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
12/1-12/6	4-H Project Management- Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management.	239		
12/7-12/12	Retired Extension Agents Luncheon (Rio Concho Manor). County Xmas (4-H Building), , West Texas Judges and Commissioners conference. Livestock Association Sale Meeting, Livestock Association Meeting, 4-H Project Management- Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	1034		
12/14-12/19	West Region Legislative Planning Meeting, LAB/ EPC Interpretation Event (Office), Leadership San Angelo- Presentation Economic Impact of Ag in Concho Valley, Tom Green County Marketing Club Meeting. 4-H Project Management- Cattle, Swine, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo). Office Mgmt (Reports, Mail, E-Mail, Phone).	764		
12/21- 12/23	4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management.	176		
12/24- 12/26	Office Closed/ Vacation	-		
12/29-12/31	Vacation			
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

DATE:	December	NAME:	Steve Sturtz
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CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
164	43	53	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
0		68	4	334

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
1/7-1/9	Sandhills Stock Show (Odessa)
1/9	Wall Ag Boosters Meeting
1/9	Veribest Project Show (4-H Building)
1/12-1/15	Shearing Sheep & Goats for County Stock Show
1/14-1/15	Wall Project Show (San Angelo Fairgrounds) SAISD Project Show (4-H Building)
1/15-1/16	Tom Green County Livestock Show (San Angelo Fairgrounds)
1/22	Performance Appraisal
1/28-2/07	Ft. Worth Stock Show-Mkt. Lambs, Hogs, Steers & Goats.

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: December

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	L4L Practice	21		
2	4-H Center Advisory Committee	205		
3	District Food Challenge	State		
7	County Council / Adult Leader Mtg.	32		
8	4-H Program Advisory Board Mtg.	45		
9	District Nutrition Quiz Bowl	63		
10	Fair Board Meeting	24		
14	4-H Connect Training	32		
15	Interpretative Event / L4L Practice	38		
17	4-H Center conference call / L4L Practice	65		
18	Consumer Practice	34		
22	Consumer Practice	42		
30	Rabbit Validation	32		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		633	0.00	0.00

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

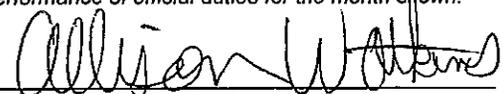
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: December 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
1	Recorded radio programming; taught rainwater harvesting to kids at Ft. Concho Elementary; Women's Correctional Facility horticulture program	16		
2	Site visit; men's Correctional Facility horticulture program	18		
4	Concho Valley Pecan Show			
7	Old Timer's Luncheon for retired extension personnel	6		
8	Help with greenhouse at Miles elementary school; Women's Correctional Facility horticulture program	52		
9	Newspaper article submitted; work on rainwater harvesting system at women's correctional facility; men's Correctional Facility horticulture program	24		
10	work on rainwater harvesting system at women's correctional facility	12		
14	Recorded radio programming			
15	Extension Christmas Party/interpretive event; Women's Correctional Facility horticulture program	12		
16	help kids from Ft. Concho Elementary School with soil pollution project; men's Correctional Facility horticulture program	16		
17	Plant bulbs with kids at San Angelo Day Nursery	6		
18	Junior Master Gardener activity with TLC elementary	10		
22	Submitted newspaper article			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		172	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



 County Extension Agent

