

DATE: April		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
179	55	90	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		66	3	395

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
5/2	District 7 Roundup (ASU)
5/5	Farm Bill Training (District Office)
5/13	Shamrock Shuffle Meeting
5/18-5/19	Range Management Training (Sonora)
5/20	Meat Classification and Coking Training (Womens Halfway House)
5/27	Spring Administrative Meeting (District Office)
5/30	John Begnaud Bench Dedication

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: April

DATE	ACTIVITIES	MILES	MEALS	LODGING
2	LAB Meeting, Validation of Stakeholders, Farm Safety Meeting	32		
5	Club Program	15		
6	County Council, Adult Leaders Meetings, Consumer Practice	25		
13	Consumer Practice, State Committee Meeting, Fund Raiser Mtg.	52		
14	County Roundup, 4-H Mtg., Fair Board Mtg.	43		
15	Vet Science Camp Mtg.	67		
18	Community Day	43		
19	Club Program	15		
20	Consumer Practice	21		
21	Livestock Judging Practice	18		
22	District Livestock, Meats, and Wool Judging Contests	42		
23	District Consumer Decision Making Contest	(State)		
24	Children's Fair Preparation	81		
26	Children's Fair	41		
27	Interview Program (PYF)	22		
28	Vet Science Committee Meeting	75		
29-30	District 7 TCAAA Meeting			
1,16,17	General	61		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		653	0.00	0.00

Date:	April	Name:	Garry Branham
Current Months Contacts			
	65	11	1100
			1
			1

Major Plans for Next Month	
3	Club Program
4	County Council/ Adult Leaders
16	Shamrock Shuffle
19-21	West Region 4-H Summit
26	Awards Committee Meeting
27	District Meeting

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

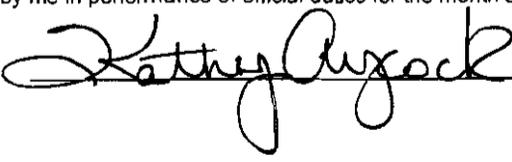
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: April, 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
4/1	Participated in Statewide 2009-1010 BLT Proposal Training (17-2H,1B,1M) and submitted Tom Green County BLT Proposal	6		
4/1	Supervised at the Tom Green County Extension Education Association meeting and Cultural Arts Fun Day Committee meeting (6)	10		
4/2	Prepared lunch for Tom Green County Leadership Advisory Board and reviewed current outstanding issues (13-4M)	16		
4/13	Audited BLT Extension Assistant program on "Shopping Strategies" to Concho Valley Workforce Solutions clientele (8-2B,1H)	11		
4/14	Accompanied Allison Watkins, CEA-Horticulture to present morning program for Veribest EE Club (16)	29		
4/14	Met as a member of the Wall Extension Education Club (11)	16		
4/14	Participated in Tom Green County 4-H Roundup with Share the Fun Activities and Educational Presentations (26-2H,4M)	16		
4/15	Participated in "Cooking Well With Diabetis" CENTRA training (26-2H)	8		
4/15	Prepared Project Record Forms and Recipes for State 4-H Food Show participants and submitted to District and State offices	11		
4/16	Presented "Easy Healthy Meals" demcnstration to Christian Women's Job Corp (11-3H)	8		
4/17	Met as a member of the Shamrock Shuffle committee to make final arrangements for upcoming event (7-4M)	12	\$7.54	
4/20	Met with members of the Consumer Decision Making teams to practice for upcoming District Contest (7-2M)	16		
4/20	Presented "Assistive Devices for the Home" to Wall Alter Society members (31-1H,1M)	33		
4/21	Met with "CRAVE" e-newsletter committee to finalize plans for May's issue on "Cooking with Herbs and Spices" (3)	9		
4/21	Served on District 7 4-H Roundup Planning Committee to make room, agent and judges assignments (7-3M)	16		
4/22	Coordinated lunch arrangements for District 7 4-H Livestock Judging Contest, First Community Spur Arena (276-32H,177M)	16		
4/23	Served as Intermediate/Senior Group Leader at District 7 4-H Consumer Decision Making Contest, Coleman (77-9H,13M)	252	\$8.78	
4/26	Assisted where needed at the San Angelo Children's Fair/4-H Petting Zoo fundraiser (986 -417H,27B,405M)	8	\$5.28	
4/27	Presented "Interview Workshop" for parents and 4-Hers receiving interviews for Texas 4-H Foundation Scholarships (23-6M)	16		
4/27	Met with Marissa Swink, Concho Valley Electric Cooperative Representative over lunch to plan upcoming 4-H Silver Clover Banquet (3)	8	\$36.11	
4/28-29	Met as a member of the Texas FCS 101 Committee to make final recommendations for new educational resource (21-1B,2M)	Travel Pd. By State	Meals Pd. By State	Lodging Pd. By State
4/30	Prepared monthly narrative reports and D-360 for County, District and State offices	9		
4/30	Distributed bi-monthly newsletter "Home and Family Connections" (356)	9		
4/30	Presented Texas Food Handler's training to interested persons, Circle Bar Truck Stop, Ozona (35-28H,13M)	198	\$23.44	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		733	81.15	0.00

Other Expenses (list) Leadership Advisory Board Luncheon - \$37.20, "Easy Healthy Meals" Cooking Program supplies - \$6.67

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent 

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA-HORT
County: Tom Green	Month: April 2009

DATE	MAJOR ACTIVITY	MILES	MEALS	LODGING
4/1	Attended horticulture industry lunch at Bes-Tex supply, prepared and submitted newspaper article, 2 site visits	6		
4/2	Leadership Advisory Board Meeting	12		
4/3	Worked with Master Gardeners to haul plants from city greenhouse to 4-H building for plant sale	36		
4/4	Assisted with Master Gardener Plant Sale	24		
4/6	Presented educational program for Rotary Club, recorded 12 minute radio show segment on gardening	12		
4/7	Presented educational gardening Q&A program to a local church	14		
4/8	Attended Horticulture Training for Agents	20	10.00	
4/9	Attended Rainwater Harvesting training at 4-H building, recorded regular radio programming	14	10.00	
4/13	Held a planning meeting for Junior Master Gardener program; site visit	8		
4/14	Presented educational program for extension TEAAA club, held Master Gardener monthly meeting	36		
4/15	Prepared and submitted newspaper article, presented educational program for a rotary club	4		
4/16	Went to Abilene to observe and assist horticulture agent there	200	20.00	
4/17	Meeting with Ft. Concho Elem. Principal regarding a school gardening activity	2		
4/18	Attended luncheon event for Congressman Conaway at district extension office	20		
4/20	Recorded regular radio programming, left for orientation in College Station	2		
4/21 to 4/24	Attended New Employee Orientation at College Station	640	45.00	
4/25	Presented program for Christmas tree farm in Christoval	40		
4/26	Held first of weekly Junior Master Gardener club events	5		
4/27	Meeting with administrators at Women's Treatment Center to discuss possibility of horticulture program	12		

4/28	Held a Program Area Committee Meeting - Tom Green Horticulture Committee	4		
4/29	Prepared and submitted Newspaper Article, site visit	10		
4/30	Orientation conference with District Extension Administrator	0		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,121	85.00	0.00

Other Expenses (list) _____

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 County Extension Agent

DATE:	NAME:
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CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
145	50	72	3	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		50	2	322

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
6/3	Target Grazing Meeting John Walker
6/5	Legislative Update Representative Drew Darby, Senator Robert Duncan
6/5	State Round up Coordination and Orientation meeting
6/6-6/11	4-H State Round up (College Station)
6/18	Steer Validation
6/25	Lamb and Goat Validation State Fair
6/26	Budget Hearing Commissioners' Court
6/29	Make up Validation Steers, Sheep and Goats

Date:	May	Name:	Garry Branham
Current Months Contacts			
PLT	Members	Time	Phone Calls
	38	28	715
			1
			431

Major Plans for Next Month	
Date	Activity
3	Concho Valley Safety Day
9-12	State 4-H Roundup
16	District 7 Horse Show
17	State Park Camp, Swine Skill A Thon, Leadership Lab Meeting
18	Steer Validation
19	Jr. Roundup
21-25	West Texas Vet Science Camp
26-27	Texas 4-H Outdoor Challenge
29-30	Leadership Lab

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: May, 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
5/1	Prepared and distributed bi-monthly newsletter featuring "Oatmeal" (323-19H)	9		
5/4	Supervised at Tom Green County 4-H Council and Adult Leaders Meeting and conducted annual officer elections (24-4M)	16		
5/5	Attended CENTRA "Attitude Matters" Training (3)	13		
5/6	Met as a member of the Tom Green County Extension Education Association (7)	8		
5/6	Prepared and distributed quarterly Food Protection Management newsletter and flyer advertising upcoming Food Handler's Class (221)	8		
5/7	Met as a member of the Concho Valley Head Start Health Advisory Board (25-11H,1M)	10		
5/11	Met with local and area Food Protection Management Task Force Committee members (6-1H,1M)	11		
5/12-15	Participated in 2009-2010 SALE - Leadership Extension Workshop, Austin (39-2B,19M)	Travel Pd. By Travel & Training	Meals Pd. By Travel & Training	Lodging Pd. By State
5/16	Assisted where needed at the annual Shamrock Shuffle - Tom Green County 4-H Fundraiser (362-27H,198M)	33		
5/18	Assisted Senior 4-H members in registering for State 4-H Roundup through 4-H Connect (9-3M)	7		
5/19	Worked with committee to develop June's CRAVE e-newsletter on gosanangelo.com (4)	7	\$16.90	
5/19	Presented BLT program on "Easy Healthy Meals " to San Angelo Women's Shelter (29-19H,2M)	11	\$10.81	
5/20	Assisted where needed at Tom Green County Extension Education Association Cultural and Culinary Arts Fun Day (19)	17		
5/20	Monitored BLT/EA afternoon program on "Portion Distortion" at Sara's House (10-7H)	6		
5/26	Prepared BLT P.O. forms, travel requests and quarterly reports for District and State offices	8		
5/26	Distributed weekly newsarticle to San Angelo Standard Times	9		
5/27	Participated in District 7 Administrative Meeting featuring speakers on Leadership Advisory Boards, Program Area Committees and Performance Appraisal Expectations (44-29M)	16	\$15.00	
5/28	Worked with BLT/EA to develop 2009-2010 budget and make adjustments to present budget	7		
5/29	Prepared and distributed monthly narrative reports and D-360 for District and State offices			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		196	42.71	0.00

Other Expenses (List) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent

Kathy Aycock

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: May 2009

DATE	ACTIVITY	MILES	MEALS	OTHER
5/1	Plant pals activity with 4H assistant at elementary school, site visit	5		
5/3	Junior Master Gardener club activity	10		
5/4	Recorded radio show; prepared article for Master Gardener Newsletter	0		
5/5	Plant pals activity with 4H assistant at Holiman Elementary; Master Gardener task force meeting	8		
5/6	Plant pals activity with 4H assistant at Holiman Elementary	8		
5/7	Set up booth at children's health fair with BLT assistant	4		
5/8	Attended San Angelo Garden Club Meeting	2		
5/11	Went to Tyler, TX with extension EarthKind specialist Dr. Steve George to see EarthKind trials	740		
5/12	Gardening project at Ft. Concho elementary; site visit; Master Gardener regular business meeting	6		
5/13	Gardening project at Ft. Concho elementary; prepared and submitted article for newspaper	4		
5/14	Educational presentation for Lion's Club; 2 site visits; Gardening project at Ft. Concho elementary	10		
5/15	Went to Mertzon to see about oak trees in a park	60		
5/16	Attended Shamrock Shuffle fundraiser	6		
5/17	Junior Master Gardener club activity	10		
5/18	Recorded radio show; went to 4H building to work on rainwater harvesting system	10		
5/19	Educational presentation to Kiwanis club	4		
5/20	Met with volunteers to work on horticulture therapy/vocational training program at treatment centers	10		
5/21	Plant pals activity with 4H assistant at Alta Loma elementary school	6		
5/22	Met with volunteers to work on horticulture therapy/vocational training program at treatment centers	10		
5/24	Junior Master Gardener club activity	10		
5/25	Educational presentation for Miles TEEA club	40		

5/26	2 site visits	15		
5/27	Attended extension district administrative meeting; prepared and submitted newspaper article	24		
5/28	Master Gardener Executive committee meeting	0		
5/30	Attended Master Gardener ceremony to honor John Begnaud	2		
5/31	Junior Master Gardener club activity	10		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		1,014	0.00	0.00

Other Expenses (list) _____

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County Extension Agent

DATE: June		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
177	24	34	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		60	2	279

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
7/11	Rainwater Harvesting Workshop (4-H Building)
7/13	Target Grazing Grant application (DO)
7/16	District Record Book Judging (4-H Building)
7/16	District 7 4-H Planning Meeting (4-H Building)
7/17	US Senator John Cornyn legislative meeting on Clean Water Act
7/20-7/22	State TCAAA Meeting
7/22	Corn Forage test plot meeting and evaluation
7/23	Runnels / Tom Green County Forage Field Day
7/23	Pesticide Safety Education (Centra)

Date:	June	Name:	Garry Branham
Current Months Contacts			
ECM	Telephone Calls	Meetings	Total Contacts
	28	5	750
			431

Major Plans for Next Month	
Date	Activity
1-2	Leadership Lab
6-8	County Camp
9	County Fashion Show
12-14	West Region Officer Workshop
16	Record Book Judging and Agent Planning Meeting
21	District Fashion Show
27-31	Spectra

Date:	July, 2009	Name:	Kathy Aycock
Current Months Contacts			
BL	Telephone	Office	Total Contacts
33	88	91	510
			News Articles
			1
			Newsletters

Major Plans for Next Month	
Date	Activity
7/1	Conduct Tom Green County 4-H Clothing and Textiles Project Meeting, Wall School Cafeteria
7/2	Prepare monthly reports for District and State offices
7/6-8	Accompany 4-H members, parents and leaders to County 4-H Camp, Texas 4-H Center, Brownwood
7/9	Conduct Tom Green County 4-H Fashion Show
7/10	Organize Tom Green County 4-H Fashion Show entries and submit to District office
7/13	Meet as a member of the District 7 4-H Fashion Show Committee, TAMU Center
7/14	Meet as a member of the "CRAVE" e-newsletter committee
7/15	Attend 2009-2010 AgriLife Extension Benefits Update Training, TAMU Center
7/15	Present Tom Green County "Food Handler's" Training, 4-H Building
7/16	Assist where needed at the District 7 4-H Recordbook Judging Day
7/16	Meet as a member of the District 7 4-H Planning Committee
7/17	Meet as a member of the Diabetes Task Force
7/20	Organize Tom Green County EEA members and submit registration for TEEA Camp, Brownwood
7/21	Serve as Orientation and Information Superintendent at District 7 4-H Fashion Show, Southland Baptist Church
7/22	Meet as member of the District 7 4-H Silver Clover Banquet Committee and complete judging process for Award Applications, TAMU Center
7/23	Attend CENTRA training on "4-H Food Challenge"
7/23	Host District 7 "4-H Food Challenge" Training, 4-H Building
7/28	Complete monthly reports for District and State
7/29	Meet as a member of the Concho Valley Council of Governments Regional Advisory Board
7/29	Meet as a member of the Angelo Community Medical Healthy Woman Committee
7/30	Present "Home Preservation" program at Eggemeyer's General Store

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

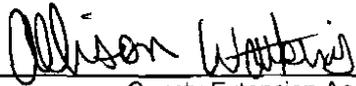
Name: Allison Watkins	Title: CEA - Horticulture
County: Tom Green	Month: June 2009

DATE	TRAVEL PURPOSE	MILES	MEALS	LODGING
June 1	Recorded radio show programming; orientation conference in Coleman with District Extension Administrator; Meeting at correctional facilities regarding rainwater harvesting system for garden	154		
June 3 to 5	Extension horticulture professional development conference, College Station	598		
June 6	Educational program on drip irrigation at Magic Farms nursery	15		
June 7	Junior Master Gardener Club activity	6		
June 8	Educational program on growing and using herbs for Western Hills Garden Club, Water Valley	50		
June 9	Master Gardener regular business meeting, educational presentation on managing greenhouses	10		
June 10	Prepared and submitted newspaper article; Lunch meeting with Susan Stanfield, master gardener assisting with correctional facility garden program; 3 site visits	25		
June 14	Junior Master Gardener Club activity	6		
June 15	Recorded radio show programming; site visit			
June 16	Lunch meeting with Susan Stanfield, master gardener assisting with correctional facility garden program			
June 17	Meeting with CSCD (men's and women's treatment centers) regarding horticulture program	12		
June 19	Present info to treatment center residents regarding horticulture program, open sign-ups; Educational presentation for kids at northside recreation camp and southside recreation camp	12		
June 23	Site visit	8		
June 24	Educational presentation to kids at Around the Clock day care on Plant Pals	2		
June 25	Budget meeting with CSCD for horticulture program			
June 27	Master Gardener work day at 4-H center to clean up beds	10		
June 28	Junior Master Gardener Club activity	6		

June 29	Site visit	4		
June 30	Record radio show programming; First day of horticulture program at CCF (women's facility)	12		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		930	0.00	0.00

Other Expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.



 County Extension Agent

