

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

Phone: 512-463-5650
Fax: 512-475-2811
TTY: 7-1-1
(800) 252-VOTE (8683)

The Office of The Secretary of State

HELP AMERICA VOTE ACT MAKING POLLING PLACES ACCESSIBLE

TABLE OF CONTENTS

Part A – General	2
SECTION 1. AUTHORITY	2
SECTION 2. SOURCE	2
SECTION 3. APPLICABILITY	2
SECTION 4. ADOPTIONS BY REFERENCE	2
SECTION 5. GRANT OFFICIALS	3
SECTION 6. FUNDING PURPOSE AREAS	3
SECTION 7. ELIGIBLE FUNDING BY PURPOSE AREA	3
SECTION 8. CONDITION OF FUNDING	3
Part B – Pre-Award Requirements	4
SECTION 9. GRANT AWARD PROCESS	4
SECTION 10. RESOLUTION FROM THE GOVERNING BODY	4
SECTION 11. CERTIFIED ASSURANCES	4
Part C – Post-Award Requirements	5
SECTION 12. FINANCIAL MANAGEMENT STANDARDS	5
SECTION 13. PAYMENT	6
SECTION 14. ALLOWABLE COSTS	6
SECTION 15. PERIOD OF AVAILABILITY OF FUNDS (GRANT PERIOD)	7
SECTION 16. PROGRAM INCOME	7
SECTION 17. AUDIT	7
SECTION 18. CHANGES	7
SECTION 19. PROPERTY MANAGEMENT	7
SECTION 20. COPYRIGHTS	8
SECTION 21. PROCUREMENT	8
SECTION 22. REPORTS	8
SECTION 23. RECORDS RETENTION	8
SECTION 24. MONITORING	8
SECTION 25. REMEDIES FOR NONCOMPLIANCE	9
Part D – After-the-Grant Requirements	9
SECTION 26. CLOSEOUT	9
SECTION 27. COLLECTION OF AMOUNTS DUE	9

Part A – General

SECTION 1. AUTHORITY

- 1.1. This agreement is made by COUNTY (“COUNTY”) to the STATE OF TEXAS, OFFICE OF THE SECRETARY OF STATE (“SOS”) and is authorized pursuant to Title II, Subtitle D, Section 261 of the Help America Vote Act (HAVA) (42 U.S.C. 15461).

SECTION 2. SOURCE

- 2.1. The federal awarding agency is the US Department of Health and Human Services, the CFDA No. is 93.617, and the funding covered under this agreement is from the 2003, 2004, 2005, and 2006 appropriation of HAVA funds outlined in Section 1.1.

SECTION 3. APPLICABILITY

- 3.1. By accepting the grant as outlined in Section 9.1.2, the terms and conditions set forth in this agreement apply to and must be adhered to by the COUNTY.

SECTION 4. ADOPTIONS BY REFERENCE

- 4.1. Although the SOS has attempted to highlight the most relevant rules and guidelines through this agreement, the COUNTY must abide by the applicable Office of Management and Budget (OMB) Circulars and the Uniform Grant Management Standards (UGMS) adopted pursuant to the Uniform Grant and Contract Management Act of 1981, Chapter 783, Texas Government Code (see Texas Administrative Code Title 1, Part 1, Chapter 5, Subchapter A, Division 4, §§5.141 - 5.167).
- 4.2. UGMS incorporates the relevant OMB Circulars as outlined below:
 - 4.2.1. Cost Principles for State and Local Governments and Other Affected Entities (Chapter II of UGMS, which incorporates OMB Circular A-87).
 - 4.2.2. State Uniform Administrative Requirements for Grants and Cooperative Agreements (Chapter III of UGMS, which incorporates OMB Circular A-102 and “Common Rule,” Administrative Requirements, 53 FR 8087, March 11, 1988).
 - 4.2.3. State of Texas Single Audit Circular (Chapter IV of UGMS, which incorporates OMB Circular A-133).
- 4.3. The OMB Circulars can be found at <http://www.whitehouse.gov/omb/circulars/> and UGMS can be accessed through the Governor’s Office website at <http://www.governor.state.tx.us/>.
- 4.4. The COUNTY must abide by the following regulations from Title 45 of the Code of Federal Regulations (CFR):
 - 4.4.1. 45 CFR Part 16 – Procedures of the Departmental Grant Appeals Board;
 - 4.4.2. 45 CFR Part 30 – Claims Collection;
 - 4.4.3. 45 CFR Part 76 – Debarment and Suspension from Eligibility for Financial Assistance (Nonprocurement);
 - 4.4.4. 45 CFR Part 80 – Nondiscrimination Under Programs Receiving Federal Assistance through the Department of Health and Human Services, Effectuation of Title VI of the Civil Rights Act of 1964;
 - 4.4.5. 45 CFR Part 81 – Practice and Procedure for Hearings Under part 80 of this Title;
 - 4.4.6. 45 CFR Part 84 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
 - 4.4.7. 45 CFR Part 86 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
 - 4.4.8. 45 CFR Part 87 – Equal Treatment for Faith-Based Organizations;
 - 4.4.9. 45 CFR Part 91 – Nondiscrimination on the Basis of Age in Programs and Activities Receiving Federal Financial Assistance;

- 4.4.10. 45 CFR Part 92 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State, and Local, and Tribal Governments;
- 4.4.11. 45 CFR Part 93 – New Restriction on Lobbying;
- 4.4.12. 45 CFR Part 100 – Intergovernmental Review of Department of Health and Human Services Programs and Activities.

SECTION 5. GRANT OFFICIALS

- 5.1. Authorized Official – The COUNTY judge must serve as the authorized official for the COUNTY and must be designated as such in the resolution (see Section 10.1.3 of this agreement). The authorized official has signing authority on behalf of the COUNTY and is responsible for ensuring the necessary forms are submitted through the Texas HAVA online grant system (see 9.1 of this agreement).
- 5.2. Election Official(s) – The COUNTY election official(s) include the executive officer(s) of the offices(s) responsible for conducting elections and maintaining the voter registration list in the COUNTY (e.g., the elections administrator or the COUNTY clerk and/or voter registrar). The election official(s) of the COUNTY must be consulted and concur with all expenditures pursuant to this agreement (see Section 10.1.1 of this agreement).
- 5.3. Financial Officer – The COUNTY auditor or treasurer must serve as the financial officer for the COUNTY. The financial officer is responsible for establishing and maintaining financial records to accurately account for funds awarded to the COUNTY. These records shall include both federal funds and all matching funds of state and local organizations, when applicable. The financial officer is also responsible for requesting payments through the Texas HAVA online grant system (see Section 13 of this agreement).

SECTION 6. FUNDING PURPOSE AREAS

- 6.1. The COUNTY may expend funds for the following purposes:
 - 6.1.1. Making pathways more accessible by building or repaving sidewalks.
 - 6.1.2. Construction or repair of ramps and threshold ramps.
 - 6.1.3. Constructing curb cuts and adding handrails.
 - 6.1.4. Establishing accessible parking spaces closer to the accessible entrance.
 - 6.1.5. Providing adequate signage showing where accessible parking and entrances are located and indicating that service animals are welcome.
 - 6.1.6. Purchasing hardware that will make it easy for persons with limited mobility or grasping ability to open doors.
 - 6.1.7. Other projects that improve polling place accessibility deemed reasonable and necessary by the SOS.
- 6.2. Funds used for permanent improvements such as repaving sidewalks and curb cuts may only be applied to county owned property utilized for a polling location used during a federal election.

SECTION 7. ELIGIBLE FUNDING BY PURPOSE AREA

- 7.1.1. Using polling location statistics for the 2006 March Primary, the COUNTY may apply for funding not to exceed the following amounts:
 - a) \$4,500 for COUNTIES with 10 polling locations or less;
 - b) \$6,500 for COUNTIES with 50 polling locations or less; and,
 - c) \$8,500 for COUNTIES with polling locations of more than 50.

SECTION 8. CONDITION OF FUNDING

- 8.1.1. “A copy of the Americans with Disabilities Act (ADA) Checklist for Polling Places” must be completed and kept on file with the County Clerk or Election Administrator for the COUNTY. A copy of the checklist can be found at <http://www.usdoj.gov/crt/ada/votingck.htm>.

Part B – Pre-Award Requirements

SECTION 9. GRANT AWARD PROCESS

- 9.1. The COUNTY judge, as authorized official for the COUNTY, has the authority to submit a budget via the Texas HAVA online grant system (<http://hava.tamu.edu/>). The COUNTY judge may designate the responsibility of completing the online forms at his or her discretion.
 - 9.1.1. The COUNTY judge will use the same user ID and password that was used for previous HAVA funding requests (e.g., voting system acquisition funding). If a new password is needed, email hava@sos.state.tx.us.
 - 9.1.2. The judge creates a grant application and enters a budget. Prior to submitting the budget for SOS approval, the judge must check a box that affirms acceptance of the terms and conditions contained in this agreement. The electronic affirmation of the terms and conditions of this agreement is equivalent to signing a paper agreement.
 - 9.1.3. Upon SOS approval, the system notifies the COUNTY officials described in Sections 5.1, 5.2, and 5.3 of this agreement via email that the grant has been approved.
 - 9.1.4. The COUNTY must submit its budget via the Texas HAVA online grant system no later than April 30, 2008. If the COUNTY does not submit a budget via the online grant system by April 30, 2008, its funding will be forfeited. A COUNTY that submits a budget for a portion of the funding for which it is eligible will not forfeit the unbudgeted amount and may submit a grant adjustment prior to the expiration of the funding period to allocate the remaining balance.
- 9.2. The SOS reserves the right to require additional information as needed.

SECTION 10. RESOLUTION FROM THE GOVERNING BODY

- 10.1. The resolution that was adopted by the COUNTY Commissioners Court pursuant to the HAVA award agreement for the acquisition of a HAVA-compliant voting system issued on September 14, 2004 applies to this award agreement as well. As such, the COUNTY commits to the following:
 - 10.1.1. The expenditure of the funds in accordance with any agreement between the COUNTY and the State of Texas, Office of the Secretary of State pursuant to Title 1, Section 101 and Title II, Section 251 of the Help America Vote Act (HAVA), Public Law 107-252, October 29, 2002; 42 U.S.C. 15301 shall be, or, in the case of retroactive payments, was in consultation and agreement with the COUNTY election official(s) and the COUNTY financial officer of the COUNTY.
 - 10.1.2. The COUNTY agrees that in the event of loss, misuse, or noncompliance pursuant to any grant award agreement with the Secretary of State, the COUNTY assures that the funds will be returned to the Office of the Secretary of State in full.
 - 10.1.3. The COUNTY has agreed that the COUNTY judge will serve as the COUNTY authorized official. The authorized official is the signing authority on behalf of the COUNTY.

SECTION 11. CERTIFIED ASSURANCES

- 11.1. By accepting the terms and conditions of this grant and as the duly authorized representative of the COUNTY, the COUNTY judge certifies that the COUNTY:
 - 11.1.1. Complies with the required assurances listed in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart B, Section 14 of the Uniform Grant Management Standards.
 - 11.1.2. Will not construe the availability of these funds to authorize or require conduct prohibited under any of the following laws, or to supersede, restrict, or limit the application of such laws: the Voting Rights Act of 1965 (42 U.S.C. 1973 et seq.); the Voting Accessibility for the Elderly and Handicapped Act (42 U.S.C. 1973ee et seq.); the Uniformed and Overseas Citizens Absentee Voting Act (42 U.S.C. 1973ff et seq.); the National Voter Registration

Act of 1993 (42 U.S.C. 1973gg et seq.); the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Rehabilitation Act of 1973 (29 U.S.C. 701 et seq.).

- 11.1.3. Will allow the SOS, the Comptroller General of the United States, the State Auditor's Office, any successor agency, or duly authorized representative to audit or investigate the expenditure of funds under this agreement. The COUNTY further agrees to cooperate fully with the audit or investigation, including providing all records requested such as papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. The COUNTY will ensure that this clause concerning the authority to audit or investigate state funds received indirectly by subcontractors through the COUNTY, along with the requirement to cooperate, is included in any subcontract it awards.
- 11.1.4. Will obtain the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 11.1.5. Will comply with federal retention requirements of maintaining records for at least three years following the submission of the final expenditure report. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.
- 11.1.6. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program – including the Uniform Grant Management Standards published by the Texas Governor's Office of Budget and Planning and applicable OMB Circulars.

Part C – Post-Award Requirements

SECTION 12. FINANCIAL MANAGEMENT STANDARDS

- 12.1. The financial management system of the COUNTY must meet the following standards:
 - 12.1.1. Financial reporting. Accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant award.
 - 12.1.2. Accounting records. The COUNTY must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant awards and authorizations, obligations, un-obligated balances, assets, liabilities, outlays or expenditures, and income.
 - 12.1.3. Internal control. Effective control and accountability must be maintained for all grant award cash, real and personal property, and other assets. The COUNTY must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
 - 12.1.4. Budget control. Actual expenditures or outlays must be compared with budgeted amounts for each grant award. Financial information must be related to performance or productivity data, including the development of unit cost information whenever appropriate or specifically required in the grant award agreement. If unit cost data are required, estimates based on available documentation will be accepted whenever possible.
 - 12.1.5. Allowable cost. Applicable OMB cost principles, agency program regulations, and the terms of grant award agreement will be followed in determining the reasonableness, allowability, and allocability of costs.
 - 12.1.6. Source documentation. Accounting records must be supported by such source documentation as canceled checks, paid bills, payrolls, time and attendance records, contract and grant award documents, etc.
- 12.2. The SOS or its designee may review the adequacy of the financial management system of any applicant for financial assistance as part of a pre-award review or at any time subsequent to award.

SECTION 13. PAYMENT

- 13.1. All payments will be made on a cost reimbursement basis.
 - 13.1.1. The COUNTY may charge to the award only costs resulting from obligations during the funding period described in Section 15.1.
 - 13.1.2. A grantee must liquidate all obligations incurred under the award not later than 90 days after the end of the funding period.
 - 13.1.3. Payments shall be requested by the COUNTY financial officer via the Texas HAVA online grant system.
- 13.2. Earned program income for the period in which funds are being requested must be reported with the request.

SECTION 14. ALLOWABLE COSTS

- 14.1. Grant funds must be expended in accordance with Chapter II (Cost Principles for State and Local Governments and Other Affected Entities) of UGMS.
- 14.2. Grant funds may be used only for activities approved through the grant award process.
- 14.3. The following are some of the unallowable costs outlined in Chapter II of UGMS (refer to UGMS to review all unallowable costs):
 - 14.3.1. Membership dues for individuals (the membership must be for the governmental unit).
 - 14.3.2. Costs of promotional items including, but not limited to, hats, drink coolers, t-shirts, toys, pens, pencils, jackets, frisbees, emery boards, fans, dominoes, windshield shades, change purses, and other such novelties or items of nominal value.
 - 14.3.3. Costs of advertising and public relations designed solely to promote the governmental unit.
 - 14.3.4. Costs of publicizing or directing attention to any individual official or employee of the COUNTY.
 - 14.3.5. Costs associated with influencing the outcome of any election, or the passage or defeat of any legislative measure.
- 14.4. In addition to the unallowable costs outlined in Chapter II of UGMS, the following uses are not eligible for funding:
 - 14.4.1. Personnel costs.
 - 14.4.2. Indirect costs.
- 14.5. The following are guidelines that must be adhered to for travel reimbursements:
 - 14.5.1. The COUNTY will be held to the state lodging, mileage, and per diem rates or the COUNTY rates, whichever is less.
 - 14.5.2. All reimbursements are limited to the actual cost of meals.
 - 14.5.3. Claims may not include: alcoholic beverages, tips, room service, or expenses for any person other than the traveling employee.
 - 14.5.4. Claims may be made only for travel outside of the employee's headquartering city.
- 14.6. The following are the applicable state rates for travel:
 - 14.6.1. Lodging: Up to \$85.00 per day.
 - 14.6.2. Meals: Overnight Travel - up to \$36.00 per day; Non-overnight Travel - \$0.
 - 14.6.3. Mileage: 50.5 cents per mile (as of January 1, 2008).
- 14.7. This agreement automatically adopts any legislative change to the rates at the time of the legislative effective date.
- 14.8. The following receipts must be retained for audit purposes:

- 14.8.1. Lodging - check-out document reflecting zero balance due.
- 14.8.2. Parking fees incurred for personal vehicle or car rental.
- 14.8.3. Taxi fares - date, destination, and amount.
- 14.8.4. Gasoline purchased for rental car.
- 14.8.5. Auto rental contract and receipt.
- 14.8.6. Air fare receipt.

SECTION 15. PERIOD OF AVAILABILITY OF FUNDS (GRANT PERIOD)

- 15.1. Obligations for eligible expenditures must be incurred during the following time period:
January 1, 2005 through December 31, 2009
- 15.2. Obligations means the amounts of orders placed, contracts, goods and services received, and similar transactions during the grant period that require payment by the COUNTY.

SECTION 16. PROGRAM INCOME

- 16.1. Program income means gross income received by the COUNTY directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. "During the grant period" is the time between the effective date of the award and the ending date of the award reflected in the final reimbursement request.
- 16.2. Program income earned during the grant period must be reported when requesting reimbursements as described in Section 13.2 of this agreement.

SECTION 17. AUDIT

- 17.1. During the grant period, for each COUNTY fiscal year in which the COUNTY expends \$500,000 or more of combined federal funding, the COUNTY is responsible for obtaining an audit in accordance with the Single Audit Act (Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Any such audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits.
- 17.2. If, after a fiscal year in which grant funds are expended, the COUNTY determines an audit is not required according to OMB Circular A-133, the COUNTY shall make such certification through the Texas HAVA online grant system. The COUNTY'S chief financial officer shall make the certification within 60 days of the end of the COUNTY'S fiscal year.

SECTION 18. CHANGES

- 18.1. The following post-award changes in budgets and projects require prior authorization through the grant system in the form of a grant adjustment.
 - 18.1.1. Cumulative transfers among direct cost categories which exceed ten percent of the current award.
 - 18.1.2. Transfer of funds allotted for training allowances to other expense categories.
 - 18.1.3. Any needs for additional funding or extension of grant period.
 - 18.1.4. Any revision of the scope or objectives of the project.
- 18.2. All grant adjustment requests must be submitted prior to the end of the grant period.
- 18.3. The SOS reserves the right to make changes to the grant award at any time. The COUNTY will be notified in writing or through the Texas HAVA online grant system of all changes prior to the change taking effect.

SECTION 19. PROPERTY MANAGEMENT

- 19.1. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, at a minimum, meet the following requirements:

- 19.1.1. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date and cost of the property, percentage of the SOS participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- 19.1.2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
- 19.1.3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated. Certain types of equipment are classified as "controlled assets". The Comptroller's State Property Accounting User Manual, available on the Internet, contains the most current listing.
- 19.1.4. Adequate maintenance procedures must be developed to keep the property in good condition.
- 19.1.5. If the COUNTY is authorized to sell the property, proper sales procedures must be established to ensure the highest possible return.

SECTION 20. COPYRIGHTS

- 20.1. The SOS reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal or state government purposes:
 - 20.1.1. The copyright in any work developed pursuant to this grant award; and
 - 20.1.2. Any rights of copyright to which the COUNTY purchases ownership with this grant award.

SECTION 21. PROCUREMENT

- 21.1. The COUNTY shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable laws and the standards identified in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart C, Section 36 of the Uniform Grant Management Standards.

SECTION 22. REPORTS

- 22.1. Grantees must submit required financial expenditure reports and performance reports.
 - 22.1.1. Payment request must be based on actual expenditures (see Section 13 of this agreement); therefore, reimbursement requests will serve as financial reports.
 - 22.1.2. Additional reports shall be submitted via the Texas HAVA online grant system.
 - 22.1.3. Instructions and due dates will be prescribed via the website.
 - 22.1.4. SOS may place a financial hold on a grantee's funds for delinquent reports.

SECTION 23. RECORDS RETENTION

- 23.1. The COUNTY must maintain records for at least three years following the submission of the final expenditure report.
- 23.2. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.

SECTION 24. MONITORING

- 24.1. Monitoring reviews include programmatic monitoring, financial monitoring, and financial auditing.
- 24.2. The SOS reserves the right to conduct its own audit or contract with another entity to audit the COUNTY.

- 24.3. The SOS or its designee may conduct monitoring reviews throughout the existence of a grant or conduct an audit after the grant period has ended. The COUNTY must make all grant-related records available to the SOS or its representatives unless the information is sealed by law.
- 24.4. Monitoring reviews may be on-site or desk reviews and may include any information that the SOS deems relevant to the project.
- 24.5. The SOS, or its designee, may make unannounced visits at any time.

SECTION 25. REMEDIES FOR NONCOMPLIANCE

- 25.1. If a COUNTY fails to comply with any term or condition of this agreement or any applicable statutes, rules, regulations, or guidelines, SOS may take one or more of the following actions:
 - 25.1.1. Require the return of funds if disbursements have already been made.
 - 25.1.2. Temporarily withhold all payment to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.3. Temporarily withhold all payments for other HAVA grant funds awarded to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.4. Disallow all or part of the cost of the activity or action that is not in compliance.
 - 25.1.5. Impose administrative sanctions, other than fines, on the COUNTY.
 - 25.1.6. Withhold further HAVA grant funds from the COUNTY.
 - 25.1.7. Terminate the agreement in whole or in part.
 - 25.1.8. Exercise other remedies that may be legally available.

Part D – After-the-Grant Requirements

SECTION 26. CLOSEOUT

- 26.1. The SOS will close out the award when it determines that all applicable administrative actions and all required work of the grant have been completed. The SOS will provide any necessary additional information on closeouts.
- 26.2. The closeout of a grant does not affect:
 - 26.2.1. The SOS’s right to disallow costs and recover funds on the basis of a later audit or other review;
 - 26.2.2. The COUNTY’S obligation to return any funds due as a result of later refunds, corrections, or other transactions;
 - 26.2.3. Records retention as required in Section 23 of this agreement;
 - 26.2.4. Property management requirements outlined in Section 19 of this agreement; and
 - 26.2.5. Audit requirements prescribed in Section 17 of this agreement.

SECTION 27. COLLECTION OF AMOUNTS DUE

- 27.1. Any funds paid to the COUNTY in excess of the amount to which the COUNTY is finally determined to be entitled under the terms of the award constitutes a debt to the SOS. If not paid within 30 days after demand, the federal or state agency may reduce the debt by:
 - 27.1.1. Making an administrative offset against other requests for reimbursements;
 - 27.1.2. Withholding payments otherwise due to the COUNTY; or
 - 27.1.3. Other action permitted by law.
- 27.2. Except where otherwise provided by statutes or regulations, the federal government may charge interest on an overdue debt in accordance with the Federal Claims Collection Standards (4 CFR Ch. II). The date from which interest is computed is not extended by litigation or the filing of any form of appeal.

Vona McKerley

From: Nathan Craddock
Sent: Wednesday, September 02, 2009 8:47 AM
To: Vona McKerley
Subject: RE: Texas Disability Access -- Grants Available but Expiring - Found word(s) free catalog testimonial in the Text body

You have \$1,250 remaining in the County Education grant, in a line item for the HART voting system user conference in November 2005.

You have \$1,000 left in the Voting System Accessibility grant, in the voting equipment line item for eSlates without the Disabled Access Unit.

General HAVA compliance grant is fully expended.

We do not currently have a grant funded under the polling place accessibility category. Should there be?

nathan

From: Vona McKerley
Sent: Tuesday, September 01, 2009 2:48 PM
To: Nathan Craddock
Subject: FW: Texas Disability Access -- Grants Available but Expiring - Found word(s) free catalog testimonial in the Text body

Nathan,
I am looking into using some of these funds before they run out in December if we can. I do not know how much money is in our funds. Is there any way you can find out how much might be in the funds?
Thanks,
Vona

From: Hollister Bundy (Inclusion Solutions -- Private Company) [mailto:hbundy@inclusionsolutions.com]
Sent: Monday, August 31, 2009 9:19 AM
To: Vona McKerley
Subject: Texas Disability Access -- Grants Available but Expiring - Found word(s) free catalog testimonial in the Text body

Contents

August 31, 2009

I wanted to follow up again with your office after the conference in Austin about making Texas elections accessible to voters with disabilities – there remains funding available but it expires on December 31, 2009. [Click here to see the official Texas HAVA grant award overview page.](#) Inclusion Solutions is a private company and the nation's leader on helping make elections in your county more accessible and we carry [hundreds of qualifying accessibility products.](#)

Category one of funding is for making polling places accessible to voters with disabilities ([click here for state grant materials on this program](#)). Clerks or EAs are entitled to:

- \$4,500 for counties with 10 polling locations or less;
- \$6,500 for counties with 11-50 polling locations;
- \$8,500 for counties with more than 50 polling locations.

Inclusion Solutions products qualifying for polling place access include [hundreds of ramp styles, matting for unpaved parking lots, parking and directional signs to ADA code, and much more](#). And even if your sites are largely accessible, there at least two other solutions that you should consider with this funding including:

- "Vote Here" Signs ([p.6](#)): These large stand-up signs designate accessible locations. They include the symbol of access and are customized with your county name at no charge. At only \$114.95 each or \$144.95 for two-sided signs, these have been our most popular new item as counties nationwide have purchased one for each polling site. These are a great solution if your sites are accessible and you want to make the locations more visible to all voters.
- New BigBell and BallotCall Alert System ([pp 12-13, 24-25](#)): These units were praised by the speaker from the Texas disability organization at the conference. Our BigBell and BallotCall alert systems allow a voter with a disability to signal for assistance with a difficult, heavy, or locked door or request curbside assistance in a dignified manner. Many Texas counties have these units currently and we've added: improved range (up to 2,500 feet), flashing strobe, improved battery life, and a recordable chime (e.g., programmed to say "Texas Voter Needs Assistance").

Category two is for providing [voters with disabilities privacy and independence](#). Counties are entitled to:

- \$2,000 for counties with 10 polling locations or less;
- \$2,500 for counties with 11-50 polling locations;
- \$3,500 for counties with more than 50 polling locations.

Our [catalog](#) contains hundreds of qualifying items including:

- [Four Station Voting Booth \(p. 31\)](#): This booth includes one accessible shelf and three standard shelves and puts four voters in the space of one -- saving space and cost. And it's "universally designed" because voters with and without disabilities vote at the same station. This booth was very popular at the conference. [Click here to see a testimonial on the 4-station booth](#).
- [BallotMag magnifier \(p.29\)](#): Our BallotMag magnifier is the first magnifier custom-built for elections. It allows the voter to fill out an optical scan ballot while the magnifier is in place and is hands-free. Several of these are a must for every location (and they should be eligible for accessibility funding).
- [Interior Access Kits \(p.36\)](#): This is a great option for Texas as it includes many of the items permitted under these grants in one integrated kit including the BallotMag, a signature guide, a

clipboard, and reference materials on interacting with voters with disabilities – one for each polling site is an excellent use of these funds.

Proposals and Applying for Funding

I've written proposals for many of you -- we'll send those by hard copy in the mail shortly. And if we've already provided you with one, be sure to send it into the state and sign off on it and fax it back to us at 773-338-0615 once approved. And for counties that don't have proposals yet, we've created a [Downloadable Access Products Texas Grant Proposal Form](#) to submit to the state which tracks solutions in both of the Texas categories. To apply for funding for our products the steps are:

1. [Download the Sample Texas Grant Proposal Form](#) or look through our catalog and determine what items you need for accessibility and call Inclusion Solutions at 1-866-232-5487;
2. Take the quote (either off the form or a custom one) and visit the [state HAVA grant page](#) to apply for the appropriate amount. Many counties include these proposals to the state with their applications;
3. Once the state has approved the application, sign the Inclusion Solutions proposal and fax back to 773-338-9615. We will send you the product and invoice you;
4. Follow the state's procedures for finalizing funding and/or reimbursement.

Also don't forget about our [Cone Cap Texas Poll Distance Sign \(custom flyer\)](#) which is not eligible for disability grants but still popular and be sure to review our information on accessible absentee and online voting (pages 26-27) in our partnership with Everyone Counts.

But the funds expire soon – so please call us at 1-866-232-5487 now. It remains an unprecedented opportunity to address these issues now while federal funding is available to make elections even more accessible to all voters with and without disabilities. You can also email hbundy@inclusionsolutions.com for more information – we look forward to working with you.

Sincerely,

Hollister Bundy
Vice President
847-942-7847 (cell)

[Inclusion Solutions' products for accessibility \(over 300\)](#)

[Downloadable Grant Proposal Form to include with state materials](#)

[State Memo on Polling Place Access Grant](#)

[State Memo on Opportunity for Privacy and Independence Grant](#)

Vona McKerley

From: Rudy Olivas
Sent: Wednesday, December 09, 2009 11:34 AM
To: Vona McKerley
Subject: FW: GRANT

From: Dan Glotzer [mailto:DGlotzer@sos.state.tx.us]
Sent: Wednesday, December 09, 2009 9:39 AM
To: Rudy Olivas
Subject: RE: GRANT

You can still apply. We cannot waive the rule regarding improvements to private facilities.

Dan

From: Rudy Olivas [mailto:Rudy.Olivas@co.tom-green.tx.us]
Sent: Tuesday, December 08, 2009 2:44 PM
To: Dan Glotzer
Subject: GRANT

We are exploring the possibility of applying for a HAVA grant under "Polling Place Accessibility & Opportunity for Access". This county did not originally apply under Title II, Section 251 so we would like to know if we can still apply. Secondly, we intended to use the funds to improve a private facility. Is the rule stating the funds can only be used for county owned property steadfast?

Margaret "Molly" Taylor
 Tom Green County Elections
 113 W. Beauregard Avenue
 San Angelo, TX 76903

December 3, 2009

DEC 08 2009

Dear Ms. Taylor:

Amazingly, it's December already -- and funding in the Texas grant program to make elections accessible to voters with disabilities expires on December 31. Inclusion Solutions thanks the counties with whom we have worked and can help any office with hundreds of qualifying accessibility products. Our catalog is available online at <http://www.inclusionsolutions.com/documents/IS2009Catalog.pdf> or please give us a call at 1-866-232-5487 if you'd like a hard copy or have other questions.

Category 1 – Site Access

Remember, category one of funding is for making polling places accessible to voters with disabilities. I believe that the total amount available to Tom Green County is \$8500. Inclusion Solutions products qualifying for polling place access include hundreds of ramp styles, matting for unpaved parking lots, parking and directional signs to ADA code, and much more.

- You had talked about the need for one threshold ramp – is that still on the table?
- Many counties with fully accessible locations are using funds to purchase "Vote Here" Signs which designate accessible locations, include the symbol of access and are customized with your county name at no charge. (\$114.95-\$144.95)
- Our BigBell and BallotCall Alert Systems (pp 12-13, 24-25) were praised by the speaker from the Texas disability organization at the August conference. They allow a voter with a disability to signal for assistance with a difficult, heavy, or locked door or request curbside assistance in a dignified manner. They are a must for any non-automated door.

Category 2 – Privacy and Independence

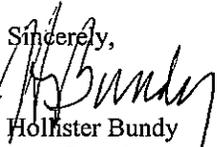
This is for providing voters with disabilities privacy and independence. I believe that the total amount available to Tom Green County is \$3500. Our catalog contains hundreds of qualifying items including:

- Four Station Voting Booth (p. 31): This booth includes one accessible shelf and three standard shelves and puts four voters in the space of one -- saving space and cost. And it's "universally designed" because voters with and without disabilities vote at the same station. This booth was very popular at the conference, many more counties have bought them in recent weeks, and they were used nationwide in the November 3, 2009 elections with great success.
- BallotMag magnifier (p.29): This is the first magnifier custom-built for elections, allows the voter to fill out an optical scan ballot while the magnifier is in place and is hands-free.
- Interior Access Kits (p.36): This includes many of the items permitted under these grants in one integrated kit including the BallotMag, a signature guide, a clipboard, and reference materials on interacting with voters with disabilities -- one for each polling location is a must.

Many of you have the proposals we've written for your counties -- be sure to sign those and fax back to 847-869-2515. I've included either a copy of the pending proposal or a sample proposal customized to your county. To apply, take the quote and visit the state HAVA grant page to apply for the appropriate amount. Many counties include these proposals to the state with their applications. Once the state has approved the application, sign the Inclusion Solutions proposal and fax back to 847-869-2515. We will send you the product and invoice you;

But the funds expire at the end of the month -- so please call us at 1-866-232-5487 (or me on my cell phone at 847-942-7847) now. It remains an unprecedented opportunity to address these issues now while federal funding is available to make elections even more accessible to all voters with and without disabilities. You can also email hbundy@inclusionsolutions.com -- we look forward to working together.

Sincerely,


 Hollister Bundy
 Vice President

Voting Access For Individuals With Disabilities Grant Program Pursuant to HAVA

Supporting Document Vendor Proposal

State of Texas

Contact

Clerk/EA Office Tom Green County
 Address 113 W. Beauregard Avenue
 City San Angelo
 Phone 325/659-6541

State TX Zip 76903

CATEGORY 1 -- Making Polling Places Accessible

Tom Green County has \$8500 available

PRODUCT ORDERED	Item No.	Price	Unit #	Cost	Shipping (each)	Total
Ballotcall Max Election Alert System -- for Heavy/locked doors/inaccessible hardware or to allow voters with disabilities to request assistance. With new MAX alert system with flashing strobe, recodable chime, and 2,500 foot range	BCMAX	\$599.00		\$0.00	\$18.00	
Custom Stand Up Signs (2 sided) with Symbol of Access Designating Accessible Sites/Entrances or Texas Alternative Voting (please specify)	SUS2	\$139.00		\$0.00	\$26.00	
Versa Mat Hard Matting 8 foot for Unpaved Lots (designed for gravel lots)	VM8	\$339.00		\$0.00	\$96.00	
Mobi Mat Soft Matting 9 foot for Unpaved Lots (designed for grass or gravel lots)	AM9	\$649.00		\$0.00	\$29.00	
1 inch threshold ramp for small lips at doors	TR1	\$89.00		\$0.00	\$16.00	
5 foot pathway ramp Lite	PR5L	\$360.00		\$0.00	\$65.00	
6 foot pathway ramp Lite	PR6L	\$434.00		\$0.00	\$85.00	
10 foot ramp with handrails	PR10	\$1,500.00		\$0.00	\$120.00	

CATEGORY 2 -- Provide the Same Opportunity for Access and Participation for Individuals With Disabilities

Tom Green County has \$3500 available

PRODUCT ORDERED	Item No.	Price	Unit #	Cost	Shipping (each)	Total
4-stand voting booth with one accessible and three standard shelves to provide privacy and independence for voters with disabilities -- Patriotic Red White and Blue	4-stand	\$799.00		\$0.00	\$58.00	
BallotMag Magnifier Customized for Optical Scan voting for privacy and independence for voters with disabilities.	BMAG	\$7.95		\$0.00	\$1.30	
Interior Accessibility Kit with BallotMag, Clipboard, Signature Guide for Optical Scan Voting, Reference materials	VKLT	\$26.95		\$0.00	\$2.20	

Over 250 other eligible items in our catalog -- custom proposals available -- call 773-338-9612 for more information.

This form generates proposals to include with Texas State Grant Materials

Proposal Only

-- Please Sign and Fax Back to 773-338-9615 to approve and order items

APPROVED: _____

Polling Place Accessibility – The County may expend funds for the following purposes: a) Making pathways more accessible by building or repaving sidewalks; b) Construction or repair of ramps and threshold ramps; c) Constructing curb cuts and adding handrails; d) Establishing accessible parking spaces closer to the accessible entrance; e) Providing adequate signage showing where accessible parking and entrances are located and indicating that service animals are welcome; f) Purchasing hardware that will make it easy for persons with limited mobility or grasping ability to open doors; and g) Other projects that improve polling place accessibility deemed reasonable and necessary by the SOS. Funds may be used for obligations incurred between January 1, 2005 and December 31, 2009.

Note. – Funds used for permanent improvements such as repaving sidewalks and curb cuts may be applied only to county owned property utilized for a polling location used during a federal election.

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

Phone: 512-463-5650
Fax: 512-475-2811
Dial 7-1-1 For Relay Services
(800) 252-VOTE (8683)

Hope Andrade
Secretary of State

NOV 30 2009

TO: Texas County Judges
County Financial Officer

CC: County Election Officials

FROM: Dan Glotzer, Elections Funds Manager

DATE: November 20, 2009

RE: Help America Vote Act (HAVA) Funding and Program Income Instructions

I. HAVA Funding

As you well know, funds were made available to your county in response to the Help America Vote Act (HAVA) of 2002. To-date, six allotments of funding have been awarded to each Texas county: 1) County Education fund; 2) Voting System Accessibility; 3) General HAVA Compliance; 4) TEAM Compatibility; 5) Polling Place Accessibility; and 6) Opportunity for Access. The funds are accessible through the HAVA online grant system at <http://hava.tamu.edu/>, which you have a user ID and password to access. If you don't have a user ID and password, please email hava@sos.state.tx.us.

This memo serves as notice that:

1. The Voting System Accessibility, TEAM Compatibility, Polling Place Accessibility, and Opportunity for Access awards **will be ending December 31, 2009**; and
2. The County Education Fund and General HAVA Compliance awards **have been extended to December 31, 2010**.

Below are the periods of availability for the funding that has been awarded:

<u>Grant Award</u>	<u>Funding Period</u>
<u>County Education Fund</u>	June 1, 2004 thru December 31, 2010
<u>Voting System Accessibility</u>	November 8, 2000 thru December 31, 2009
<u>General HAVA Compliance</u>	November 8, 2000 thru December 31, 2010 (HAVA Compliant Voting Equipment and Ongoing Operation Costs - maintenance, licensing, storage, etc.) and September 1, 2004 thru December 31, 2010 (Voter and Election Worker Education)
<u>Texas Election Administration Management (TEAM) Compatibility</u>	January 1, 2006 thru December 31, 2009
<u>Polling Place Accessibility and Opportunity for Access</u>	For budget items submitted prior to January 1, 2008: January 1, 2005 through December 31, 2009 For budget items submitted on or after January 1, 2008: January 1, 2006 through December 31, 2009

EACH COUNTY HAS UNTIL THE END OF THE FUNDING PERIOD TO SUBMIT A BUDGET VIA THE HAVA ONLINE GRANT SYSTEM AND 90 DAYS AFTER THE END OF THE FUNDING PERIOD TO LIQUIDATE ALL OBLIGATIONS.

In addition, the Secretary of State is in the process of drawing down additional HAVA funding from the federal government. The SOS anticipates allocating additional funding for the General HAVA Compliance awards for each county (the projected increase is about 10% based on the county's current award); however, such determination has not been finalized. Counties can expect supplemental award notification in early 2010.

II. Program Income

It is once again that time of the year for the county's HAVA program income amounts to be reported to our office. Program income is defined as gross income received from a grant-supported activity during the grant period and includes items such as fees from the use or rental of real or personal property acquired with grant funds. In the case of the HAVA program, the grant-supported activity is the acquisition of voting systems.

As a reminder, counties that received only Voting System Accessibility and General HAVA Compliance grants will have one (1) reporting period while counties that also received Voting System Replacement (punch card or lever) grant will have two (2) reporting periods as noted below:

1. Title I, Section 102 – Voting System Replacement (punch card and lever)

Reporting Period: January 1, 2009 thru December 31, 2009

2. Title II, Section 251 – Voting System Accessibility and General HAVA Compliance

Reporting Period: October 1, 2008 thru September 30, 2009

Although the Voting System Accessibility and General HAVA Compliance grants are accounted for separately in the HAVA online grant system, the program income can be combined as one value for each reporting period. If the county received Voting System Replacement funds, the grants must be accounted for separately when calculating program income.

For example, if the county spent \$100,000 on voting systems and the Voting System Replacement funds covered \$30,000 of the costs and the Voting System Accessibility and General HAVA Compliance grants covered \$70,000, the items leased or contracted to local entities that were purchased with the \$30,000 should be reported under the Title I, Section 102 portion of the program income form. Accordingly, the items leased or contracted to the local entities that were funded with Voting System Accessibility and General HAVA Compliance funds should be reported under Title II, Section 251.

Here are a few additional facts to consider:

- If portions of the goods or services (e.g., voting equipment) were funded by the county, that portion of the income does not need to be reported.
- If the county did not contract or lease HAVA-funded resources during a particular reporting period, the Financial Officer (FO) reports zero for that period.
- Gross program income equals the lease/rental fees generated from HAVA-funded voting equipment as well as other services attributable to HAVA funds.
- Be sure to maintain all documentation for audit purposes.

The county's Financial Officer (FO), which is the county auditor or treasurer depending on the county, has the user level access to submit the program income data via the HAVA online grant system. This is the same grant system that was used to drawdown the HAVA funds at <http://hava.tamu.edu/>; however, the FO will likely need to work with the county clerk or election administrator to gather the necessary information.

After logging into the HAVA online grant system, look for the "Program Income" section on the left side of the screen and click on "Report Program Income." Once in the form, enter the applicable data in each field and click "Submit." Once you click submit, the fields cannot be changed – only the Secretary of State's Office can make changes after submission.

THE SOS WILL NEED ALL OF THE DATA SUBMITTED BY THE COUNTY NO LATER THAN FEBRUARY 27, 2010.

Additional information about program income can be found at our website located at <http://www.sos.state.tx.us/elections/hava/program-income-instructions.shtml> or if you need assistance and/ or have questions, please contact the Elections Funds Management team at 800-252-8683. We are here to help you, to answer questions, and to make this process as easy as possible.

Vona Mckerley

From: Nathan Cradduck
Sent: Friday, May 29, 2009 11:10 AM
To: Vona Mckerley



Tom Green County

- Grant Applications
- County Education Fund
- View Grant Application
- View Reimbursement Request Reimbursement
- Request Reimbursement
- Voting System Accessibility
- View Grant Application
- View Reimbursement Request Reimbursement
- General HAVA Compliance
- View Grant Application
- View Reimbursement Request Reimbursement
- TEAM Compatibility
- No Options
- Polling Place Accessibility
- No Options
- Opportunity for Access
- No Options
- Program Income
- HAVA Title II, Section 251
- Report Program Income

Office of the
Secretary of State
State of Texas



Nathan Cradduck's HAVA Homepage

Posted: August 9, 2007

IMPORTANT INFORMATION ABOUT HAVA FUNDING

The purpose areas awarded to the county are viewable on the left side of the screen. All users have access to view current approved budgets and reimbursements. Also on the left side of the screen is a link to a Status Report that outlines the total amount budgeted to-date, the amount that has been reimbursed to-date, and the remaining balance for each award allotted to the county. The authorized official for the county (county judge) has access to apply for the funding, including grant adjustments if the award has a remaining balance. Upon approval by the Secretary of State's Office, the county financial officer (the county auditor or treasurer, depending on the county) has access to request reimbursement against the approved budget. A short description for each purpose area, including its eligible uses and period of availability, are outlined below:

- **County Education Fund** - These funds are to be used for reimbursement of costs incurred as a result of attending professional election training such as conferences and seminars. Expenditures under this fund may be incurred by the county election officials (i.e., county clerks, voter registrars, and elections administrators). Those officials may choose to use the funds to send members of their staffs to eligible conferences and seminars - this does not include election judges and poll workers. Funds may be used for obligations incurred between June 1, 2004 and December 31, 2009.
- **Voting System Replacement (punch card and lever counties only)** - These funds are to be used to replace punch card voting system or a lever voting system that were used to administer the regularly scheduled general election for federal office in November 2000. Eligible expenditures include HAVA-compliant voting equipment and software. Funds may be used for obligations incurred between January 1, 2001 and December 31, 2005.
- **Voting System Accessibility** - These funds are to be used for reimbursement of costs incurred as a result of obtaining a HAVA-compliant accessible voting system in each polling location. This requirement may be met by having at least one accessible direct recording electronic voting system (DRE) or other system equipped for individuals with disabilities at each polling site. Funds may be used for obligations incurred between November 8, 2000 and December 31, 2009.
- **General HAVA Compliance** - These funds may be used for voter education, election worker education, upgrading voting systems to comply with new federal standards (HAVA Title III requirements), and acquiring an accessible voting system in each polling place. Funds may be used for obligations incurred between November 8, 2000 and December 31, 2009 (HAVA Compliant Voting Equipment and Ongoing Operation Costs - maintenance, licensing, storage, etc.) and September 1, 2004 thru December 31, 2009 (Voter and Election Worker Education).
- **Texas Election Administration Management (TEAM) Compatibility** - Reimbursement of costs incurred as a result of the Counties acquiring equipment, software, supplies, and contractual services, such as Internet service provider fees, to integrate with the TEAM system. Funds may be used for obligations incurred between January 1, 2006 and December 31, 2009.

Program Income
HAVA Title II, Section 251
Report Program Income

Other
Report
Status Report
Contact Information
County Contacts
My Profile
Update Profile
Change Password
Exit
Logout

storage, etc.) and September 1, 2004 thru December 31, 2009 (Voter and Election Worker Education), Texas Election Administration Management (TEAM) Compatibility - Reimbursement of costs incurred as a result of the Counties acquiring equipment, software, supplies, and contractual services, such as Internet service provider fees, to integrate with the TEAM system. Funds may be used for obligations incurred between January 1, 2006 and December 31, 2009.

• Polling Place Accessibility - The County may expend funds for the following purposes: a) Making pathways more accessible by building or repaving sidewalks; b) Construction or repair of ramps and thresholds; c) Constructing curb cuts and adding handrails; d) Establishing accessible parking spaces closer to the accessible entrance; e) Providing adequate signage showing where accessible parking and entrances are located and indicating that service animals are welcome; f) Purchasing hardware that will make it easy for persons with limited mobility or grasping ability to open doors; and g) Other projects that improve polling place accessibility deemed reasonable and necessary by the SOS. Funds may be used for obligations incurred between January 1, 2005 and December 31, 2009.

Note - Funds used for permanent improvements such as repaving sidewalks and curb cuts may be applied only to county owned property utilized for a polling location used during a federal election.

• Opportunity for Access - The County may expend funds for the following items: a) Magnifiers; b) Signature guides; c) Accessible voting booths or tables; d) Seats to accommodate persons who have difficulty standing for long periods of time; e) Telephones in order to allow the use of all Relay Texas services including speech-to-speech relay; f) Informational material to be written in large print and in Braille; g) Other projects that improve polling place accessibility deemed reasonable and necessary by the SOS. Funds may be used for obligations incurred between January 1, 2005 and December 31, 2009.

If you need assistance, or if you have questions, please call Dan Clotzer or Jennifer Templeton toll-free at 1.800.252.8683 or email dclotzer@sos.state.tx.us or jtempleton@sos.state.tx.us—we are here to help you, to answer questions, and to make this process as easy as possible.

Tom Green County Grant Reimbursement

Purpose Area / Reimbursement Eligibility
County Education Fund : \$7,000.00
Voting System Accessibility : \$180,000.00
General HAVA Compliance : \$667,009.78
TEAM Compatibility : \$8,000.00
Polling Place Accessibility : \$8,500.00
Opportunity for Access : \$3,000.00

Tom Green - 2000 Election
Voting Precincts: 60
Registered Voters: 64504
Voting Age Population: 76879
Voting System: Optical Scan

Tom Green County Award Agreements

Award Agreement Type	Grant Accepted	Resolution Received	Contract Verification
Title I-101, Title II-251	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title I-101, Title II-251 Amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Title I-101, (TEAM Compatibility)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Pathway Ramps Without Handrails

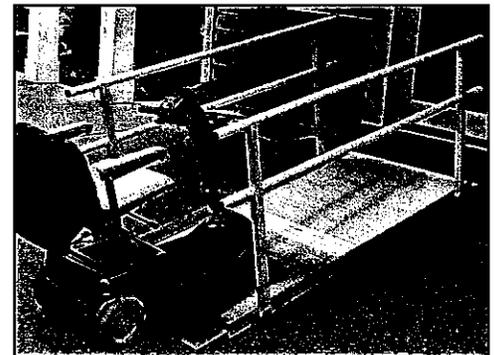
Featuring a seamless non-skid driving surface, 36" ramps have an 850 lb weight capacity and are suitable for steps up to 6". Ramps are constructed of extruded aluminum.



- PR3N 3' Pathway Ramp w/o Handrails (30 lbs)\$351.00
- PR4N 4' Pathway Ramp w/o Handrails (42 lbs) \$389.00
- PR5N 5' Pathway Ramp w/o Handrails (50 lbs)\$420.00
- PR6N 6' Pathway Ramp w/o Handrails (60 lbs) \$519.00

Pathway Ramps With Handrails

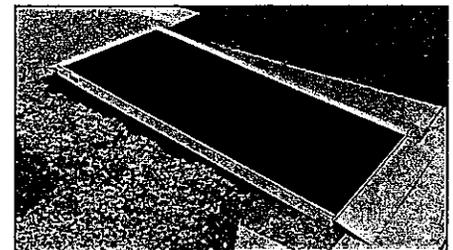
Featuring a seamless non-skid driving surface, 36" ramps have an 850 lb weight capacity. Ramps are constructed of extruded aluminum with powder coated handrails.



- PR6 6' Pathway Ramp w/Handrails (80 lbs) \$959.00
- PR8 8' Pathway Ramp w/Handrails (105 lbs).....\$1,123.00
- PR10 10' Pathway Ramp w/Handrails (125 lbs)...\$1,513.00

Pathway Lite Ramp

- Cost-effective and light version of pathway ramp doesn't compromise safety
- Safer and more secure than suitcase ramps
- No assembly or folding required – simple setup
- 32" wide, skid-resistant surface, 600 lb capacity

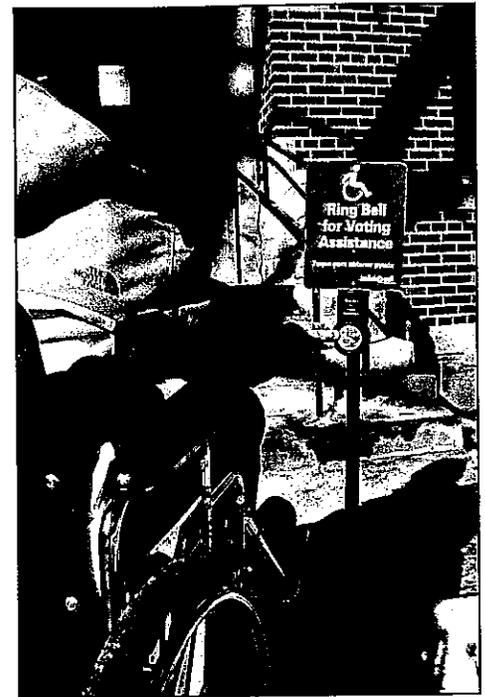
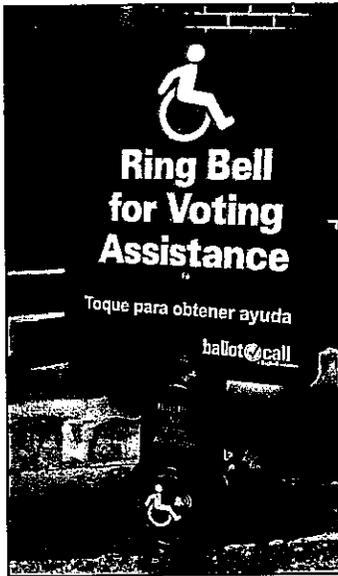


- ✓ PR2L 2' Pathway Lite Ramp \$198.00
- ✓ PR3L 3' Pathway Lite Ramp\$232.00
- ✓ PR4L 4' Pathway Lite Ramp\$299.00
- ✓ PR5L 5' Pathway Lite Ramp\$360.00
- ✓ PR6L 6' Pathway Lite Ramp\$434.00



BallotCall™ System

Thousands of units used in over 40 states and territories



ballotcall

a BigBell™ solution

Make the BallotCall™ System part of your solution when creating an accessible polling place for voters with disabilities.

Five Ways BallotCall™ Can Create Polling Place Access

1. Inaccessible Door Hardware/Heavy Doors

Many polling sites have inaccessible door hardware or heavy doors that people with disabilities cannot open. Disabled voters push ADA-compliant button and election judge comes out to open up the door. With BallotCall™ (or BigBell™) you do not need to replace door hardware at polling sites or worry about door weight. Both meet ADA standards for ease of activation and weight.

2. Locked Alternative Entrances

Some accessible entrances are locked for security reasons. BallotCall™ is placed at the locked entrance and allows voters to request assistance so that the door can be opened.

3. Access to Alternative Entrances & Assistance with Steep Ramps

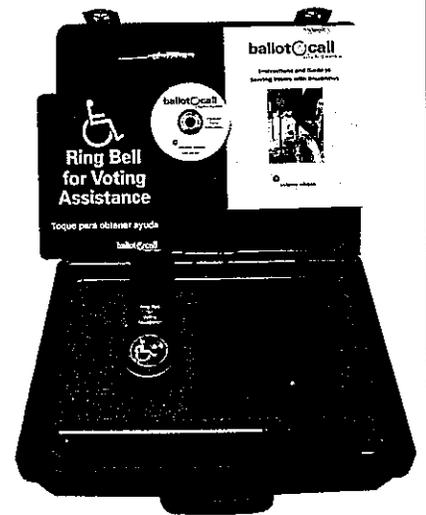
Some polling sites have accessible entrances on the side or in back — but voters don't know how to get to them. Voters at the inaccessible main entrance use BallotCall™ to request escort to accessible entry. Voters can also request assistance with steep ramps.

4. Combine With Portable Ramps for Short Steps

Disabled voters push button to request assistance. The election official comes out, puts down a portable ramp, and helps the voter into and out of the polling location. Safety hazard is avoided because ramp is only put out as needed.

5. A Dignified Request for Curbside Service

Curbside Voting is often permitted as an option when no other alternative will make polling places accessible. BallotCall™ is set up at the entrance of the inaccessible polling place. Disabled voters push button to request assistance. Ballot or voting machine is brought out to voter to vote outside/in car. BallotCall™ is consistent with the creation of a "Curbside Voting Plan".

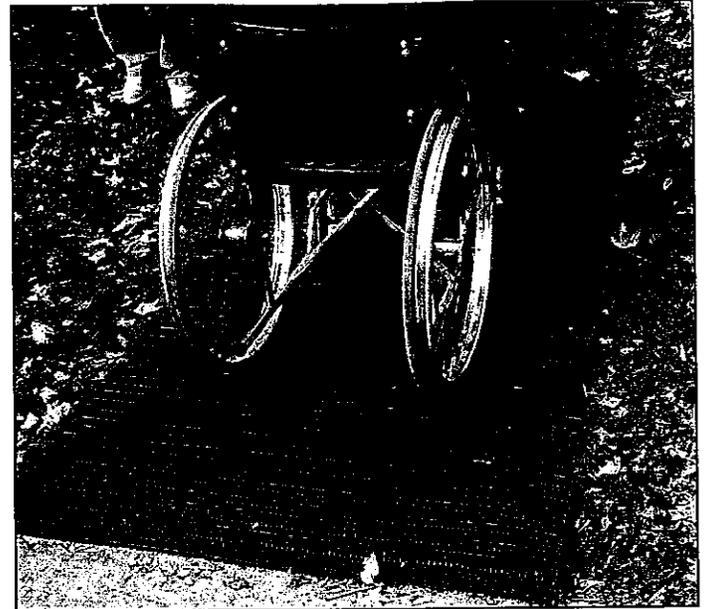
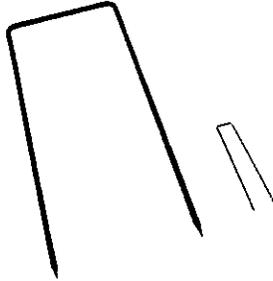




Parking Lots/Outdoor/Beaches

Mobi-Mat

Ultra-light, easy to set up and store, Mobi-Mat makes paths of travel accessible to wheelchairs. Solves the difficulty and inaccessibility presented by gravel, grass, sand or dirt parking lots.



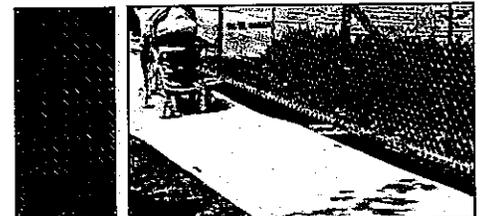
- Portable product can be easily unrolled
- Extremely light, yet durable for heavy use
- Minimal storage requirements
- Comes with stakes for securing pathway
- Available in 42" and 55" widths, to comply with any state's path of travel width requirements
- Ideal for making beaches accessible to wheelchair users (with larger stakes)
- Longer lengths also available, call for pricing

	AM9	9' Mobi-Mat, 42" wide	\$649.00
	AM	27' Mobi-Mat, 42" wide	\$1,750.00
	AMW9	9' Mobi-Mat, 55" wide	\$879.00
	AMW27	27' Mobi-Mat, 55" wide	\$2,149.00

Versa-Mat

- 36" wide path, 8' long
- Easy to handle, mats lock together
- 1/2" thick 100% polyethylene, withstands 60 ton loads

Turn-A-Links



	VM38	8' Versa-Mat	\$339.00
	VM3824	24' Versa-Mat, w/connectors	\$944.00
	AMHH	Handi-Hook	\$19.00
	RTL-S	Turn-A-Link	\$4.00

Handi-Hook

