

DATE:	March	NAME:	Steve Sturtz
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CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
187	45	167	1	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		89	2	491

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
4/2	LAB Meeting - Validation of Stakeholders
4/2	Farm Bill Centra
4/4	Lamb Sales - Kyle Smithwick, Pat Jackson, Barton Club Lambs
4/7	Sheep and Goat Mentor Training Planning Meeting
4/14	Livestock Association Meeting
4/15	Livestock Range and Wildlife Outcome Program Meeting
4/21-4/24	West Texas Judge's and Commisioners Meeting (Abilene)
4/22	District Livestock Judging Meeting
4/25	Christmas Tree Growers Association Meeting (Christoval)

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: CEA-HORT
County: Tom Green	Month: March 2009

DATE	DESCRIPTION OF TRAVEL AND REPORT	MILES	MEALS	HOUSING
3/3	Presented educational program for Family Shelter	2		
3/4	Prepared and submitted article for newspaper	0		
3/5	Orientation conference with District Administrator	0		
3/6	Assisted with Plant Pals 4H program at First Baptist Day Care	3		
3/9	Presented educational program for Western Hills Garden Club; recorded radio show programming	2		
3/10	Master Gardener Regular Meeting; assisted with Plant Pals 4H program at Belaire elementary	28		
3/11	Assisted with Plant Pals 4H program at Reagan Elem.	3		
3/12	Met with superintendent and grounds crew at Christoval Elementary to assess oak trees	45		
3/13	Completed online extension training course (INVEST)	0		
3/16	Presented educational program for Altar Society of St. Ambrose Catholic Church, Wall TX	25		
3/17	Did a master gardener educational program for children at San Angelo Day Nursery	5		
3/18	Prepared and submitted newspaper article; presented educational program for Sarah's House (halfway house)	2		
3/19	Presented educational program for Liveoak TEEA club; home visit for landscape consultation	3		
3/23	Interview for KSAN on water conserving plants and MG Plant Sale; recorded radio show programming	5		
3/24	Attended Cotton Conference	3		
3/25	Left for NEATO (New Extension Agent Training and Orientation)	165		47.00
3/26	Attended NEATO (New Extension Agent Training and Orientation) and returned home	165		
3/27	Site visit to Christmas tree farm in Christoval, assess problem with pine trees; prepare for Home & Garden Show	45		
3/28	Attend Home & Garden show, assist master gardeners with booth	32		

3/29	Assisted master gardeners at Home & Garden show, disassembled booth and packed up	8		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		541	0.00	47.00

Other Expenses (list _____)

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.


County Extension Agent

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Garry Branham	Title: CEA 4-H & YD
County: Tom Green	Month: March

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10	Meats Judging Practice	42		
12	San Angelo Leadership Program - Presentation	21		
16	Consumer Judging Practice, TX 4-H Outdoor Challenge Centra	45		
17	District 7 Planning Committee	36		
23	Leadership Lab Planning Committee/ District Council	77		
24	Consumer Judging Practice	43		
25	TAE4-HA Committee Centra	21		
26	Fund Raiser Meeting/ Goodfellow Meeting	67		
27	Consumer Judging Practice	32		
31	Youth Board Meeting	28		
9, 11, 13, 18-20, 30	General Office & 4-H	221		
	(All dates listed include mileage for general office/ extension duties in addition to major activities listed)			
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		633	0.00	0.00

Date:	March		Name:	Garry Branham	
Current Months Contacts					
	Telephone	Face	Total Contacts	News Articles	Newsletters
	55	15	220		431

Major Plans for Next Month	
DATE	ACTIVITY
2	LAB Meeting, Farm Safety Committee Meeting
5	4-H Club Meeting
6	Consumer Judging, County Council/ Adult Leader Meeting
13	Youth Leadership Centra
14	County Roundup/ Fair Board Mtg.
18	Community Day
22	District Livestock/Wool/Meats Judging Contests
23	District Consumer Decision Making Contest
25	District Range Evaluation Contest
26	Children's Fair
29-30	TCAAA Ag Retreat

D-360
D-843

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name:	Kathy Aycock	Title:	County Extension Agent - FCS
County:	Tom Green	Month:	March, 2009

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
3/2	Supervised at Tom Green County 4-H Council and Adult Leaders Association Meeting (15-4M)	16		
3/2	Presented "Food Safety; It's Your Business" to interested food establishment personnel (25-11H,10M)	16	\$7.20	
3/3	Worked to construct "Crave" e-newsletter with articles on Living Light, Quick Entertaining and Tasty Tidbits (4-1M)	9	\$14.65	
3/3	Prepared and submitted monthly reports for District and State offices	11		
3/4	Hosted the Tom Green County Extension Education Council meeting and Cultural Arts Committee meeting (8)	9		
3/5	Met as a member of FCS 101 Committee via CENTRA (12-2M,1H)	10		
3/6	Served as "Senior Illustrated Talks" judge at the Regional FCCLA Conference; Angelo State University (77-19H,7M)	11		
3/9	Presented "Food Safety; It's Your Business" to key leaders and employees and administered state mandated test (24-10H,10M)	16	\$7.15	
3/11	Participated in Family and Consumer Sciences Committee Meeting (6-1H)	10		
3/16	Prepared handouts, food supplies and educational presentation for "Eating Healthy Meals" program for WIC clientele	6		
3/17	Presented "Eating Healthy Meals" program for WIC Clientele emphasizing the importance of eating vegetables and low-calorie main dishes and desserts (17-1B,5H)	8		
3/17-18	Accompanied State 4-H Food Show participants on Abilene Food Tour; Sugar Daddy's Desserts, Halfmann Cake Cottage, Sherry's Custom Cakes, Veleta's Chocolates, Spano's Italian Restaurant and Mrs. Baird's Bakery (21-5M,3H)	172	\$117.00	
3/23	Worked to construct "Crave" e-newsletter with articles on Living Light, Quick Entertaining and Tasty Tidbits (4-1M)	6		
3/24	Conducted Tom Green County Food Handlers Class - two hour class to emphasize the importance of Food Safety in Restaurant Management (34-14H,15M)	16		
3/24&27	Assisted where needed at Tom Green County Consumer Decision Making Contest practice (18-6M)	10		
3/25	Met as a member of the Concho Valley Council of Governments Regional Advisory Board (42-15H,2B,5M)	11		
3/25	Served on advisory board for Angelo Community Hospital's Healthy Woman program (9-1H)	8		
3/26	Met as a member of the Tom Green County Shamrock Shuffle committee to plan upcoming event and assign responsibilities (8-5M)	11	\$8.00	
3/26	Presented "Controlling Sugar, Fats and Sodium in the Diet" program at William's House (16-16M,4B,5H)	6		
3/30	Prepared and submitted monthly and quarterly BLT reports for District and State offices	9		
3/31	Accompanied Extension Education Club members to District 7 TEEA Meeting, Brady (87-5H,2M)	205	\$15.00	
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		576	169.00	0.00

Other Expenses (List) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

County Extension Agent
Kathy Aycock

Date:	April, 2009	Name:	Kathy Aycock		
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
74	91	76	427	1	2

Major Plans for Next Month	
Date	Activity
4\1	Participate in BLT Proposal Training via CENTRA
4\1	Prepare and distribute monthly travel and narrative reports to District and State offices
4\1	Host the Tom Green County Extension Education Association meeting
4\2	Meet as a member of the Tom Green County Leadership Advisory Board
4\2	Distribute Tom Green County EE Newsletter
4\13	Meet with "Crave" e-newsletter committee to plan and organize May issue
4\14	Meet with Veribest Extension Education Club
4\14	Participate in Tom Green County 4-H County Roundup
4\15	Participate in "Cooking Well With Diabetes" State Training via CENTRA
4\16	Present "Eating Healthy Meals" presentation for Christian Women's Job Corp
4\17	Submit entries for State 4-H Food Show participants to State Foods and Nutrition office
4\17	Work with Shannon Medical Center to conduct "Do Well, Be Well with Diabetes" programs
4\20	Present "Assistive Devices for the Home" to Wall Alter Society
4\21	Serve on planning committee for District 7 4-H Roundup and make judging assignments, room assignments and job assignments for May 6 st event
4\22	Assist where needed at District 7 4-H Livestock Judging Contest
4\23	Serve as group leader at District 7 Consumer Decision Making Contest, Coleman
4\24	Meet as a member of the Diabetes Task Force to organize upcoming classes
4\26	Assist where needed at the San Angelo Kid's Fair; 4-H Petting Zoo and Fundraiser
4\27	Meet with Electric Cooperative representatives to plan upcoming 4-H Silver Clover Banquet
4\28-29	Meet as a member of the FCS 101 State Committee, Austin
4\30	Prepare and district monthly reports and BLT reports for District and State offices

CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
164	19	196	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		83		464

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
3/2	Sheep and Goat Mentor Training Meeting
3/4	Stormwater task force meeting.
3/8-3/14	Houston Livestock Show
3/19-3/25	Star of Texas Livestock Show (Austin)
3/26	Shamrock Shuffle planning meeting
3/31	Nutrient Management Centra

Date:	February	Name:	Garry Branham		
Current Months Contacts					
	28	7	780		1

Major Plans for Next Month					
10	Meats Judging Practice				
12	County Government Presentation				
17	District 7 Planning Committee				
23	Leadership Lab Planning Committee/District Council Mtg.				
26	Farm Safety Committee				
28	Military 4-H / Goodfellow				
31	Youth Board Meeting				

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TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

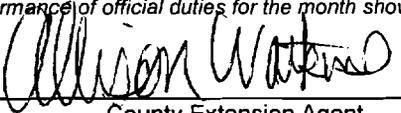
MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS' COURT REPORT

Name: Allison Watkins	Title: County Extension Agent - Horticulture
County: Tom Green	Month: February 2009

Date	Description	Mileage	Meals	Lodging
2/2	Attended 4H Council Meeting	8		
2/4	Attended County Orientation	0		
2/4	Prepared and submitted newspaper article to San Angelo Standard Times	0		
2/5	Orientation with Scott Durham, District Administrator	0		
2/6	Attended Master Gardener soil program at Bowie Elem.	8		
2/9	Met with Marvin Ensor, Regional Program Director	16		
2/10	Attended Pesticide Applicator License CEU class	16		
2/10	Met with Master Gardener officers at board meeting	0		
2/11	Prepared Plans for Horticulture Programs for the year - Tom Green Co. General Horticulture, Concho Valley Master Gardeners, and EarthKind Environmental Stewardship	0		
2/12	Met as a member of the Farm Safety Committee, planning session for Concho Valley Safety Day	40		
2/12	Assisted master gardeners at city greenhouses, propagating for April plant sale	4		
2/14	Worked on Master Gardener Greenhouse at 4H building, handing heaters	8		
2/16	Met as member of Shamrock Shuffle planning committee	0		
2/18	Prepared slide show presentation on "Growing Easy Herbs", to be presented throughout the following months	0		
2/19	Presented horticulture program with BLT assistant on "Growing Easy Herbs" at Williams House	2		
2/20	Prepared and submitted newspaper article for San Angelo Standard Times	0		
2/20	Presented horticulture program with BLT assistant on "Growing Easy Herbs" at Adult Enrichment Center	10		
2/23	Went to Santa Rita Elementary to act as a mentor for a group doing a research project	2		
2/26	Attended radio program taping with John Begnaud	2		
2/9 - 2/27	Introduced to/ met with Horticulture Industry in county - nursery owners, landscapers, Parks Dept., etc	85		
2/11-2/27	Miscellaneous tasks/Home visits	250		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		443	0.00	0.00

Other Expenses (list) _____

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County Extension Agent

Date:	January	Name:	Garry Branham
Current Months Contacts			
ED	Telephone	Visits	Total Comments
	87	21	560
			News Articles
			1
			Newsletters
			1

Major Plans for Next Month	
DATE	ACTIVITY
2	County Council/Adult Leaders, Recordbook Training
3	Top Chef Contest
9	ASU Seminar
12	Farm Safety Committee Meeting
19-28	San Angelo Stock Show

