

**TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System**

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: October

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/1- 10/4	Tom Green County Cotton Tour (Wall), State Fair of Texas youth exhibited Steers, Lambs, Goats (Dallas) Heart of Texas Fair (Waco). 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	1006		
10/6-10/11	Leadership Advisory Board Meeting, Sheep & Goat Validation, Delta Pine Land Tour (Wall), Agricultural Extension Interpretation - Atascossa County Group (4-H Building), Rainwater Harvesting Presentation (Veribest) 4-H Building Management, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	897		
10/13-10/17	Baptist Memorial Stormwater Project Meeting, WPS Training (Mereta),TGC Marketing Club Mtg.(wall Coop), Shuffle Committee Meeting, Sheep & Goat Makeup Validation. 4-H Building Management , Feeding Facility coordination, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	845		
10/20-10/25	Sheep & Goat Production Workshop Session 1&2 (4-H Building)Program Planning Conference, NRCS Equip priority Meeting, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	709		
10/27-10/31	Range & Wildlife Committee Mtg (Producers). Makeup Sheep and Goat Validation, 4-H Building Management , Feeding Facility coordination, 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	675		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

I hereby certify this is a true and correct report of activities, travel and other expenses incurred by me in performance of official duties for the month shown.

TEXAS AGRICULTURAL EXTENSION SERVICE
The Texas A&M University System

MONTHLY SCHEDULE OF TRAVEL AND COUNTY COMMISSIONERS COURT REPORT

Name: Kathy Aycock	Title: County Extension Agent - FCS
County: Tom Green	Month: October, 2008

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
10/1	Prepared D-360 and monthly reports; submitted 2009 Outcome Plans and Output Plans for District and State offices	10		
10/1	Met with Tom Green County EE Association (9)	6		
10/2	Presented noon program for Christian Women's Job Corp. On "Focus on Fruit" (14-9H)	12		
10/3	Assisted Tom Green County 4-H Agent in conducting interviews for 4-H Program Assistant (5)	9		
10/6	Assisted 4-H parents and members in presenting Food Safety and Foods and Nutrition information for Tom Green County Food Fun Days (29-2H,1M)	16		
10/6	Supervised at Tom Green County Adult Leader's Association and 4-H Council meetings (21-6M)	16		
10/7	Met with CRAVE e-newsletter committee to plan articles and pictures for November's edition (3)	9		
10/8	Presented "Low Fat/Sodium/Sugar Diets" for Santa Fe Senior Citizens (5-1M)	8		
10/9	Met with ASU Nursing Students and San Jacinto School House Clinic representatives to plan 2009 Cooking Well With Diabetes workshops (4-1H)	11		
10/10	Hosted the Tom Green Leadership Advisory Board for a noon luncheon and planning meeting (14-5M)	16		
10/13	Accompanied Senior 4-H members to conduct program for Christoval 4-H Club on Foods and Nutrition Projects and Food Show (34-16M,3H)	33		
10/14	Met as a member of the Veribest Extension Education Club; Veribest (16)	29		
10/15-17	Participated in Texas Environmental Health Association meeting; Austin in order to earn CEU's for Food Protection Management Instructor certification (163-75M,51H,9B)	Travel Pd. By FPM	Meals Pd. By FPM	Lodging Pd. By FPM
10/20	Participated in District and Regional Program Planning Conference; TAMU Center (12-9M)	18	\$8.45	
10/20	Made the recommended changes on the Tom Green County 2009 Plan of Work and submitted them to the District office for review	10		
10/23	Participated in Angelo State University Health and Wellness Fair; Houston Harte Center (300=127H,16B,99M)	9		
10/24	Met with Shannon Diabetes Education professionals to review results of 2008 Do Well, Be Well With Diabetes educational program series (4-1H)	15		
10/27	Worked with 4-H members, leaders and volunteers to collect and record incoming 4-H Food Show entries (40-3H,8M)	10		
10/28	Participated in District 7 Consumer Decision Making Project Development Committee meeting to plan District event on February 28 th (7-2M)	11		
10/29	Prepared and distributed monthly BLT Match Time and Travel Reports	9		
10/30	Prepared Tom Green County entries for upcoming 4-H Food Show	11		
10/31	Worked with Senior 4-Hers and Adult Leaders to make plans for Tom Green County Food Show (22-3H,7M)	16		
10/31	Prepared D-360 and monthly reports for District and State offices	9		
GRAND TOTAL OF MILEAGE, MEALS AND LODGING		293	8.45	0.00

Other Expenses (List) Christian Women's Job Corp. Program \$11.81, 4-H Food Fun Day \$12.95, Leadership Advisory Board Meeting - \$15.09

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County Extension Agent



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NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: November

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
11/3-11/7	Irrigation Training Workshop (West Texas Training Center) 4-H Building Coordination and Management, (4-H Building). 4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	637		
11/9-11/14	Cotton Result Demonstrations Harvesting (Wall). Pesticide Applicators Training (ASU) Ag Marketing Meeting (Wall), 4-H Building Coordination and Management. 4-H Project Management - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone).	678		
11/17-11/21	San Antonio Leadership Extension Course (Monterrey, Mexico)			
11/24-11/26	Sheep & Goat Production Workshop Session 3 & 4, Swine Validation (Wall), Major Stock Show Sign Up. Qutcome Program Summary, 2008 plan of Work. Cotton Result demonstration Harvesting (Wall). Master Volunteer Meeting, 4-H Building Coordination and Management. 4-H Project Management - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Water Valley, Grape Creek).	426		
11/27-11/28	Thanksgiving Holiday			
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list) _____

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DATE: November

NAME: Steve Sturtz

CURRENT MONTHS CONTACTS

TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
132	20	50	1	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
		29	1	234

MAJOR PLANS FOR NEXT MONTH:

DATE	ACTIVITY
12/1	County Agents Luncheon (Rio Concho Manor)
12/6	District 7 Sheep & Goat Showmanship Clinic (TGC 4-H Building)
12/9	Livestock Association Meeting Livestock Assn. Sale Committee Meetings (4-H Building)
12/9	LAB Interpretive Event
12/11	Judges & Commissioners Court Conference (District Office)
12/11	Leadership San Angelo (Economic Impact of Ag in Concho Valley)
12/16	Tom Green County Ag Marketing Meeting (Wall)
12/18	Agronomist Interview District Office
12/30	Rabbit Validation (4-H Building)

Date:	November	Name:	Garry Branham		
Current Months Contacts					
B/L/T	Telephone	Office	Total Contacts	News Articles	Newsletters
	42	65	450		431

Major Plans for Next Month	
Date	Activity
1	Old Timers Luncheon, County Council/Adult Leaders Meeting
2-3	TAE4-HA - Winter Board Meeting
4	Dist. Nutrition Quiz Bowl
5	TGC County Employee Luncheon
6	Dist. Sheep/Goat Clinic
9	LAB Meeting & Interpretative Event
11-12	Spirit Committee
13	WHEP Training

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NAME: Steve Sturtz	TITLE: CEA- AG/NR
COUNTY: Tom Green	MONTH: December

DATE	MAJOR ACTIVITIES SINCE LAST REPORT	MILES	MEALS	LODGING
12/1-12/6	District 7 Sheep & Goat Showmanship Clinic (4-H Building). Retired Extension Agents Luncheon (Rio Concho Manor). 4-H Project Management- Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management.	218		
12/8-12/13	LAB/ EPC Interpretation Event (Office), County Xmas (4-H Building), WHEP Training (4-H Building). Leadership San Angelo- Presentation Economic Impact of Ag in Concho Valley, West Texas Judges and Commissioners conference. Livestock Association Sale Meeting, Livestock Association Meeting, 4-H Project Management- Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, San Angelo, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management	1096		
12/15-12/19	Quality Counts Teleconference, Master Volunteer Beef Project Meeting (4-H Building), Tom Green County Marketing Club Meeting. 4-H Project Management- Cattle, Swine, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo). Office Mgmt (Reports, Mail, E-Mail, Phone).	854		
12/22- 12/23	4-H Project Management & Selection - Cattle, Goats & Sheep. Producer Mangement Cotton, Rangeland, Livestock (Wall, Christoval, San Angelo, Water Valley, Grape Creek). Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management.	176		
12/24- 12/26	Office Closed/ Vacation	-		
12/30-12/31	Rabbit Validation, Project Management - Cattle, Swine, Goats & Sheep. Horticulture Agent Interview Office Mgmt (Reports, Mail, E-Mail, Phone). 4-H Building Management. 4-H Building Management.	135		
GRAND TOTAL OF MILEAGE, MEALS & LODGING		??	??	??

Other expenses (list)

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DATE: December		NAME: Steve Sturtz		
CURRENT MONTHS CONTACTS				
TELEPHONE	OFFICE	SITE CONTACTS	NEWS ARTICLES	NEWSLETTERS
174	55	53	2	
RADIO	TELEVISION	FIELD VISITS	PROGRAMS	TOTAL
0		70	4	358

MAJOR PLANS FOR NEXT MONTH:	
DATE	ACTIVITY
1/1-1/3	Sandhills Stock Show (Odessa)
1/5	Wall Ag Boosters Meeting
1/10	Veribest Project Show (4-H Building)
1/12-1/15	Shearing Sheep & Goats for County Stock Show
1/15	Wall Project Show (San Angelo Fairgrounds) SAISD Project Show (4-H Building)
1/16-1/17	Tom Green County Livestock Show (San Angelo Fairgrounds)
1/26	Performance Appraisal
1/28-2/07	Ft. Worth Stock Show-Mkt. Lambs, Hogs, Steers & Goats.

Date:	December	Name:	Garry Branham		
Current Months Contacts					
BLT	Telephone	Office	Total Contacts	News Articles	Newsletters
	37	9	710		431

Major Plans for Next Month	
Date	Activity
5	Scholarship Workshop/ County Council/ Adult Leaders Meetings
7	Shamrock Shuffle Meeting
12	District Council Planning Meeting - Ballinger
12-14	County Show - Clip Days
16-17	Tom Green County Junior Livestock Show
26	Performance Appraisal

